West Interlake Watershed Conservation District
Box 732, 9 Main Street
Lundar, Manitoba R0C 1Y0

MINUTES OF MEETING NO.97-17

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Halchuk	Director	Lake St. Martin Sub District
P. Watson	Watershed Planner	MSD
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

K. Fjeldsted	Director	Swan Creek Sub District
P. Dunlop	Provincial Appointee	MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	**CALL TO ORDER** J. Cruise called the meeting to order at 1:10 P.M.	
2.0	**APPROVAL OF AGENDA** **<u>743-17: J. Halchuk - N. Brandstrom</u>** **BE IT RESOLVED THAT** the Board approved the agenda with additions: 8.2 Auditor 8.3 Conservation Agreement 8.4 Summer Student 8.5 Riparian Application 8.6 Demo Site	**CARRIED**
3.0	**DELEGATION** R. Tattersall, Well Drilling Liasion Officer, answered questions pertaining to Flowing Wells. Two brochures " Constructing and sealing wells in Manitoba" and "Guide for sealing abandoned water wells in Manitoba" presented to the Board and are at the office on file.	
4.0	**APPROVAL OF MINUTES** **<u>744-17: N. Brandstrom – H. Rosing</u>** **BE IT RESOLVED THAT** the Board adopted the minutes of the Executive Board Meeting 96-17 March 16, 2017 as presented.	**CARRIED**
5.0	**FINANCIAL REPORT**	
5.1	**Bank Activity**	

MINUTES OF MEETING NO.97-17

	L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from February 22, 2017 to March 21, 2017; CIBC Business Operating Account Statement from March 1 to March 31, 2017; Bank Account Transactions Report from March 16, 2017 to March 31, 2017; Balance Sheet as at March 31, 2017; Comparative Income Statement – YTD from April 1, 2016 to March 31, 2017; 2016-2017 Statement of Expenditures from April 1, 2016 to March 31, 2017. **745-17: N. Brandstrom – H. Rosing** **BE IT RESOLVED THAT** the Board approved the expenses of $ 43,997.16 (cheques # 2953 – 2957, 2959, 2560, 2962 – 2969, 2972, 2973), CIBC Corporate Classic Visa Statement from February 22, 2017 to March 21, 2017; CIBC Business Operating Account Statement from March 1 to March 31, 2017; Bank Account Transactions Report from March 16, 2017 to March 31, 2017; Balance Sheet as at March 31, 2017; Comparative Income Statement – YTD from April 1, 2016 to March 31, 2017; 2016-2017 Statement of Expenditures from April 1, 2016 to March 31, 2017.	**CARRIED**
6.0	**SUB DISTRICT RECOMMENDATIONS** The WIWCD received an inquiry from a member regarding aeration system of dugouts. More information pertaining to this subject will be presented at the next Executive Meeting.	
7.0	**OLD BUSINESS**	
7.1	**Integrated Watershed Management plan (IWMP)** The Final Draft for the Southwest IWMP is still in the process and will be emailed to all PMT members at least two weeks prior to the meeting. Next date for the PMT Meeting will be announced.	
7.2	**Northwest Interlake IWMP Boundaries and Memorandum of Understanding (MOU)** The WIWCD received $ 25,000.00 from the Province of Manitoba to develop Northwest Integrated Watershed Management Plan.	
8.0	**NEW BUSINESS**	
8.1	**Winter Watering System** One of the Sub District Recommendation was to process applications for the Off Site Winter Watering System Program as they were submitted in order to avoid a “wait time”. New application for the Off Site Winter Watering System submitted to the WIWCD. The Board discussed the location of the proposed site. The decision of the approval is tabled, until more information is collected and presented to the Board.	
8.2	**Auditor** The WIWCD is in the process of 2016-2017 Audit. The list of questions, requested by the auditors, presented to the Board. The Executive Directors will review and will answer the questionnaires and will submit their answers to the office next week.	

MINUTES OF MEETING NO.97-17

8.3	**Conservation Agreement** The WIWCD received an email regarding the parcel of land NW 7-26-6W to keep it in its natural state. After the discussion, the Board decided that it will be in the best interest of all parties to forward the request to the RM of West Interlake.	
8.4	**Summer Student** The WIWCD received funding for the Summer Student position from two sources: Canada Summer Job and Urban/Hometown Green Team. In total, 610 hours of work approved through funding. **746-17: B. Sigfusson - N. Brandstrom** **BE IT RESOLVED THAT the Board approved** to establish hourly rate for the Summer Student position for 2017 in the amount of $ 13.00 per hour. In case of the approval to implement the Well Inventory Program in 2017-2018, the WIWCD will be requesting to sample 200 private wells during this summer.	
8.5	**Riparian Application** Previously submitted application and approved project for the Riparian Management Program in 2016-2017 wasn't completed. The applicant reapplied with a new location for the project. N. Brandstrom checked the location and found the site suitable for the project. **747-17: B. Sigfusson – H. Rosing** **BE IT RESOLVED THAT the Board** approved B. Kinkead application for the Riparian Management Project.	**CARRIED**
8.6	**Demo Site** The Board discussed the possibility to establish pilot sites to demonstrate efficiency of Sod Seeding Methods. Due to multiple opinions on this matter, the Board decided that consultation with a specialist would be valuable. Staff to invite a crop specialist to the Executive Meeting in June to address this question.	
9.0	**REPORTS**	
9.1	**Chairperson** N/A	
9.2	**MCDA Rep Report** H. Rosing presented brief verbal update. Minutes of the MCDA Meeting are on file at the office.	

MINUTES OF MEETING NO.97-17

9.3	**Manager Report** Manager updated the Board on the current activities of the West Interlake Watershed Conservation District.	
9.4	**Watershed Planner** Report is on file at the office	
10.0	**IN CAMERA DISCUSSION** N/A	
11.0	**CORRESPONDENCE** The following information presented to the Board: ➢ The email from E. Dunbar (SD) regarding requirements for abandoned well sealing under the new Groundwater and Water Well Act; ➢ The email from S. Robins with a notification of the Tour being hosted by ARBI (Assiniboine River Basin Initiative) and MFGA (MB Forest and Grassland Association) on June 20-22, 2017; ➢ The information on the Alternative Land Use Service (ALUS) Program in the Little Saskatchewan River Conservation District; ➢ The official Letter from the Minister of Sustainable Development Cathy Cox approving $ 25,000.00 grant to assist in the preparation of an Integrated Watershed Management Plan (IWMP) for the Northwest Interlake Watershed; ➢ Subdivision Application 4206-17-5532 in the RM of Woodlands. (no comments); ➢ Subdivision Application 4178-17-5525 in the RM of St. Laurent.(No comments); ➢ Email from R. Tattersall with information pertaining to the Groundwater and Water Well Act; ➢ Carbon Pricing Policy released by the Manitoba Beef Producers; ➢ Information regarding upcoming Webinar Series on Small Earth Dams; ➢ Flood Fact Sheet provided by Province of Manitoba; ➢ The official Letter from the Minister of Agriculture Ralph Eichler pertaining to a new structure in the department as of April 1, 2017; ➢ The email from S. Robins with information on Manitoba's Parcel Mapping Summit, April 26, 2017; ➢ The official Letter from the Minister of Sport, Culture and Heritage Rochelle Squires pertaining upcoming review of the Freedom of Information And Protection of Privacy Act (FIPPA);	
12.0	**NEXT MEETING:** **May 18th, 2017** **10:00 A.M.** **WIWCD Office**	

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MINUTES OF MEETING NO.97-17

13	**ADJOURNMENT** **<u>748-17 B. Sigfusson – N. Brandstrom</u>** **BE IT RESOLVED THAT we adjourn at 3:05 p.m.**	**CARRIED**
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	Jack Cruise, Chairperson **WIWCD** **Linda Miller, Financial Administrator** **WIWCD**	