

**MINUTES OF MEETING NO.19-21**NAME Executive Board  
LOCATION Lundar Golf ClubPAGE Page 1 of 5  
DATE August 19, 2021**Present:**

|               |                           |                         |
|---------------|---------------------------|-------------------------|
| N. Brandstrom | Chairperson               | Dog Lake Sub District   |
| B. Sigfusson  | Director                  | Shoal Lake Sub District |
| L. Finney     | Vice Director             | Dog Lake Sub District   |
| K. Fjeldsted  | Director                  | Swan Creek Sub District |
| M. Maksymchuk | Watershed planner         | ARD                     |
| L. Miller     | Manager / Financial Admin | WIWD                    |
| I. Zotter     | Financial Adm. Assistant  | WIWD                    |

**REGRETS:**

|            |                  |                              |
|------------|------------------|------------------------------|
| B. Fleury  | Vice Chairperson | Lake Francis Sub District    |
| J. Bittner | Vice Director    | Lake ST. Martin Sub District |

WRITTEN BY: I. Zotter

| ITEM |   | ACTION BY      |
|------|---|----------------|
| 1.0  | <b>CALL TO ORDER</b><br>N. Brandstrom called the meeting to order at 9:10 a.m.<br>Introduction of attendees   |                |
| 2.0  | <b>APPROVAL OF AGENDA</b><br><u>138-21: B. Sigfusson – K. Fjeldsted</u><br><b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented:   | <b>CARRIED</b> |
| 3.0  | <b>APPROVAL OF MINUTES</b><br><u>139-21: L. Finney – B. Sigfusson</u><br><b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 18-21, July 15, 2021 as presented  | <b>CARRIED</b> |
| 4.0  | <b>FINANCIAL REPORT</b>   |                |
| 4.1  | <b>Bank Activity</b><br>L. Miller presented the financial report:<br><br>Noventis Credit Union Statement of Accounts from June 1 to June 30, 2021; Account Reconciliation Summary Report from June 1 to June 30, 2021; Visa Noventis Credit Card Details from May 29, 2021 to June 28, 2021; Noventis Credit Union Statement of Accounts from July 1 to July 31, 2021; Account Reconciliation Summary Report from July 1 to July 31, 2021; Visa Noventis Credit Card Details from June 29, 2021 to July 29, 2021; CIBC Visa Credit Card Details from June 22, 2021 to July 21, 2021; Bank Account Transactions Report from July 7, 2021 to August 10, 2021; Comparative Income Statement – YTD from April 1, 2020 to August 10, 2021.<br><br><u>140-21: L. Finney - B. Sigfusson</u><br><b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 43,839.16 (cheques # 466 - 473, 474 – voided, 475 -494); cheques # 383-388, 392 – 402, 404. Noventis Credit Union Statement of Accounts from June 1 to June 30, 2021; Account Reconciliation Summary Report from June 1 to June 30, 2021; Visa Noventis Credit Card Details from May 29, 2021 to June 28, 2021; Noventis Credit Union Statement of Accounts from July 1 to July 31, 2021; Account Reconciliation Summary Report from July 1 to July 31, 2021; Visa Noventis Credit Card Details from June 29, 2021 to July | <b>CARRIED</b> |

**MINUTES OF MEETING NO.19-21**

---

|          |                  |      |                 |
|----------|------------------|------|-----------------|
| NAME     | Executive Board  | PAGE | Page 2 of 5     |
| LOCATION | Lundar Golf Club | DATE | August 19, 2021 |

|            |  |  |
|------------|--|--|
|            | <p>29, 2021; CIBC Visa Credit Card Details from June 22, 2021 to July 21, 2021; Bank Account Transactions Report from July 7, 2021 to August 10, 2021; Comparative Income Statement – YTD from April 1, 2020 to August 10, 2021.</p>   |  |
| <b>5.0</b> | <p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p>All Member Meeting tentatively scheduled for September 9, 2021 at 7:00 p.m. at Lundar Legion</p> <p>Nomination for the MAW Awards and information pertaining to MAW Convention will be addressed at All Member Meeting.</p> <p>Staff to contact all RMs to inquire if they would like to receive an update from the WIWD, and to schedule dates and time for delegations.</p>  |  |
| <b>6.0</b> | <p><b>OLD BUSINESS</b></p>   |  |
| <b>6.1</b> | <p><b>Integrated Watershed Management plan (IWMP)</b></p> <p>No updates at this time. Staff to send an inquiry if Public Meetings can be scheduled under new Health Order.</p>   |  |
| <b>6.2</b> | <p><b>Northwest Interlake IWMP</b></p> <p>No updates at this time</p>  |  |
| <b>6.3</b> | <p><b>Siglunes Project / Burnt Lake</b></p> <p>Siglunes Project.</p> <p>S. Greer, Head of Habitat Asset Management, Ducks Unlimited Canada (DUC) provided an update on the project. DUC will re-engage in communication with Crown Lands to inquire if their legal questions have been confirmed that DUC can proceed with the requirements to rebuild the project in partnership with the WIWD.</p>   |  |
| <b>6.4</b> | <p><b>Policy</b></p> <p>Tabled</p>   |  |
| <b>6.5</b> | <p><b>Conservation Trust 2021</b></p> <p>Sites were inspected, soil samples were collected and analyzed, and Agreements were completed.</p>  |  |
| <b>6.6</b> | <p><b>GRowing Outcomes in Watershed (GROW)</b></p> <p>Approved sites for the projects were inspected, Agreements were completed. Suggestion was made to provide financial assistance at 50% for the watering system until the second part of the project pertaining to dugout is completed. Producer's own materials and supplies on hands, or the supplies purchased prior to June 9, 2021 cannot be reimbursed by the GROW Trust funds. The Board discussed the circumstances and decided to honor previously approved projects and to reimburse producers for the supplies at approved rates from WIWD Funds.</p> |  |

**MINUTES OF MEETING NO.19-21**

---

NAME Executive Board PAGE Page 3 of 5  
 LOCATION Lundar Golf Club DATE August 19, 2021

|      |   |  |
|------|---|--|
| 6.7  | <p><b>Ag Action Program / EFP</b></p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 is in progress. The goal is to erect approximately 7 km of riparian fencing and to install 3 alternative watering systems. One alternative watering system and 2.2 km of riparian fencing at Burnt Lake location has been completed. Two alternative watering systems at Hatchery Drain are installed, fencing is in the progress.</p> |  |
| 6.8  | <p><b>Winter Watering System Applications</b></p> <p>One applicant completed the project, the system is missing some components. Registered Letter was sent to the applicant informing that all components must be in place before WIWD can issue the payment. Response has been received on August 18<sup>th</sup>, 2021. The applicant has all intentions to complete the project by the due date, which is the end of September 2021.</p>  |  |
| 6.9  | <p><b>2021-2022 Budget</b></p> <p>Final Budget 2021-2022 has been sent to the Province. Final numbers will require adjustments, if the external funds from Relay Education received for wage subsidy.</p>   |  |
| 6.10 | <p><b>Green Team and Canada Summer Job</b></p> <p>The WIWD filled the position under Green Team funding at 70 hours per week. Funds for Canada Summer Job funding received in full.</p>   |  |
| 6.11 | <p><b>Employee Hours</b></p> <p>The Board discussed manager's hours. Previously the manager was granted permission to work ten (10) hour day, four (4) days a week, and take Fridays off for personal matter. The Board decided that Manager should be on site at the office five (5) days per week.</p>  |  |
| 6.12 | <p><b>Reporter</b></p> <p>Interviews with local producers and participants of the WIWD Programs were set up and completed with local reporters.</p>   |  |
| 7.0  | <p><b>NEW BUSINESS</b></p>  |  |
| 7.1  | <p><b>MAW Convention</b></p> <p>Emails pertaining to MAW Convention was sent to all members. Rooms are reserved. Registration is not completed at this time, staff is waiting for more responses. Anyone who was registered and was unable to attend the Convention will have to repay the cost of all applicable expenses to the WIWD.</p>   |  |
| 7.2  | <p><b>Tree Program</b></p>  |  |

## MINUTES OF MEETING NO.19-21

---

|          |                  |      |                 |
|----------|------------------|------|-----------------|
| NAME     | Executive Board  | PAGE | Page 4 of 5     |
| LOCATION | Lundar Golf Club | DATE | August 19, 2021 |

|     |  |                |
|-----|--|----------------|
|     | <p>The list of available tree seedlings and price list are finalized. Application is developed and ready to be lunched.<br/>         The Board discussed the amount of financial assistance to the applicants for 2021-2022.</p> <p><b><u>141-21: B. Sigfusson - L. Finney</u></b><br/> <b>BE IT RESOLVED THAT the Board approved</b> financial assistance for the tree seedlings at \$ 60.00 per order for 2021-2022.</p>     | <b>CARRIED</b> |
| 7.3 | <p><b>Manager's Salary</b></p> <p>Manager's contract is coming to the end as of September 18, 2021. Manager requested not to extend the contract, but to accept the position as regular full time employee with an annual increase in wage for 2021-2022 of 2%.</p> <p><b><u>142-21: B. Sigfusson - L. Finney</u></b><br/> <b>BE IT RESOLVED THAT the Board approved</b> to increase manager's salary for 2021-2022 by 2%.</p> | <b>CARRIED</b> |
| 7.4 | <p><b>Farm Family Appreciation Day</b></p> <p>RM of Grahamdale held a public event in Moosehorn: Farm Family Appreciation Day. I. Zotter and N. Brandstrom attended the event, where information pertaining to GROW Program and other district's programming were promoted through flyers and personal interaction with residents.</p>   |                |
| 7.5 | <p><b>Flowing Well</b></p> <p>WIWD received an application to seal a flowing well. Collected quotes to seal a well exceeded \$ 1000, the lowest quote was \$1500. The applicant is unable to cover the remaining cost of \$ 500. The Board discussed the circumstances and decided that there will be no increase on the financial assistance of \$ 1000.</p>  |                |
| 7.6 | <p><b>Covid-19</b></p> <p>New Public Health Order was announced on August 7, 2021. The Board discussed New Health Order and decided that the office door to be unlocked, sign "masks are recommended" to be displayed on the entry door, staff to wear a mask when greeting visitors.</p>  |                |
| 8.0 | <b>REPORTS</b>   |                |
| 8.1 | <p><b>Chairperson</b><br/>         Brief verbal update</p>   |                |
| 8.2 | <p><b>MAW Rep Report</b><br/>         Brief verbal update. Next Meeting will take place on August 26, 2021</p>   |                |
| 8.3 | <p><b>Manager Report</b><br/>         Brief verbal update. Manager requested one week of vacation. Request was accepted by the Board.</p>  |                |
| 8.4 | <p><b>Watershed Planner Report</b><br/>         Provincial update is on file at the office.</p>  |                |

**MINUTES OF MEETING NO.19-21**

NAME  
LOCATION

Executive Board  
Lundar Golf Club

PAGE Page 5 of 5  
DATE August 19, 2021

|      |   |                |
|------|---|----------------|
| 9.0  | <p><b>IN CAMERA DISCUSSION</b><br/>N/A</p>  |                |
| 10.0 | <p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>➤ Email from K. Peterniak (ARD) indicating that Zebra Mussel veligers (larval stage) have been detected in water samples collected from Lake Manitoba Narrows. New restrictions are being implemented to prevent the spread of zebra mussels out of Lake Manitoba;</li> <li>➤ Email from P. Watson reminding about Drought Management Programming webinar which will take place on August 25, 2021 at 9:00 a.m.;</li> <li>➤ Email from RM of Coldwell, informing that Council passed the resolution requesting the WIWD to relax the policies on watering sites to allow a more timely response to the immediate need of drilling new wells to provide watering systems to livestock;</li> <li>➤ Email from A. McLean pertaining to Covid update as of August 7, 2021;</li> <li>➤ Newsletter from MB Agriculture: "Growing Manitoba Ag: Issue 35, August 2021";</li> <li>➤ News Release, dated July 22, 2021: "Relief coming to Manitoba producers affected by severe drought";</li> <li>➤ Living Lab – Eastern Prairies Newsletter, Summer 2021;</li> <li>➤ Minutes from Monthly WD Managers meeting, dated August 5, 2021 via Zoom;</li> <li>➤ Summary from "engage MB: what we heard" pertaining to Ag Action MB (Canadian Agriculture Partnership) and its fourth and final year;</li> <li>➤ Lake Manitoba and Lake St. Martin Outlet Channels Project – July 21, 2021 Newsletter.</li> </ul> |                |
| 11.0 | <p><b>NEXT MEETING:</b></p> <p style="text-align: center;"><b>September 16, 2021</b><br/><b>9:00 A.M.</b><br/><b>To be determined</b></p>   |                |
| 12.0 | <p><b>ADJOURNMENT</b><br/><b>143-21: B. Sigfusson – L. Finney</b><br/><b>BE IT RESOLVED THAT we adjourn at 11:18 a.m.</b></p>   | <b>CARRIED</b> |
|      | <p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</b></p>   |                |
|      | <p>_____<br/><b>Neil Brandstrom, Chairperson</b><br/><b>WIWD</b></p> <p>_____<br/><b>Linda Miller, Financial Administrator</b><br/><b>WIWD</b></p>  |                |