

MINUTES OF MEETING NO.6-20

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LOCATION	Lundar Golf Club	DATE	July 16, 2020

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
B. Fleury	Director	Lake Francis Sub District
L. Finney	Vice Director	Dog Lake Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Dunlop	Provincial Appointee	ARD
L. Miller	Manager / Financial Admin	WIWD
I. Zotter	Financial Adm. Assistant	WIWD

REGRETS:

P. Watson	Watershed planner	ARD
J. Bittner	Vice Director	Lake ST. Martin Sub District
C. Halaburda	Director	Lake ST. Martin Sub District

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	<p>CALL TO ORDER</p> <p>N. Brandstrom called the meeting to order at 8:52 a.m.</p>	
2.0	<p>APPROVAL OF AGENDA</p> <p><u>37-20: P. Dunlop - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the agenda as presented</p>	CARRIED
3.0	<p>APPROVAL OF MINUTES</p> <p><u>38-20: B. Fleury – K. Fjeldsted</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 5-20 June 18, 2020 as presented</p>	CARRIED
4.0	<p>FINANCIAL REPORT</p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Credit Card Details from May 22, 2020 to June 21, 2020; Noventis Credit Union Statement of Accounts from June 1 to June 30, 2020; Noventis Credit Union Account Reconciliation Statement June 1 to June 30, 2020; Bank Account Transactions Report from April 1, 2020 to July 14, 2020; Comparative Income Statement – YTD from April 1, 2020 to July 14, 2020;</p> <p><u>39-20: P. Dunlop – B. Fleury</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 34,847.39 (cheques # 165-179, # 180, 181 – VOID, 182-187); CIBC Corporate Classic Visa Credit Card Details from May 22, 2020 to June 21, 2020; Noventis Credit Union Statement of Accounts from June 1 to June 30, 2020; Noventis Credit Union Account Reconciliation Statement June 1 to June 30, 2020; Bank Account Transactions Report from April 1, 2020 to July 14, 2020; Comparative Income Statement – YTD from April 1, 2020 to July 14, 2020;</p> <p>Board Members were presented with the Budget 2020-2021. Approval of the Budget must take place no later than 30 days after Provincial Letter pertaining to allocated funds is received. Letter has not been received yet. Members will review the Budget and will make recommendations and suggestions by contacting the office staff prior to the next Executive Meeting.</p>	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>All Member Meeting scheduled for July 23, 2020 at 9:00 a.m. at Lundar Golf Club</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Invoice for the Advertisement in the Lundar Bull Sale Calendar has been paid. Public Meetings are postponed indefinitely due to COVID-19</p>	
6.2	<p>Northwest Interlake IWMP</p> <p>Sample of Letter to Partner Municipalities sent to P. Watson for review.</p>	
6.3	<p>Siglunes Project</p> <p>The legal matter of the WIWD taking ownership, administration and maintenance from Ducks Unlimited (DU) over the Dike on Siglunes Creek will be addressed in fall 2020.</p>	
6.4	<p>Canada Summer Job</p> <p>Advertisement for the Environmental Technician position posted in the local newspaper and Facebook page.</p>	
6.5	<p>Policy</p> <p>The Board discussed proposed changes to Policy Directives Section 2.20 and Section 2.21. Sections to be edited and presented at next Executive Meeting for approval.</p>	
6.6	<p>Conservation Trust Fund / Trees</p> <p>All tree seedlings distributed. Survey is ready to be sent out.</p>	
6.7	<p>Conservation Trust / Cover Crops</p> <p>The Board reviewed a sample of the Agreement, which will be signed with approved applicants for the "Working with Landowners to improve Soil Health in Lake Manitoba Watershed" Project.</p> <p><u>40-20: L. Finney - P. Dunlop</u> BE IT RESOLVED THAT the Board approved proposed Agreement pending on Board's recommendations.</p> <p>The Board discussed the possibility to purchase Soil Auger / Probe. Staff to research the market and to present the results at the next Executive Meeting,</p>	CARRIED
6.8	<p>GRowing Outcomes in Watershed (GROW)</p> <p>WIWD "Working together to improve watershed health in the West Interlake Watershed" request to the Conservation Trust has been approved for \$ 250,000.00,</p>	

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	<p>\$ 200,000.00 is reserved for the project implementation and \$ 50,000.00 reserved for the Incentive Payments.</p> <p>Local Grow Committee appointed by the Board. GROW Committee Meeting took place on July 9, 2020 at the WIWD office. According to GROW Guide (updated June 8, 2020), Local GROW Committees (LGC) will...</p> <ul style="list-style-type: none"> • Establish local priorities and target areas within the watershed to implement GROW activities; • Apply for and coordinate funding sources; • Establish payment rates for eligible activities and project cost-shares based on GROW criteria and established provincial guidelines; • Determine term lengths where required, based on GROW eligible activity criteria; • Help identify landowners in target areas that may be interested in participating in GROW; • Prioritize and approve local GROW projects brought forward by watershed district staff; and, • Approve contracts with landowners. <p>WIWD LGC made recommendation, that in order to fulfill above responsibilities, the committee should have authority in decision making processes.</p> <p>The Executive Board discussed recommendation.</p> <p><u>41-20: L. Finney – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved to authorize Local GROW Committee to make decisions pertaining to GROW Projects approvals and funds distribution, pending that the Committee will report to the Board monthly. (Four (4) in favor, one (1) – opposed)</p>	CARRIED
<p>6.9</p>	<p>Winter Watering System Applications</p> <p>WIWD received one new application for the Off Site Winter Watering Program. Site was inspected and found to be suitable.</p> <p><u>42-20: L. Finney – P. Dunlop</u> BE IT RESOLVED THAT the Board approved to accept D. Thorkelson application.</p> <p>Letters to be sent to the applicants, who was approved for 2019-2020 fiscal year, but failed to complete the project and did not submit request for an extension in writing to the WIWD.</p>	CARRIED
<p>6.10</p>	<p>Riparian Project</p> <p>Provincial approval for the installation of exclusion fence along the drain at K. Gudmundson location has been received. Applicant has permission to proceed with the riparian area project.</p>	
<p>6.11</p>	<p>Advertisement / truck/ signs</p> <p>G. Morden updated and installed main sign on the building and new decals on the WIWD’s truck. Decals for rain barrels and composters have been ordered.</p>	
<p>6.12</p>	<p>Rain Barrels</p> <p>Invoice for rain barrels has been received and paid.</p>	

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6.13	<p>Computer / Outdoor Speaker</p> <p>New equipment for the office has been ordered for a total of \$ \$2,868.28. Most of ordered items have been received. Outdoor Speaker purchased for \$249.04</p>	
6.14	<p>Beardy Creek / Lake Winnipeg Basin Program</p> <p>There is no new information pertaining to Beardy Creek Study request available at this time.</p> <p>The Board discussed proposed project for the Lake Winnipeg Basin Program. Throughout the discussion, the Board decided to inspect the site, and to request more information from the owner related to the project: such as the Provincial approval, estimated project cost and etc.</p>	
7.0	NEW BUSINESS	
7.1	<p>Summer Student</p> <p>Three applications received up to date. Closing due date is July 17, 2020. Interviews to be scheduled with potential candidates on July 21, 2020 at the WIWD office at 10:00 a.m. N. Brandstrom, P. Dunlop and I. Zotter will interview the candidates. Staff to prepare questionnaire for the interview.</p>	
7.2	<p>Intercom</p> <p>The absence of communication between offices in the building is creating difficulties for interaction among the staff. The Board discussed the options of updating office phones with telecom capability. Staff to collect the quotes and to present them at next executive meeting.</p>	
7.3	<p>Tree Program</p> <p>The Board discussed terms for upcoming Tree Program. There is no external funding source for this program, \$ 40,000.00 is budgeted for 2020-2021. Based on recommendations from Greenhouse, only species in one gallon pots will be offered through Tree Program in 2020-2021.</p> <p>43-20: P. Dunlop – B. Fleury BE IT RESOLVED THAT the Board approved to establish cost share term for the Community Tree Nursery Program as: orders up to \$ 100.00 will be cost shared at 50:50 ratio, cost for orders above \$ 100.00 will be applicant's responsibility.</p>	CARRIED
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>Brief verbal update</p>	
8.2	<p>MAW Rep Report</p> <p>Brief verbal update</p>	

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8.3	Manager Report Brief verbal update	
8.4	Watershed Planner Report N/A	
9.0	<p>IN CAMERA DISCUSSION</p> <p>44-20: P. Dunlop – B. Sigfusson BE IT RESOLVED THAT the Board went in camera at 9:23 a.m.</p> <p>45-20: L. Finney - B. Sigfusson BE IT RESOLVED THAT the Board moved out of camera at 10:15 a.m.</p> <p>No decisions were made after the discussion.</p>	<p>CARRIED</p> <p>CARRIED</p>
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Email from A. Sass inquiring about few site location for the installation of Weather Stations in West Interlake area; ➤ The Current 2020 Edition 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">August 20, 2020 9:00 A.M. Location to be determined</p>	
12.0	<p>ADJOURNMENT</p> <p>46-20: B. Sigfusson – B. Fleury BE IT RESOLVED THAT we adjourn at 12:12 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWD</p> <hr/> <p>Linda Miller, Financial Administrator WIWD</p>	