

MINUTES OF MEETING NO. 86-16

NAME	Executive Board	PAGE	1 of 5
LOCATION	WIWCD Office, Lundar, Manitoba	DATE	April 21, 2016

PRESENT:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
J. Halchuk	Director	Lake St. Martin Sub District
K. Fjeldsted	Director	Swan Creek Sub District
N. Brandstrom	Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed Planner	MCWS
L. Miller	Manager/ Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Dunlop	Provincial Appointee	MCWS
-----------	----------------------	------

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 1:02 P.M.	
2.0	APPROVAL OF AGENDA <u>667-16: B. Sigfusson – H. Rosing</u> BE IT RESOLVED THAT the Board approved the agenda with additions: 6.5 Bull Sale Calendar 7.5 Rain Barrels 7.6 Cell Phone 7.7 Riparian Fencing Application 7.8 Water Testing	CARRIED
3.0	APPROVAL OF MINUTES <u>668-16: N. Brandstrom – J. Halchuk</u> BE IT RESOLVED THAT the Board adopt the minutes of the Executive Board Meeting 85-16 March 17, 2016 as presented.	CARRIED
4.0	FINANCIAL REPORT	

MINUTES OF MEETING NO.86-16

NAME Executive Board

PAGE 2 of 5

DATE April 21, 2016

4.1	<p>Bank Activity</p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Statement for February 22, 2016 to March 21, 2016; CIBC Business Operating Account Statement for March 1 to March 31, 2016; Bank Account Transactions Report from March 17 to March 31, 2016 and Bank Account Transactions Report from April 1, 2016 to April 20, 2016; Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2015 to March 31, 2016 and Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2016 to April 20, 2016 ; 2015-2016 Statement of Expenditures from April 1, 2015 to March 31, 2016.</p> <p>669-16: B. Sigfusson – H. Rosing BE IT RESOLVED THAT the Board approved the expenses of \$ 56,065.83 (cheques # 2641 - 2681), CIBC Corporate Classic Visa Statement for February 22, 2016 to March 21, 2016; CIBC Business Operating Account Statement for March 1 to March 31, 2016; Bank Account Transactions Report from March 17 to March 31, 2016 and Bank Account Transactions Report from April 1, 2016 to April 20, 2016; Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2015 to March 31, 2016 and Comparative Income Statement – YTD to Last Year and Statement of Expenditures from April 1, 2016 to April 20, 2016 ; 2015-2016 Statement of Expenditures from April 1, 2015 to March 31, 2016</p>	CARRIED
5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>No recommendations were brought forward</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>P. Watson updated the Board on the IWMP. The suggestion was made that the Delta Marsh and adjacent land would be included into boundaries of the South West IWMP and the action plan would be developed for this area. The Board discussed the possibilities of addition and decided that the proposed area is greatly different from the landscape within boundaries of the Southwest Interlake IWMP and should not be a part of it. However, the Board is willing to revisit this decision if the RM of Portage express the interest in developing action plan for the Delta Marsh and surrounding land.</p>	
6.2	<p>Office Equipment</p> <p>The Office Desktop computer and a new laptop were ordered and received. The set up process will take place shortly.</p>	
6.3	<p>Lease Agreement (Office space)</p> <p>Lease Agreement has not been signed by the landlord to date, adjustments were made with the specification of which inflation rate will be taking into consideration in the future years.</p>	

MINUTES OF MEETING NO.86-16

NAME Executive Board

PAGE 3 of 5

DATE April 21, 2016

6.4	<p>Winter Watering System Projects</p> <p>One application for Winter Off Site Watering System Program is submitted. Application will be reviewed by the Board in June of 2016.</p>	
6.5	<p>Bull Sale Calendar</p> <p>The page in Bull Sale Calendar was purchased for the amount of \$ 850.00. The WIWCD advertisement will be displayed on the page of April in 2017 calendar.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>MPI Autopac</p> <p>The payment due for the MPI Autopac was originally set up on March 31 of each year, which is the last day of fiscal year for the WIWCD. For the accounting purposes, staff to explore best available options to move the expiry date to April month.</p>	
7.2	<p>Beaver Workshop</p> <p>Dates for two (2) Beaver Workshops are set up for: At the RM of Armstrong on May 7, 2016 At the RM of Grahamdale on May 14, 2016</p> <p>The Board members expressed their concerns that the two hour presentation from the Wildlife Branch of Manitoba Conservation and water Stewardship is too lengthy, and will not leave enough time to implement all scheduled activities by the Trappers Association representatives.</p>	
7.3	<p>Water Festival 2016-2017</p> <p>Next WIWCD Water Festival will take place sometime in June of 2016. Staff contacted Rubber Ducky resort as a potential location for the future Water Festival. It is anticipated that three (3) schools Inwood School, Woodlands and St. Laurent Elementary Schools) will take participation in upcoming Water Festival.</p>	
7.4	<p>Summer Student</p> <p>The WIWCD received the Funding from Urban Hometown Green Team 2016 for one position. Staff to place an advertisement in local newspaper for the summer student position.</p>	
7.5	<p>Rain Barrels</p> <p>The WIWCD have less than 50 rain barrels left in the inventory. Some RM's found existing system of rain barrels sales inconvenient, and do not wish to continue to store and sell barrels from the RM Office. Staff to contact the RMs with offer to prepay barrels and composter with a condition that they can request a refund at any time. New order for 100 rain barrels is placed.</p> <p><u>670-16: H. Rosing - N. Brandstrom</u> BE IT RESOLVED THAT the Board approved to establish selling price for new rain barrels in the amount of \$ 50.00 each, taxes included.</p>	CARRIED

MINUTES OF MEETING NO.86-16

NAME Executive Board

PAGE 4 of 5

DATE April 21, 2016

7.6	<p>Cell Phone</p> <p>The Board discussed staff request to upgrade existing cellular phone and plan. Throughout the discussion the Board supported the idea to upgrade the cellular phone to a smart phone. Manager to decide which plan is the most optimal for the WIWCD needs.</p>	
7.7	<p>Riparian Fencing Application</p> <p>One riparian fencing application is submitted. The Board discussed the project. After the discussion the Board decided that the project is acceptable, and will be funded accordingly with stipulations of Riparian Management Program. In case where the requested amount is exceeded \$ 10,000.00, The Board requested more information on proposed site.</p>	
7.8	<p>Water Testing</p> <p>The WIWCD received numerous phone calls from the residents regarding transportation of water samples and water testing. Based on the past experience, there was not enough interest from the residents for water samples transportation to make the transportation feasible.</p> <p>Well Inventory Program anticipated to be announced in the middle of May. The WIWCD is waiting for the announcement to proceed with Well Inventory of 2016. The Board reviewed the results of the Well Inventory Maps and asked P. Watson if he could create new maps showing result for each year, rather than results from all years on one map.</p>	
8.0	<p>REPORTS</p>	
8.1	<p>Chairperson N/A</p>	
8.2	<p>MCDA Rep Report</p> <p>H. Rosing updated the Board on Manitoba Conservation District Association activities.</p>	
8.3	<p>Manager Report</p> <p>Manager updated the Board on the current activities of the West Interlake Watershed Conservation District. Signs for Growing Forward 2 Projects are received and must be installed at the locations of completed projects.</p>	
8.4	<p>Watershed Planner</p> <p>Report is on file at the office</p>	
9.0	<p>In Camera Discussion N/A</p>	

MINUTES OF MEETING NO.86-16

NAME Executive Board

PAGE 5 of 5

DATE April 21, 2016

10.0	<p>CORRESPONDENCE</p> <p>The following information presented to the Board:</p> <ul style="list-style-type: none"> ➤ The copy of a letter pertaining to issues with Crown Lands Lease Policies; ➤ The email from Agriculture and Agri-Food Canada regarding a new initiative supporting employees who wish to hire youth to undertake environmentally beneficial activities; ➤ The email from G. Stefanyshyn expressing his concerns about major overland flooding at his property; ➤ The letter from G. Doak, chair Conservation Districts Commission Manitoba Conservation and Water Stewardship, addressed to all Conservation Districts Boards regarding Personal Liability Protection; ➤ The email from A. Smith (assistant Administrator at Pembina Valley Conservation District) with inquiry about Wildflower Program / Wildflowers for Bees; ➤ The information on upcoming workshop at Brandon, on May 3, 2016 – “Climate resiliency for Brandon”; ➤ The email from P. Watson providing comments regarding upcoming Audit procedure; ➤ The email from P. Rejean (MAFRD) with comments pertaining to “The Nitrogen Ticking Time Bomb” article; ➤ The request from the Community and Regional Planning Branch for the objections on land subdivision, located at the RM of West Interlake. 	
11.0	<p>Next Meeting: May 19, 2016 1:00 P.M. WIWCD Office</p>	
12.0	<p><u>671-16 B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT we adjourn at 3:46 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.</p>	
	<hr/> <p>Jack Cruise, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	