

MINUTES OF MEETING NO.30-22

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 LOCATION Lundar Golf Course DATE July 12, 2022

PRESENT:

N. Brandstrom	Chairperson	Dog Lake Sub District
L. Finney	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Bittner	Director	Lake ST. Martin Sub District
M. McLelland	Director	Swan Creek Sub District
G. Brown	Director	Lake Francis Sub District
J. Cruise	Provincial Appointee	MECP
D. Timmerman	Watershed Planner	MECP
L. Miller	Manager / Financial Admin.	WIWD
K. Benson	Manager	WIWD
K. Christensen	Financial Administrator	WIWD

REGRETS: T. Nevakshonoff Vice Chairperson Swan Creek Sub District

WRITTEN BY: K. Christensen Financial Administrator WIWD

ITEM		ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 8:55 a.m.	
2.0	APPROVAL OF AGENDA 230-22: M. McLelland – G. Brown BE IT RESOLVED THAT the Board approved the agenda with the additions of 7.5 Office Supplies and 7.6 Grazing Workshop.	CARRIED
3.0	APPROVAL OF MINUTES 231-22: G. Brown – L. Finney BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 29-22, June 16, 2022 as presented with additions.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity K. Christensen presented the financial report: Noventis Credit Union Statement of Accounts from June 1 to June 30, 2022; Visa Noventis Credit Card Details from April 29, 2022 to May 29, 2022; CIBC Visa Credit Card Details from May 22, 2022 to June 21, 2022; Account Reconciliation Summary Report from June 1, 2022 to June 30, 2022; Bank Account Transactions Report from June 16, 2022 to July 11, 2022; Comparative Income Statement – YTD from April 1, 2022 to June 15, 2022. 232-22: B. Sigfusson – G. Brown BE IT RESOLVED THAT the Board approved the expenses of June 16, 2022 to July 11, 2022 \$ 42,407.68 (cheques # 797-822, 824-828)	

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	Noventis Credit Union Statement of Accounts from June 1 to June 30, 2022; Visa Noventis Credit Card Details from April 29, 2022 to May 29, 2022; CIBC Visa Credit Card Details from May 22, 2022 to June 21, 2022; Account Reconciliation Summary Report from June 1, 2022 to June 30, 2022; Bank Account Transactions Report from June 16, 2022 to July 11, 2022; Comparative Income Statement – YTD from April 1, 2022 to July 11, 2022	CARRIED
5.0	SUB DISTRICT RECOMMENDATIONS There were no sub district recommendations.	
6.0	OLD BUSINESS	
6.1	Southwest Interlake Integrated Watershed Management plan (IWMP) There are still funds available after the workshop that presented the SW IWMP. Another workshop may be planned in the future to use the funds to promote the SW IWMP.	
6.2	Northwest Interlake IWMP The first NW IWMP meeting was held at the Moosehorn Hall on June 28, 2022 at 7:00 p.m. There were 9 members present; J. Bittner, N. Brandstrom, L. Finney, T. Ching, S. Reykdal, A. Anderson, D. Timmerman, L. Miller, K. Benson. J. Bittner was elected chair of the NW IWMP committee. The second meeting will be held on August 23, 2022 at the Ashern Legion at 6:30 p.m..	
6.3	Policy Previously, the Board reviewed SECTIONS 8-10, Personnel Policy. <u>233-22: M. McLelland – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved Personnel Policy: Sections 8-10.	CARRIED
6.4	Conservation Trust 2021 The remaining 60% of Conservation Trust Funds have been received by the WIWD. The Conservation Trust 2021 is now complete.	
6.5	GRowing Outcomes in Watersheds (GROW) The second 40% payment, \$161,464.80, for the GROW 2021-2023 has been received by the WIWD. The Contribution Agreement for the GROW 2022-2024 has been signed, the WIWD is waiting for the first 40% payment to be issued. Staff are in the process of completing project inspections.	
6.6	Ag Action Program / EFP K .Benson contacted C. Wilson from Manitoba Ag Action to inquire why the WIWD was not approved for the applications "Riparian Area Enhancement on Burnt Lake and	

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	<p>Wagon Creek Drains” and “Working with landowners to improve soil health in West Interlake Watershed”. The reasoning for denial of the “Riparian Area Enhancement on Burnt Lake and Wagon Creek Drains” was due to being ranked of lesser importance than other applications that were received. The reasoning for denial of the “Working with landowners to improve soil health in West Interlake Watershed’ was due to the fact the project was a multi-year project, and the 2022-2023 fiscal year is the last year of the Ag Action Program.</p>	
6.7	<p>Tree Program</p> <p>All trees were disbursed from Sabados Greenhouse, the 2021-2022 Community Tree Nursery Program is now complete.</p> <p>The Board discussed the amount of financial assistance that will be provided for the 2022-2023 Community Tree Nursery Program. Staff will be in contact with Sabados Greenhouse to finalize the list of tree seedlings that will available, along with the price list.</p> <p><u>234-22: J. Cruise – J. Bittner</u> BE IT RESOLVED THAT the Board approved to provide financial assistance of up to \$60.00 per household for the 2022-2023 Community Tree Nursery Program.</p>	CARRIED
6.8	<p>Hometown Green Team, Canada Summer Job, Metis Grant</p> <p>Canada Summer Jobs has been completed. The WIWD received \$4,372.00.</p> <p>Hometown Green Team is now started. The WIWD has received 65% of funds.</p> <p>The Metis Grant made an announcement that starting in July they will be covering the full wage of the summer student.</p>	
6.9	<p>Water Testing</p> <p>Board Discussed the need to host another water testing day due to high water levels in the district.</p> <p>The Province made an announcement “Free water testing for private well and cistern owners will be available at Horizon Lab Ltd. Costs will be waived for private well and cistern owners for drinking water tested between April 1 and Aug. 31.”</p> <p><u>235-22: G. Brown – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to host another water testing day on August 2, 2022 to transport water samples for residents who have not taken a sample yet this year, and cover the cost of samples for residents whose samples failed.</p>	CARRIED
6.10	<p>Rental Building</p> <p>A&T Enterprises presented the WIWD with an asking price for the purchase of the building. Board discussed the different options of purchasing the building. Staff are to send letters to all partnering RM’s to get approval on the WIWD borrowing money to purchase the building, and contact Access Credit Union about borrowing money.</p> <p><u>236-22: B. Sigfusson – J. Cruise</u> BE IT RESOLVED THAT the Board approved to make a counter offer to A&T Enterprises for the purchase of the building.</p>	CARRIED

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6.11	<p>Water Retention Projects</p> <p>The WIWD has received four expressions of interest to establish Water Retention Basins. Potential project sites will be inspected by Board Members and Technician tentatively on July 19, 2022.</p>	
6.12	<p>On-Farm Climate Action</p> <p>MAW has signed the Contribution Agreement for the Prairie Watershed Climate Program (PWCP) as part of the On-Farm Climate Action Fund (OFCAF). WIWD staff have received fact sheets to share with producers. MAW is anticipating application intake to open up the first week of August.</p>	
6.13	<p>Scholarship</p> <p>The three recipients of the scholarships were K. Zotter of École Communautaire Aurèle-Lemoine, A. Osmond of Ashern Central High School and S. Sigfusson of Ashern Central High School</p>	
6.14	<p>Advertising</p> <p>The WIWD is waiting on invoice from C-FRY.</p>	
6.15	<p>Rain Barrels</p> <p>The WIWD purchased 50 white rain barrels, 50 black rain barrels, 100 composters, and 50 kitchen collectors.</p>	
6.16	<p>Telephone Lines</p> <p>Bell MTS installed a second telephone on June 21, 2022.</p>	
6.17	<p>Grant Advance</p>	TABLED
6.18	<p>Composting Workshop</p> <p>The WIWD will be hosting a Composting Workshop on July 28, 2022 at 7:00 p.m. at the St. Laurent Parish Hall.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Staff Job Duties</p> <p>This matter is to be discussed In-Camera</p>	
7.2	<p>Resource Technician</p> <p><u>237-22: L. Finney – J. Bittner</u></p>	CARRIED

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	BE IT RESOLVED THAT the Board approved to hire D. Kaartinen as the Resource Technician at \$19.00 / hour dependent on external funding.	
7.3	Audit All documentation has been sent to the auditor, waiting for audit to be finalized.	
7.4	Staff Lunch Break Board discussed staff lunch break. Staff lunch break will remain at a paid 45 minute lunch break so the office can remain open during the lunch hour.	
7.5	Office Supplies The WIWD will need to purchase a new desk and computer for the financial administrator. <u>238-22: J. Cruise – J. Bittner</u> BE IT RESOLVED THAT the Board approved to spend up to \$2,500.00 to purchase a new desk and computer.	CARRIED
7.6	Grazing Workshop The WIWD will be working with Mary-Jane Orr from the Manitoba Beef and Forage Initiatives to host a grazing workshop in Ashern at E. Hummels farm to showcase grazing strategies and infrastructure.	
8.0	REPORTS	
8.1	Chairperson Report N. Brandstrom gave a verbal update on the NW IWMP meeting he attended.	
8.2	MAW Rep Report No meetings have been held since J. Cruise became the MAW representative.	
8.3	Manager Report K .Benson gave a verbal report on duties performed. Written report is on file at the WIWD office. L. Miller gave a verbal report on the training and transitioning of staff members moving to new job roles.	
8.4	Watershed Planner Report D. Timmerman provided a brief verbal update.	

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8.5	<p>Human Resource Committee</p> <p>J. Bittner provided a brief verbal update.</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p><u>239-22: G. Brown – J. Cruise</u> BE IT RESOLVED THAT the Board moved In-Camera for a discussion at 9:04 a.m.</p> <p><u>240-22: M. McLelland – B. Sigfusson</u> BE IT RESOLVED THAT the Board moved out of camera at 11:30 a.m.</p>	<p>CARRIED</p> <p>CARRIED</p>
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Budget approval letter from Andrea McLean. ➤ Email from Lynda Nicol “Board Report and The Current” sent on June 20, 2022 ➤ Email from Petra Reiman “Well Chlorination”, sent on July 8, 2022. ➤ Email from Lynda Nicol “MAW Board Meeting Report” sent on July 7, 2022 ➤ Email from T. Nevakshonoff “Executive Meeting July 12 Lundar Golf Course”, sending regrets to attending the meeting, sent on July 12, 2022. ➤ Email from Andrea McLean “GROW video links and request for GROW Guide review/comment” sent on June 20, 2022. ➤ Email from Stephanie Clement “Onetree Planted” sent on June 20, 2022 ➤ Email from BellMTS “Basic Access Service Agreement – The West Interlake Watershed District” sent on June 16, 2022 ➤ Information and Application Guidelines for the ‘Catherine Donnelly Foundation’ brought forward by Irina Zotter. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">August 18, 2022 9:00 A.M. Lundar Golf Course</p>	
12.0	<p>ADJOURNMENT</p> <p><u>241-22: B. Sigfusson – M. McLelland</u> BE IT RESOLVED THAT we adjourn at 1:32 p.m.</p>	<p>CARRIED</p>
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWD</p> <hr/> <p>Linda Miller, Manager/Financial Administrator WIWD</p>	

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