

MINUTES OF MEETING NO.25-22

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LOCATION	WIWD Office	DATE	February 17, 2022

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
T. Nevakshonoff	Vice Chairperson	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Bittner	Director	Lake ST. Martin Sub District
L. Miller	Manager / Financial Admin	WIWD
D. Timmerman (via Conference call)	Watershed planner	ARD
I. Zotter	Admin. assistant	WIWD
K. Benson	GIS Technician	WIWD

REGRETS:

L. Finney	Director	Dog Lake Sub District
G. Brown	Director	Lake Francis Sub District

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	<p>CALL TO ORDER</p> <p>N. Brandstrom called the meeting to order at 9:07 a.m.</p>	
2.0	<p>APPROVAL OF AGENDA</p> <p><u>179-22: B. Sigfusson – J. Bittner</u> BE IT RESOLVED THAT the Board adopted the agenda as presented</p>	CARRIED
3.0	<p>APPROVAL OF MINUTES</p> <p><u>180-22: T. Nevakshonoff– J. Bittner</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 24-22, January 20, 2022 as presented</p>	CARRIED
4.0	<p>FINANCIAL REPORT</p>	
4.1	<p>Bank Activity</p> <p>L. Miller presented the financial report:</p> <p>Noventis Credit Union Statement of Accounts from January 1 to January 31, 2022; Visa Noventis Credit Card Details from December 30, 2021 to January 28, 2022; CIBC Visa Credit Card Details from December 22, 2021 to January 21, 2022; Account Reconciliation Summary Report from January 1 to January 31, 2022 Bank Account Transactions Report from January 18, 2021 to February 16, 2022; Comparative Income Statement – YTD from April 1, 2021 to February 16, 2022. Statement of Expenditures from April 1, 2021 to February 16, 2022</p> <p><u>181-22: T. Nevakshonoff – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 74,423.40 (cheques # 656-670, 671 VOID, 672-687); Noventis Credit Union Statement of Accounts from January 1 to January 31, 2022; Visa Noventis Credit Card Details from December 30, 2021 to January 28, 2022; CIBC Visa Credit Card Details from December 22, 2021 to January 21, 2022;</p>	CARRIED

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	Account Reconciliation Summary Report from January 1 to January 31, 2022 Bank Account Transactions Report from January 18, 2021 to February 16, 2022; Comparative Income Statement – YTD from April 1, 2021 to February 16, 2022. Statement of Expenditures from April 1, 2021 to February 16, 2022	
5.0	SUB DISTRICT RECOMMENDATIONS No recommendations were brought forward at this time.	
6.0	OLD BUSINESS	
6.1	Southwest Interlake Integrated Watershed Management plan (IWMP) Staff is to set up a meeting with representatives from Ashern Auction Mart to discuss possible placement of advertisement for WIWD programming at the site.	
6.2	Northwest Interlake IWMP Draft of a Letter to appoint representatives to the Project Management Team (PMT) was reviewed. Letters to be sent to partners RMs and First Nation Communities.	
6.3	Siglunes Project The Board discussed the matter of the WIWD taking ownership, administration and maintenance from Ducks Unlimited (DU) over the Dike on Siglunes Creek. The Board had unresolved concerns pertaining to long term maintenance of the structure and the WIWD's commitments. Suggestion was made to inspect the area during Spring 2022 to identify the benefits provided by the structure in question. <u>182-22: J. Bittner – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved a motion to rescind the resolution # 17-20 dated May 21, 2020: “BE IT RESOLVED THAT the Board approved that the WIWD will take ownership, administration and maintenance from Ducks Unlimited (DU) over the Dike on Siglunes Creek”. 4 out of 6 members voted to adopt a motion.	CARRIED
6.4	Policy Tabled	
6.5	Conservation Trust 2021 (CT) All funds were expended to date. Request to amend approved Budget has been submitted: to allocate all CT funds to Direct Project Cost category, the WIWD will cover Project Delivery Cost at 100%. Approval by the Manitoba Habitat Heritage Corporation to amend the Budget has not been received yet. Staff is preparing Final Report which is due on March 31, 2022.	
6.6	GRowing Outcomes in Watershed (GROW) All GROW 2020-2022 funds were expended to date. Final Report is due on March 31, 2022.	

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	<p>GROW 2021-2023 funds are being distributed on an ongoing basis. Interim Report is due on March 31, 2022</p> <p>The GROW proposal for 2022-2024 was submitted on January 10, 2022. Approval of proposals will be announced in April of 2022.</p>	
6.7	<p>Ag Action Program / EFP</p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 are completed. Staff is preparing Final Report.</p>	
6.8	<p>MAW Convention</p> <p>WIWD Members who will be registered for MAW Convention in 2022 will receive remuneration maximum up to 8 hours per day for their attendance.</p>	
6.9	<p>Tree Program</p> <p>Over 400 applicants have been approved for the Community Tree Nursery Program 2021-2022. 2,696 trees and 110 wildflower packages have been ordered through the program. Information was sent to Sabados Greenhouse. Invoice has not been received.</p> <p>The WIWD expressed interest to collaborate with MAW on the 2 Billion Trees - Capacity Building Stream application. Requested information has been submitted.</p>	
6.10	<p>WIWD Annual General Meeting (AGM)</p> <p>A letter of concerns pertaining to WIWD Annual General Meeting and election process was expressed to MAW executive director. Matter was discussed by the MAW Board of Directors. Response was received that MAW have no jurisdiction to address this matter.</p>	
6.11	<p>Oak Hammock Marsh</p> <p>The Harry J Enns Wetland Discovery Centre at Oak Hammock Marsh finalizing booking with schools for the Virtual Wetland Fieldtrips and the Ecovan programming. Invoice has been received and paid.</p>	
6.12	<p>Relay Education</p> <p>Funds have been received up to January 21, 2022.</p>	
6.13	<p>Fish and Wildlife Enhancement Fund (FWEF) - Letter of Interest (LOI)</p> <p>The Beardy Creek Drain Fisheries Assessment and the Steep Rock Quarry Fish and Habitat Assessment and Enhancement Recommendations application was submitted on January 19, 2022. RM of Grahamdale is requesting copies of submitted applications.</p>	
6.14	<p>VPN – Virtual Private Network</p> <p>Equipment to accommodate meetings via Conference calls has been purchased and installed by G. Morden. Monitor for the conference room has been upgraded to 50” screen, which increase previously quoted cost by \$ 150.00</p>	

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	<p><u>183-22: B. Sigfusson – J. Bittner</u> BE IT RESOLVED THAT the Board approved an additional \$ 150.00 for the purchase of monitor to set up a Conference room.</p>	CARRIED
6.15	<p>GROW Committee Member</p> <p>Board Members submitted names of ratepayers to join the WIWD GROW Committee. Staff contacted suggested individuals. One individual expressed interest to join the Committee.</p> <p><u>184-22: J. Bittner - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved Kevin Nickel to be accepted as a new GROW Committee member.</p>	CARRIED
6.16	<p>Hometown Green Team, Canada Summer Jobs, Metis Grant</p> <p>The Hometown Green Team application was sent January 17, 2022. 21.5 weeks and \$ 11,686.00 was requested.</p> <p>The Canada Summer Jobs application was sent January 13, 2022. 16 weeks and \$ 8,215.92 was requested.</p> <p>The Metis Grant will be applied for once the application is available.</p> <p><u>185-22: T. Nevakshonoff - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to place an advertisement for summer position in first and third week of March in The Express Weekly News and in The Stonewall Teulon Tribune.</p>	CARRIED
6.17	<p>Interim Budget</p> <p>Format for the interim budget has been updated by the Province and presented to the Board</p>	
7.0	NEW BUSINESS	
7.1	<p>Staff</p> <p>This matter will be discussed In-Camera</p>	
7.2	<p>Website</p> <p>Informal proposal from F. Fossay to update WIWD website has been presented to the Board. Subject was tabled.</p>	
7.3	<p>Current Magazine / Promotional Posts</p> <p>MAW Communications Coordinator approached the WIWD with an offer to provide promotional posts on social media and an article reflecting WIWD projects and activities in the Current Magazine. Suggestion was made to provide general information pertaining to the WIWD Programming and to highlight accomplishments</p>	

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	<p>achieved in past year. Board members can provide any additional ideas by contacting the office.</p> <p>The WIWD will need new Promotional items to promote the district at public events. Staff to collect quotes and to present them to the Board at next Executive Meeting.</p>	
7.4	<p>Water Testing</p> <p>The Board discussed Water Testing Days, which will be offered to District's residents in 2022, and reviewed a price list submitted by the Horizon Lab.</p> <p><u>186-22: J. Bittner - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to cover the cost of water test for Coliform & E.coli at 100% and to subsidize the cost of Mi2HL test at 50%.</p>	CARRIED
7.5	<p>Rental Building</p> <p>The Lease for offices must be reviewed by April 1, 2022</p>	
7.6	<p>Provincial Appointee</p> <p>Suggestion was made to identify individuals who may be interested in assuming responsibilities as a Provincial Appointee and to submit those names to the Minister's office for consideration.</p>	
8.0	<p>REPORTS</p>	
8.1	<p>Chairperson</p> <p>Provided a brief verbal update</p>	
8.2	<p>MAW Rep Report</p> <p>N/A</p>	
8.3	<p>Manager Report</p> <p>L. Miller provided a brief verbal update on office activities.</p>	
8.4	<p>Watershed Planner Report</p> <p>"Watershed Districts and Programs Provincial Update- February 2022" is available on file at the WIWD office.</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p><u>187-22: T. Nevakshonoff – J. Bittner</u> BE IT RESOLVED THAT the Board moved In-Camera for a discussion at 10:37 a.m.</p> <p><u>188-22: B. Sigfusson - T. Nevakshonoff</u> BE IT RESOLVED THAT the Board moved out of camera at 11:05 a.m.</p>	CARRIED CARRIED

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	Further discussion was tabled until next meeting where every Board Member will be present.	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ On-Farm Climate Action ➤ Manitoba Accessibility. Emailed February 12, 2022 ➤ Living Labs Webinar. Under review. ➤ Updated Public Health Orders in Manitoba’s Reopening Path ➤ GROW Communications Meeting. Email sent February 3, 2022 ➤ New Department Update. Email sent January 31, 2022 ➤ IISD Water Inventory Project. Email sent January 28, 2022 ➤ GROW Coordinators Meeting. February 4, 2022 ➤ The Water Rights Licensing Process January 2022. Email sent January 27, 2022 ➤ The Soil Conservation Council of Canada. Email sent January 27, 2022 ➤ Lake St. Martin Outlet Channels Project Newsletter – January 2022 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">March 17, 2022 9:00 A.M. WIWD Office</p>	
12.0	<p>ADJOURNMENT <u>189-22: B. Sigfusson - T. Nevakshonoff</u> BE IT RESOLVED THAT we adjourn at 12:35 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWD</p> <hr/> <p>Linda Miller, Manager/Financial Administrator WIWD</p>	