

## MINUTES OF MEETING NO.24-22

---

NAME Executive Board PAGE Page 1 of 6  
 LOCATION WIWD Office DATE January 20, 2022

**Present:**

T. Nevakshonoff	Vice Chairperson	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
L. Finney (telephone)	Director	Dog Lake Sub District
G. Brown	Director	Lake Francis Sub District
J. Bittner	Director	Lake ST. Martin Sub District
L. Miller	Manager / Financial Admin	WIWD
D. Timmerman (telephone)	Watershed planner	ARD
K. Benson	GIS Technician	WIWD

**REGRETS:**

N. Brandstrom	Chairperson	Dog Lake Sub District
---------------	-------------	-----------------------

WRITTEN BY: K. Benson

ITEM		ACTION BY
1.0	<p><b>CALL TO ORDER</b></p> <p>T. Nevakshonoff called the meeting to order at 9:12 a.m.</p>	
2.0	<p><b>APPROVAL OF AGENDA</b></p> <p><b><u>165-22: B. Sigfusson – G. Brown</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented</p>	<b>CARRIED</b>
3.0	<p><b>APPROVAL OF MINUTES</b></p> <p><b><u>166-22: L. Finney – G. Brown</u></b>  <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 23-21, December 16, 2021 as presented</p>	<b>CARRIED</b>
4.0	<p><b>FINANCIAL REPORT</b></p>	
4.1	<p><b>Bank Activity</b></p> <p>L. Miller presented the financial report:            Noventis Credit Union Statement of Accounts from December 1 to December 31, 2021;            Visa Noventis Credit Card Details from November 29, 2021 to December 29, 2021;            CIBC Visa Credit Card Details from November 22, 2021 to December 21, 2021;            Account Reconciliation Summary Report from December 1 to December 31, 2021            Bank Account Transactions Report from December 15, 2021 to January 17, 2022;            Comparative Income Statement – YTD from April 1, 2020 to January 17, 2022.            2021-2022 Interim Financial Report April 1- January 17, 2022</p> <p><b><u>167-22: L. Finney- J.Bittner</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 56,330.03 (cheques # 629-638, 639 VOID, 640-655);</p> <p>Noventis Credit Union Statement of Accounts from December 1 to December 31, 2021;</p>	<b>CARRIED</b>

**MINUTES OF MEETING NO.24-22**

---

NAME Executive Board PAGE Page 2 of 6  
 LOCATION WIWD Office DATE January 20, 2022

	<p>Visa Noventis Credit Card Details from November 29, 2021 to December 29, 2021;          CIBC Visa Credit Card Details from November 22, 2021 to December 21, 2021;          Account Reconciliation Summary Report from December 1 to December 31, 2021          Bank Account Transactions Report from December 15, 2021 to January 17, 2022;          Comparative Income Statement – YTD from April 1, 2020 to January 17, 2022.          2021-2022 Interim Financial Report April 1- January 17, 2022</p>	
<b>5.0</b>	<p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p>No updates at this time</p>	
<b>6.0</b>	<p><b>OLD BUSINESS</b></p>	
<b>6.1</b>	<p><b>Southwest Interlake Integrated Watershed Management plan (IWMP)</b></p> <p>No updates at this time.</p>	
<b>6.2</b>	<p><b>Northwest Interlake IWMP</b></p> <p>D. Timmerman explained the plan phases for an Integrated Watershed Management Plan. A copy of the information titled “Integrated Watershed Management Plan Phases” is on file at the WIWD office.</p> <p>The WIWD will begin the initial steps to creating a project management team. The WIWD will send a letter to the participating RM’s and First Nation Communities.</p>	
<b>6.3</b>	<p><b>Siglunes Project</b></p> <p>A meeting with stakeholders will be scheduled in 2022.</p>	
<b>6.4</b>	<p><b>Policy</b></p> <p>No updates at this time.</p>	
<b>6.5</b>	<p><b>Conservation Trust 2021</b></p> <p>L. Miller presented the update.          One producer under The Conservation Trust was deducted points for tilling. The producer was actually partaking in the beneficial practice of Green Manure.</p> <p><b><u>168-22: L. Finney- J.Bittner</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved T. Miller for additional funding for Green Manure practices.</p>	
<b>6.6</b>	<p><b>GRowing Outcomes in Watershed (GROW)</b></p> <p>L. Miller presented the update.</p> <p>The GROW proposal for 2022-2024 was submitted on January 10, 2022. The total amount requested was \$ 637,500.00. \$500,000.00 was requested for projects including alternative watering systems, perennials, cover crops, and riparian area. \$137,000.00 was requested for incentive payment that will go towards temporary wetland and riparian area conservation.</p>	



## MINUTES OF MEETING NO.24-22

---

NAME	Executive Board	PAGE	Page 4 of 6
LOCATION	WIWD Office	DATE	January 20, 2022

6.14	<p><b>VPN – Virtual Private Network</b></p> <p>G. Morden is currently working on the VPN for the WIWD.</p> <p>I. Zotter was set up with the VPN during the first week of January. K. Christensen and K. Benson will share a link and L. Miller will also receive a link, all links should be set up by the end of January.</p> <p>J. Bittner sent a quote for video conferencing equipment, document on file at the WIWD office.</p> <p><b><u>171-22: G. Brown – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT the Board</b> approved the purchase of video conferencing equipment between \$ 2,500-3,000 pending internet speed. .</p>	<b>CARRIED</b>
6.15	<p><b>GROW Committee Member</b></p> <p>Tabled till next meeting.</p>	
6.16	<p><b>Share Soil Test</b></p> <p>Question: Should the board share the cost of soil samples with producers that would like more than one field sampled?</p> <p>It was discussed that the board would share the cost of the soil test, but that they would only cover the cost for staff time and the WIWD truck (gas and mileage). The cost of testing the sample and shipping to the lab would have to be cover by the producer. All fields will have to be accessible and safe for staff to enter on the same day, as staff will not drive back to test additional fields.</p> <p><b><u>172-22: G. Brown – J. Bittner</u></b>  <b>BE IT RESOLVED THAT the Board</b> approved a cost share between the WIWD and producers requesting additional soil tests. The producers pay for the soil test and shipping, additional fields must be accessible and safe for staff to enter on the same day that the free sample is being taken. The WIWD will cover the cost for staff and the truck.</p>	<b>CARRIED</b>
7.0	<p><b>NEW BUSINESS</b></p>	
7.1	<p><b>Signing Authority</b></p> <p><b><u>173-22: J. Bittner – B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT the Board</b> approved G. Brown signing authority.</p> <p>G. Brown, N. Brandstrom, B. Sigfusson, and L. Miller all have signing authority.</p>	<b>CARRIED</b>
7.2	<p><b>Hometown Green Team, Canada Summer Jobs, Metis Grant</b></p> <p>The Hometown Green Team application was sent January 17, 2022. 21.5 weeks and \$ 11,686.00 was requested.</p> <p>The Canada Summer Jobs application was sent January 13, 2022. 16 weeks and \$ 8,215.92 was requested.</p> <p>The Metis Grant will be applied for once the application is available.</p>	

## MINUTES OF MEETING NO.24-22

---

NAME Executive Board PAGE Page 5 of 6  
 LOCATION WIWD Office DATE January 20, 2022

7.3	<p><b>Wages</b></p> <p><b>174-22: J. Bittner – L. Finney</b>  <b>BE IT RESOLVED THAT the Board</b> approved K. Christensen and K. Benson for a \$1.00 increase in pay, to be put into effect at the nearest pay day.</p>	<b>CARRIED</b>
7.4	<p><b>Interim Budget</b></p> <p>L. Miller presented the interim budget, on file at the WIWD office.</p> <p><b>175-22: J. Bittner – B. Sigfusson</b>  <b>BE IT RESOLVED THAT the Board</b> approved the interim budget.</p>	
8.0	<b>REPORTS</b>	
8.1	<p><b>Chairperson</b></p> <p>T. Nevakshonoff as Vice Chairperson filled in as Chairperson. T. Nevakshonoff expressed gratitude for being elected this position. He also discussed his background in the development of the East and West Interlake Watershed Districts.</p>	
8.2	<p><b>MAW Rep Report</b></p> <p>Tabled till next meeting.</p>	
8.3	<p><b>Manager Report</b></p> <p>Brief verbal update on office activities.</p>	
8.4	<p><b>Watershed Planner Report</b></p> <p>D. Timmerman presented the “Watershed Districts and Programs Provincial Update- January 2021” the document is available on file at the WIWD office.</p>	
9.0	<p><b>IN CAMERA DISCUSSION</b></p> <p><b>176-22: L. Finney – G. Brown</b>  <b>BE IT RESOLVED THAT the Board</b> moved In-camera at 11:45 for a discussion</p> <p><b>177-22: J. Bittner – B. Sigfusson</b>  <b>BE IT RESOLVED THAT the Board</b> moved out of camera at 11:49 for a discussion</p>	<b>CARRIED</b>  <b>CARRIED</b>
10.0	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>➤ General Permit 74495. Emailed January 14, 2022</li> <li>➤ Final Report Burnt Lake Drain Fish Ladder. L. Miller emailed January 11, 2022</li> <li>➤ Lake Manitoba Lake St. Martin Outlet Channels Project Newsletter – December 2021 Issue 13</li> </ul>	
11.0	<p><b>NEXT MEETING:</b></p> <p style="text-align: center;"><b>February 17, 2022</b></p>	

**MINUTES OF MEETING NO.24-22**

---

NAME Executive Board  
 LOCATION WIWD Office

PAGE Page 6 of 6  
 DATE January 20, 2022

	<b>9:00 A.M.</b> <b>TBA</b>	
<b>12.0</b>	<b>ADJOURNMENT</b> <b><u>178-21: G. Brown – B. Sigfusson</u></b> <b>BE IT RESOLVED THAT we adjourn at 12:30 p.m.</b>	<b>CARRIED</b>
	<b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</b>	
	<hr/> <b>Tom Nevakshonoff, Vice Chairperson</b> <b>WIWD</b>	
	<hr/> <b>Linda Miller, Manager/Financial Administrator</b> <b>WIWD</b>	