

MINUTES OF MEETING NO.20-21

NAME Executive Board
LOCATION WIWD Office

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DATE September 23, 2021

Present:

| | | |
|---------------|---------------------------|---------------------------|
| N. Brandstrom | Chairperson | Dog Lake Sub District |
| B. Fleury | Vice Chairperson | Lake Francis Sub District |
| B. Sigfusson | Director | Shoal Lake Sub District |
| L. Finney | Vice Director | Dog Lake Sub District |
| K. Fjeldsted | Director | Swan Creek Sub District |
| M. Maksymchuk | Watershed planner | ARD |
| L. Miller | Manager / Financial Admin | WIWD |
| I. Zotter | Financial Adm. Assistant | WIWD |

REGRETS:

| | | |
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| J. Bittner | Vice Director | Lake ST. Martin Sub District |
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WRITTEN BY: I. Zotter

| ITEM | | ACTION BY |
|------|--|----------------|
| 1.0 | <p>CALL TO ORDER</p> <p>N. Brandstrom called the meeting to order at 9:00 a.m. Introduction of attendees</p> | |
| 2.0 | <p>APPROVAL OF AGENDA</p> <p>144-21: L. Finney - B. Sigfusson BE IT RESOLVED THAT the Board approved the agenda with additions:</p> <p>7.4 Fish and Wildlife Enhancement Fund (FWEF) - Letter of Interest (LOI) 7.5 GROW 2022-2024 7.6 Ag Action 2022 7.7 Web page updates</p> | CARRIED |
| 3.0 | <p>APPROVAL OF MINUTES</p> <p>145-21: K. Fjeldsted - L. Finney BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 19-21, August 19, 2021 as presented</p> | CARRIED |
| 4.0 | <p>FINANCIAL REPORT</p> | |
| 4.1 | <p>Bank Activity</p> <p>L. Miller presented the financial report:</p> <p>Visa Noventis Credit Card Details from July 30, 2021 to August 29, 2021; CIBC Visa Credit Card Details from July 22, 2021 to August 21, 2021; Noventis Credit Union Statement of Accounts from August 1 to August 31, 2021; Account Reconciliation Summary Report from August 1 to August 31, 2021; Bank Account Transactions Report from August 11, 2021 to September 15, 2021; Comparative Income Statement – YTD from April 1, 2020 to September 15, 2021.</p> <p>146-21: B. Fleury - L. Finney BE IT RESOLVED THAT the Board approved the expenses of \$ 95,269.07 (cheques # 495-503, # 504 – voided, 505-526); Visa Noventis Credit Card Details from July 30, 2021 to August 29, 2021; CIBC Visa Credit Card Details from July 22, 2021 to August 21, 2021;</p> | CARRIED |

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| | <p>Noventis Credit Union Statement of Accounts from August 1 to August 31, 2021; Account Reconciliation Summary Report from August 1 to August 31, 2021; Bank Account Transactions Report from August 11, 2021 to September 15, 2021; Comparative Income Statement – YTD from April 1, 2020 to September 15, 2021.</p> | |
| 5.0 | <p>SUB DISTRICT RECOMMENDATIONS</p> <p>All Member Meeting tentatively scheduled September 9, 2021 at 7:00 p.m. at Lundar Legion has been cancelled.</p> <p>Staff contacted all RMs with an inquiry if they would like to receive an update from the WIWD, and scheduled dates and time for delegations. N. Brandstrom and L. Miller visited the RM of Woodlands and the RM of West Interlake and presented an update on current WIWD activities.</p> | |
| 6.0 | <p>OLD BUSINESS</p> | |
| 6.1 | <p>Integrated Watershed Management plan (IWMP)</p> <p>No updates at this time. Staff to send an inquiry if Public Meetings can be scheduled under new Health Order.</p> | |
| 6.2 | <p>Northwest Interlake IWMP</p> <p>No updates at this time</p> | |
| 6.3 | <p>Siglunes Project / Burnt Lake</p> <p>Siglunes Project: no updates at this time</p> <p>Burnt Lake Project “Enhancement of Fishway on Burnt Lake Drain” is completed. Invoice has been received and paid.</p> | |
| 6.4 | <p>Policy</p> <p>Tabled</p> | |
| 6.5 | <p>Conservation Trust 2021</p> <p>Staff begin to collect second soil samples, and to schedule dates for Final Inspections. Claims are being processed on on-going basis.</p> | |
| 6.6 | <p>GRowing Outcomes in Watershed (GROW)</p> <p>Completed projects have been inspected, supporting documentation has been collected and processed on an ongoing basis. GROW funds are in the process of being distributed to landowners.</p> <p>Suggestion was made to organize a meeting where the Local GROW Committee members and applicants can discuss program’s details. Meeting can be scheduled in January or February of 2022.</p> | |

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| 6.7 | <p>Ag Action Program / EFP</p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 is in progress. The goal is to erect approximately 7 km of riparian fencing and to install 3 alternative watering systems. One alternative watering system and 2.2 km of riparian fencing at Burnt Lake location has been completed. Two alternative watering systems at Hatchery Drain are installed, fencing is in the progress.</p> | |
| 6.8 | <p>Winter Watering System Applications</p> <p>One applicant completed the project, the system is missing some components. Registered Letter was sent to the applicant informing that all components must be in place before WIWD can issue the payment. Response has been received on August 18th, 2021. The applicant has all intentions to complete the project by the end of September 2021.</p> | |
| 6.9 | <p>Green Team and Canada Summer Job</p> <p>Green Team funding will be exhausted by the end of September. Remaining funds will be received once Claim for Reimbursement is submitted.</p> | |
| 6.10 | <p>MAW Convention</p> <p>Emails with information pertaining to MAW Convention sent to all members. Rooms are reserved. Registration is not completed at this time, staff is waiting for more responses.</p> | |
| 6.11 | <p>Tree Program</p> <p>WIWD received over 100 applications up to date. Many residents expressed deep appreciation for this program. Tree Program remains to be a High Demand Program.</p> | |
| 7.0 | <p>NEW BUSINESS</p> | |
| 7.1 | <p>WIWD Annual General Meeting (AGM)</p> <p>The Board discussed the possibilities to hold an AGM. Tentatively the WIWD AGM is scheduled for November 18, 2021 at 7:00 p.m. at Lake Francis Hall. Chairs will phone sub districts members to initiate the AGM. Staff to provide Sub District Chairs with contact phone numbers.</p> | |
| 7.2 | <p>Oak Hammock Marsh</p> <p>The Harry J Enns Wetland Discovery Centre at Oak Hammock Marsh will once again be visiting schools from November 2020 to April 2021 with its Virtual Wetland Fieldtrips! Virtual Wetland Fieldtrips will be discounted to 100.00\$ (regular price 120.00\$) per class, and the Ecovan programming will be discounted to 500.00\$ (regular price 575.00\$) for up to 4 presentations at the school. The Board discussed the possibility to sponsor school presentations this year, and decided that the WIWD will be sponsoring if there is interest among the majority of schools in the district. Staff to contact the schools. Staff to contact Green Kids and to inquire if they are interested in providing presentation relevant to the environmental protection in district schools.</p> | |

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| | <p>147-21: L. Finney - B. Fleury BE IT RESOLVED THAT the Board approved to sponsor up to 4 presentations per school, if most schools are interested.</p> | CARRIED |
| 7.3 | <p>Relay Education</p> <p>WIWD applied for wage subsidy to the RELAY EDUCATION. RELAY EDUCATION Green Careers Program provides funds in partnership with the Department of Natural Resources Science and Technology Internship Program (STIP) as part of the Youth Employment Strategy. Request for funds has been preapproved. WIWD is waiting for the Contribution Agreement.</p> | |
| 7.4 | <p>Fish and Wildlife Enhancement Fund (FWEF) - Letter of Interest (LOI)</p> <p>The call for the Fish and Wildlife Enhancement Fund (FWEF) Letters of Interest for the Spring 2022 intake is now open. FWEF provides funding to organizations supporting the enhancement of fish and wildlife initiatives. The deadline for Letter of Interest submission is October 28, 2021. The Board discussed possible projects and decided to submit application for the Beardy Creek Fisheries Assessment and hatchery Drain Spawning Shoals installation. Staff to contact First Nation representatives to seek support for the potential projects.</p> | |
| 7.5 | <p>GROW 2022-2024</p> <p>Manitoba Habitat Heritage Corporation's (MHHC) call for Letters of Interest (LOI) is open with over \$9 million available in the granting pool. This is the only Trust intake for funding decisions that will be announced in the spring of 2022. Growing Outcomes in Watersheds (GROW) LOIs: due October 15th, 2021 WIWD will be requesting \$500000 from GROW Trust for 2022-2024.</p> | |
| 7.6 | <p>Ag Action 2022</p> <p>Manitoba Agriculture and Resource Development department is pleased to announce the next Ag Action Manitoba - Watershed Ecological Goods and Services intake period. This year's application form will be available online beginning October 1st, and applications can be submitted until November 5th. New this year: Only one year projects will be eligible as Ag Action Manitoba will be entering its final year of the agreement. As before:</p> <ul style="list-style-type: none"> • Separate applications will be required for each focus area • There is a \$100,000 funding cap per application • There is a \$300,000 funding cap per watershed per year. Each watershed is defined as belonging to one integrated watershed management plan <p>WIWD will be submitting two applications for two focus areas: Soil Health Improvement and Riparian Area Enhancement.</p> | |
| 7.7 | <p>Web page updates</p> <p>It was brought to attention that some outdated information was circulating on the WIWD website. This information was related to a Job Advertisement that was posted in 2020. Information in question was posted under "News Feed". All Posts on the "News Page" are accessible at any time, irregardless of time and year when it was posted.</p> | |

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| | The Board discussed if some information should be archived after certain period of time. Throughout discussion the Board decided to keep old posts accessible at this time. | |
| 8.0 | REPORTS | |
| 8.1 | Chairperson Brief verbal update | |
| 8.2 | MAW Rep Report Brief verbal update. | |
| 8.3 | Manager Report Brief verbal update. | |
| 8.4 | Watershed Planner Report Provincial update is on file at the office. | |
| 9.0 | IN CAMERA DISCUSSION N/A | |
| 10.0 | <p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Email from A. McLean pertaining upcoming Board Governance Workshop. Board Member Self-Evaluation form was provided to each Board Member; ➤ Administrators Meeting took place in Brandon on September 14-16, 2021. L. Miller was unable to attend the meeting; ➤ Update on Public Health Order; ➤ WIWD provided a Letter to the Manitoba Association of Watersheds (MAW) to support their effort to lead the development of a Prairie region proposal in response to Agriculture and Agri-Food Canada's Agricultural Climate Solution (ACS): On-Farm Climate Action Fund Call for Proposals. Letter presented to the Board; ➤ Email from Moira Somers, expressing appreciation for the Tree Program, and inquiring if the WIWD is looking for volunteers to serve on the Board or on committee; ➤ Two pages – March and August – have been designed for the Bull Sale Calendar. Proofed pages were presented to the Board; ➤ Water Availability and Drought Conditions Report, August 2021; ➤ Lake Manitoba Lake St. Martin Outlet Channels Project Newsletter, Issue 9, August 2021; | |
| 11.0 | <p>NEXT MEETING:</p> <p style="text-align: center;">October 21, 2021 9:00 A.M. To be determined</p> | |
| 12.0 | <p>ADJOURNMENT 148-21: B. Sigfusson – B. Fleury BE IT RESOLVED THAT we adjourn at 11:30 a.m.</p> | CARRIED |

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| | These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors | |
| | <hr/> Neil Brandstrom, Chairperson WIWD <hr/> Linda Miller, Financial Administrator WIWD | |