

MINUTES OF MEETING NO.7-20

NAME Executive Board
LOCATION Lundar Golf Club

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DATE August 20, 2020

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
B. Fleury	Director	Lake Francis Sub District
L. Finney	Vice Director	Dog Lake Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
P. Dunlop	Provincial Appointee	ARD
D. Voth	Vice Director	Lake Francis Sub District
L. Miller	Manager / Financial Admin	WIWD
I. Zotter	Financial Adm. Assistant	WIWD

REGRETS:

B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed planner	ARD
C. Halaburda	Director	Lake ST. Martin Sub District

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 8:57 a.m.	
2.0	APPROVAL OF AGENDA <u>47-20: P. Dunlop – B. Fleury</u> BE IT RESOLVED THAT the Board approved the agenda as presented	CARRIED
3.0	APPROVAL OF MINUTES <u>48-20: B. Fleury – K. Fjeldsted</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 6-20 July 16, 2020 as presented	CARRIED
4.0	FINANCIAL REPORT	
	L. Miller presented the financial report: CIBC Corporate Classic Visa Credit Card Details from June 22, 2020 to July 21, 2020; Noventis Credit Union Statement of Accounts from July 1 to July 31, 2020; Noventis Credit Union Account Reconciliation Statement July 1 to July 31, 2020; Bank Account Transactions Report from July 15, 2020 to August 17, 2020; Comparative Income Statement – YTD from April 1, 2020 to August 17, 2020; Statement of Expenditures from April 1, 2020 to August 18, 2020 <u>49-20: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 21,554.93 (cheques # 188-199, # 200 – VOID, # 201-210); CIBC Corporate Classic Visa Credit Card Details from June 22, 2020 to July 21, 2020; Noventis Credit Union Statement of Accounts from July 1 to July 31, 2020; Noventis Credit Union Account Reconciliation Statement July 1 to July 31, 2020; Bank Account Transactions Report from July 15, 2020 to August 17, 2020; Comparative Income Statement – YTD from April 1, 2020 to August 17, 2020; Statement of Expenditures from April 1, 2020 to August 18, 2020	CARRIED

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	<p>Board Members were presented with Audited Financial Statements for the year ended March 31, 2020 and the Auditor's Letter</p> <p>50-20: B. Fleury – L. Finney BE IT RESOLVED THAT the Board approved West Interlake Watershed District Audited Financial Statements for the year ended March 31, 2020 and reviewed Auditor's Letter</p>	CARRIED
5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>All Member Meeting took place on July 23, 2020 at 9:00 a.m. at Lundar Golf Club where throughout the discussion the following recommendations were made:</p> <ul style="list-style-type: none"> ➤ Members supported proposed changes to the Community Tree Nursery Program. Orders maximum up to \$ 100.00 will be eligible for 50% subsidy. Only 1 gallon pots will be available for purchase. Variety will be determined in cooperation with Sabados Greenhouse in August of 2020. ➤ WIWD should explore potential external funding sources for the restoration of public parks and public walk areas; Staff provided G. Brown with information on potential external funding sources; ➤ Composting Workshop was well received last year. WIWD staff to determine if there is an interest in the communities to organize Composting Workshop this fall or next year, provided Provincial Guidelines for public events are fulfilled; Only online workshops are available at this time. Staff will follow up on this subject once restrictions on public events are amended. ➤ Restoration of Ducks Unlimited Project at Narcisse. Members suggested to take a leadership in addressing the problems by sending letters and inviting the MLA representatives and the Director of Wildlife Association to observe this Project in person. Request Letters of Support from Rural Municipalities of Armstrong and Coldwell, and from landowners. Staff is obtaining contact info. 	
6.0	OLD BUSINESS	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Public Meetings are postponed indefinitely due to COVID-19. IWMP is on hold.</p>	
6.2	<p>Northwest Interlake IWMP</p> <p>Sample of Letter to Partner Municipalities sent to P. Watson for review. Staff to resend letters. IWMP is on hold at this time.</p>	
6.3	<p>Siglunes Project</p> <p>The legal matter of the WIWD taking ownership, administration and maintenance from Ducks Unlimited (DU) over the Dike on Siglunes Creek will be postponed until 2021.</p>	

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6.4	<p>Canada Summer Job</p> <p>Advertisement for the Environmental Technician position posted in the local newspaper and Facebook page. WIWD hired a summer student.</p> <p><u>51-20: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved to hire a summer student at \$ 14.00 per hour through Canada Summer Job Funds.</p>	CARRIED
6.5	<p>Policy</p> <p>The Board discussed proposed changes to Policy Directives Sections. As per previous discussion, Section 2.20 and Section 2.21 were edited and presented to the Board. Policy to establish Local Grow Committee (LGC) presented under Section 2.22. The Board discussed the proposed policies. After the discussion the Board decided to incorporate Policy 2.22 into 2.21.</p> <p><u>52-20: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved Policy Directives Section 2.20 “Board and Sub District Member Remuneration and Expenses”</p>	CARRIED
6.6	<p>Conservation Trust Fund / Trees</p> <p>Survey sent out. Results presented to the Board. 466 emails with a request to complete the survey were sent out, 210 responses were collected. Analyzed results of the 207 survey responses can be reviewed at the office.</p>	
6.7	<p>Conservation Trust / Cover Crops</p> <p>WIWD staff established contact with WARD laboratory for soil sampling. The Board presented with the information pertaining to recommended soil sampling tools and soil tests.</p> <p><u>53-20: J. Bittner – B. Fleury</u> BE IT RESOLVED THAT the Board approved to purchase Sure-Lock Soil Probe Kit</p>	CARRIED
6.8	<p>GRowing Outcomes in Watershed (GROW)</p> <p>Applications are in the process of development. Next GROW Committee meeting will take place on Tuesday, August 25 at 8:00 a.m. Some wetlands have been inspected and identified and sent to L. Kontzie, Watershed planner for confirmation.</p>	
6.9	<p>Winter Watering System Applications</p> <p>WIWD received supporting documentation on the Off Site Watering System Project, which was approved, but not completed last year, due to unusual weather conditions. One application for the Off Site Winter Watering Program was on hold. The Board discussed these subjects.</p> <p><u>54-20: B. Fleury- J. Bittner</u> BE IT RESOLVED THAT the Board approved to extend period to complete the project for T. Cook due to extreme weather conditions and to proceed with financial assistance for the Winter Off Site Watering System.</p>	CARRIED

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	<p>55-20: L. Finney – K. Fieldsted BE IT RESOLVED THAT the Board approved to accept E. Sigurdson application for the Winter Off Site Watering System pending on the inspection.</p> <p>Letters sent to the applicants, who was approved for 2019-2020 fiscal year, but failed to complete the project and did not submit request for an extension.</p>	CARRIED
6.10	<p>Riparian Project</p> <p>Provincial approval for the installation of exclusion fence along the drain at K. Gudmundson location has been received. Applicant will proceed with the riparian area project shortly. J. Cruise Riparian Project is in the progress.</p>	
6.11	<p>Advertisement / truck/ signs</p> <p>Decals for rain barrels and composters received and installed. Invoices are paid.</p>	
6.12	<p>Computer / Outdoor Speaker</p> <p>New equipment for the office has been received and installed. Invoices for the installation have not been received at this time.</p>	
6.13	<p>Beardy Creek / Lake Winnipeg Basin Program</p> <p>There is no new information pertaining to Beardy Creek Study available at this time. The response from the Manitoba Fish and Wildlife Enhancement Fund (FWEF) regarding submitted application to conduct a study on Beardy Creek has not been received.</p> <p>The Board members and manager inspected the site, requested information from the owner received. Proposed project discussed with representative from the Lake Winnipeg Basin Program. Unfortunately, the project does not fit program's criteria. The Board suggested that the owner can participate in the Community Tree Nursery Program through WIWD.</p>	
6.14	<p>Summer Student</p> <p>Summer student A. Carriere will be finishing his term upcoming Friday</p>	
6.15	<p>Intercom</p> <p>WIWD upgraded phone system at the office by purchasing new units with intercom capability.</p>	
6.16	<p>Tree Program 2020/2021</p> <p>Application for the 2020-2021 Community Tree Nursery Program is in the process of development. New list of seedlings has not been received at this time. The board discussed allocated funds and new conditions for the Program, approved at previous Executive Meeting. After the discussion the Board decided to revise previously made decision.</p> <p>56-20: J. Bittner – B. Fleury BE IT RESOLVED THAT the Board approved to amend resolution # 43-20 and to establish Community Tree Nursery Program under condition where first \$ 50.00 per order will be covered by the WIWD, the remaining balance will be applicant's responsibility.</p>	CARRIED

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7.0	NEW BUSINESS	
7.1	<p>2020-2021 Budget</p> <p>The Board presented with 2020-2021 Budget.</p> <p>57-20: P. Dunlop - J. Bittner BE IT RESOLVED THAT the Board approved proposed 2020-2021 Budget as presented</p>	CARRIED
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>Brief verbal update</p>	
8.2	<p>MAW Rep Report</p> <p>Brief verbal update</p>	
8.3	<p>Manager Report</p> <p>Brief verbal update</p>	
8.4	<p>Watershed Planner Report</p> <p>N/A</p>	
9.0	IN CAMERA DISCUSSION	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Email from S. Goertzen asking for feedback related to MAW Submission on Water Management Strategy; ➤ Information from The Midcontinent Shorebird Conservation Initiative; ➤ June 2020 Water Availability and Drought Conditions Report; ➤ Survey pertaining to 2020 MAW Conference; ➤ Reply from member regarding survey on MAW Conference; ➤ Resident's inquiry about WIWD programs. Resident referred to the EIWD, as his land location is outside WIWD boundaries; ➤ Minister Letter addressed to N. Brandstrom congratulating WIWD on successful application for funding to deliver GROW; ➤ Letter from Manitoba Department of Families regarding available three grant funding programs that the Manitoba Government offering this year; ➤ Email from A. North providing link to the recording of first GROW workshop; ➤ Email from resident raising concerns regarding Lake Francis Marsh and construction activities around it; ➤ Email from G. Friesen (Manitoba Agriculture) with request to provide information on grasslands in Manitoba; ➤ Information from C. Paquette pertaining to EOS Positioning Systems; ➤ GROW Program Coordinator Advertisement from the Redboine Watershed District; ➤ Environmental Farm Plan Workshops available via GoToMeeting, notification by J. Mazur, Manitoba Agriculture and Resource Development; 	

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	<ul style="list-style-type: none"> ➤ The First Biomass Boiler in Public School in Manitoba. Webinar attended by L. Millar; ➤ Information pertaining to EAC Water Engagement Session. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">September 17, 2020, 2020 9:00 A.M. Location to be determined</p>	
12.0	<p>ADJOURNMENT <u>58-20: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT we adjourn at 11:37 a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWD</p> <hr/> <p>Linda Miller, Financial Administrator WIWD</p>	