

MINUTES OF MEETING NO.36-22

NAME Executive Board PAGE Page 1 of 5
 LOCATION WIWD Office DATE November 17, 2022

PRESENT: N. Brandstrom Chairperson Dog Lake Sub District
 M. McLelland Director Swan Creek Sub District
 L. Finney Director Dog Lake Sub District
 G. Brown Director Lake Francis Sub District
 J. Bittner Director Lake St. Martin Sub District
 D. Timmerman Watershed Planner MECP
 K. Benson Manager WIWD
 K. Christensen Financial Administrator WIWD

REGRETS: J. Cruise Provincial Appointee MECP
 T. Nevakshonoff Vice Chair Swan Creek Sub District
 B. Sigfusson Director Shoal Lake Sub District

WRITTEN BY: K. Christensen Financial Administrator WIWD

ITEM		ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 9:04 a.m.	
2.0	APPROVAL OF AGENDA <u>283-22: M. McLelland</u> BE IT RESOLVED THAT the Board approved the agenda as presented.	CARRIED
3.0	APPROVAL OF MINUTES <u>284-22: G. Brown – J. Bittner</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting #35-22, October 28, 2022 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity K. Christensen presented the financial report: Noventis Credit Union Statement of Accounts from October 1 to October 31, 2022; Visa Noventis Credit Card Details from August 30, 2022 to September 29, 2022; CIBC Visa Credit Card Details from August 22, 2022 to September 21, 2022; Account Reconciliation Summary Report from October 1, 2022 to October 31, 2022; Bank Account Transactions Report from October 15, 2022 to November 14, 2022; Comparative Income Statement – YTD from April 1, 2022 to November 14, 2022; Carryover of expenditures from April 1, 2022 to November 14, 2022. <u>285-22: M. McLelland – L. Finney</u> BE IT RESOLVED THAT the Board approved the expenses of October 15, 2022 to November 14, 2022 \$13,291.95 (cheques # 914 - 925); Noventis Credit Union	CARRIED

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	Statement of Accounts from October 1 to October 31, 2022; Visa Noventis Credit Card Details from August 30, 2022 to September 29, 2022; CIBC Visa Credit Card Details from August 22, 2022 to September 21, 2022; Account Reconciliation Summary Report from October 1, 2022 to October 31, 2022; Bank Account Transactions Report from October 15, 2022 to November 14, 2022; Comparative Income Statement – YTD from April 1, 2022 to November 14, 2022; Carryover of expenditures from April 1, 2022 to November 14, 2022.	
5.0	SUB DISTRICT RECOMMENDATIONS N / A	
6.0	OLD BUSINESS	
6.1	Southwest Interlake Integrated Watershed Management plan (IWMP) There are still funds available after the workshop that presented the SW IWMP. Another workshop may be planned in the future to use the funds to promote the SW IWMP.	
6.2	Northwest Interlake IWMP Meeting was held on November 8 th , 2022 at the Ashern Legion Hall. The next meeting will be held on January 10 th , 2022 at the Moosehorn hall at 5:30 p.m. All members will be invited to attend the AGM at 7:00 p.m.	
6.3	Policy Board discussed additional changes to be made to SECTIONS 17-23, and SECTIONS 24-33 Personnel Policy. Board reviewed SECTIONS 24-33, Personal Policy.	
6.4	GRowing Outcomes in Watersheds (GROW) Staff have been completing project inspections. The WIWD has been invited to submit a full proposal for the GROW Trust 2023-2025, due December 14 th , 2022. Water retention will be added to the proposal in the amount of \$10,000.00 in funds from the GROW Trust.	
6.5	Tree Program Applications for the 2023 Community Tree Nursery Program closed on October 31 st , 2022. Staff have entered all the applications and are finalizing all documents, a breakdown with number of applicants and trees ordered will be provided at the next meeting.	
6.6	Rental Building Staff have received resolutions from all 7 of the partnering Municipalities. Staff have been in contact with Access Credit Union to complete documents for obtaining a mortgage.	

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6.7	<p>On-Farm Climate Action (PWCP)</p> <p>Current projects were approved at the Local GROW Committee meeting on November 7th, 2022. Staff are in the process of submitting applications into the database for final approval from MAW.</p>	
6.8	<p>MAW Conference</p> <p>Rooms are booked at the Canad Inns, and the Viscount Gord. Staff put all executive board members names into a bin and drew two names for the two executive members that will be rooming at the Viscount Gord.</p>	
6.9	<p>Green Kids</p>	TABLED
6.10	<p>EFP Workshops</p> <p>Staff are planning for workshops to commence in February 2023, to assist producers in the completion of their Environmental Farm Plan.</p>	
6.11	<p>AGM</p> <p>The Annual General Meeting will be held on January 10th, 2023 at 6:00 at the Moosehorn hall. Staff to invite the MLA D. Johnson, the NW IMWP members, and the LGC members to attend the AGM.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Pollinator Gardens-Conservation Trust</p> <p>The WIWD has been asked to submit a full proposal for the Pollinator Gardens due November 29th, 2022. 5 of the partnering RM's have been contacted to determine if the 5 towns within the district (Moosehorn, Ashern, Eriksdale, Lundar, & St.Laurent) are wanting to participate.</p>	
7.2	<p>Fish and Wildlife Enhancement Fund</p> <p>The WIWD has been asked to submit a full proposal for the Fish and Wildlife Enhancement Fund, due December 16th, 2022. Staff will work with M. Lowden to complete a proposal.</p>	
7.3	<p>Holiday Closure</p> <p>The WIWD office will be closed the week of December 26th, 2022 to December 30th, 2022 for Christmas holidays. Office to re-open on January 2nd, 2023.</p>	
8.0	<p>REPORTS</p>	

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8.1	<p>Chairperson Report</p> <p>N. Brandstrom gave a brief verbal update.</p>	
8.2	<p>MAW Rep Report</p> <p>N / A</p>	
8.3	<p>Manager Report</p> <p>K. Benson gave a verbal report on duties performed. Written report is on file at the WIWD office.</p>	
8.4	<p>Watershed Planner Report</p> <p>D. Timmerman provided a brief verbal update.</p>	
8.5	<p>Human Resource Committee</p> <p>Meeting to follow the adjournment of Executive Board meeting No.36-22.</p>	
8.6	<p>Financial Administrator Report</p> <p>K. Christensen gave a verbal report on duties performed. Written report is on file at the WIWD office.</p>	
8.7	<p>Resource Technician Report</p> <p>K. Benson read a report written by D. Kaartinen on duties performed. Written report is on file at the WIWD office.</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ “Spring 2023 GROW LOI Approval & Invitation to Submit Application”, sent October 28th, 2022. ➤ “Spring 2023 Conservation Trust LOI Approval & Invitation to Submit Application”, sent October 28th, 2022. ➤ Reply from Constituency Assistant for D. Johnson, MLA for Interlake-Gimli. LOI’s for projects the WIWD has applied for through the Conservation Trust, Growing Outcomes in Watersheds, and Fish and Wildlife Enhancement Funds, have been received, and will be reviewed. ➤ “Spring 2023 FWEF LOI Approval”, sent November 14th, 2022. ➤ Email “Watershed District Engagement for Provincial Engineering Support Improvement” sent November 14th, 2022. 	
11.0	<p>NEXT MEETING:</p>	

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	January 10th, 2023 3:00 P.M. Moosehorn Hall	
12.0	ADJOURNMENT <u>279-22: L. Finney</u> BE IT RESOLVED THAT we adjourn at 10:16 a.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Neil Brandstrom, Chairperson WIWD	
	<hr/> Kelsey Benson, Manager WIWD	