

## MINUTES OF MEETING NO.18-21

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NAME	Executive Board	PAGE	Page 1 of 5
LOCATION	Via Conference Call	DATE	July 15, 2021

**Present:**

N. Brandstrom	Chairperson	Dog Lake Sub District
B. Fleury	Vice Chairperson	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
L. Finney	Vice Director	Dog Lake Sub District
K. Fjeldsted	Director	Swan Creek Sub District
M. McLelland	Member	Swan Creek Sub District
P. Watson	Watershed planner	ARD
M. Maksymchuk	Watershed planner	ARD
L. Nicol	Executive Director	MAW
P. Karacsony	Communications Coordinator	MAW
L. Miller	Manager / Financial Admin	WIWD
I. Zotter	Financial Adm. Assistant	WIWD

**REGRETS:**

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	<p><b>CALL TO ORDER</b></p> <p>N. Brandstrom called the meeting to order at 9:01 a.m.            Introduction of attendees</p>	
2.0	<p><b>APPROVAL OF AGENDA</b></p> <p><b><u>132-21: B. Fleury - B. Sigfusson</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved the agenda with additions:</p> <p style="padding-left: 40px;">7.2 Reporter</p>	<b>CARRIED</b>
3.0	<p><b>APPROVAL OF MINUTES</b></p> <p><b><u>133-21: K. Fjeldsted - B. Fleury</u></b>  <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 17-21, June 17, 2021 as presented</p>	<b>CARRIED</b>
4.0	<p><b>FINANCIAL REPORT</b></p>	
4.1	<p><b>Bank Activity</b></p> <p>L. Miller presented the financial report:</p> <p>Noventis Credit Union Statement of Accounts from April 1 to April 30, 2021; Account Reconciliation Summary Report from April 1 to April 30, 2021; Visa Noventis Credit Card Details from March 30, 2021 to April 28, 2021; CIBC Visa Credit Card Details from March 22, 2021 to April 21, 2021; Noventis Credit Union Statement of Accounts from May 1 to May 31, 2021; Account Reconciliation Summary Report from May 1 to May 31, 2021; Visa Noventis Credit Card Details from April 29, 2021 to May 28, 2021; CIBC Visa Credit Card Details from April 22, 2021 to May 21, 2021; CIBC Visa Credit Card Details from May 22, 2021 to June 21, 2021; Bank Account Transactions Report from April 8, 2021 to July 6, 2021; Comparative Income Statement – YTD from April 1, 2020 to July 6, 2021; 2020-2021 Audit Report: April 1, 2020 to March 31, 2021</p>	

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	<p><b><u>134-21: B. Sigfusson – L. Finney</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 192,799.15 ( cheques # 389 -391, 403, 405-412, 413 – voided, 414 – 440, 441- voided, 442 – 465); Noventis Credit Union Statement of Accounts from April 1 to April 30, 2021; Account Reconciliation Summary Report from April 1 to April 30, 2021; Visa Noventis Credit Card Details from March 30, 2021 to April 28, 2021; CIBC Visa Credit Card Details from March 22, 2021 to April 21, 2021; Noventis Credit Union Statement of Accounts from May 1 to May 31, 2021; Account Reconciliation Summary Report from May 1 to May 31, 2021; Visa Noventis Credit Card Details from April 29, 2021 to May 28, 2021; CIBC Visa Credit Card Details from April 22, 2021 to May 21, 2021; CIBC Visa Credit Card Details from May 22, 2021 to June 21, 2021; Bank Account Transactions Report from April 8, 2021 to July 6, 2021; Comparative Income Statement – YTD from April 1, 2020 to July 6, 2021; 2020-2021 Audit Report: April 1, 2020 to March 31, 2021</p> <p>Previously staff received a verbal approval from the Board to order Workstation for manager’s office.</p> <p><b><u>135-21: B. Fleury – K. Fjeldsted</u></b>  <b>BE IT RESOLVED THAT</b> the Board approved to purchase Bestar Murzim 3-piece U-shape Workstation with Lateral File and Bookcase from Costco.</p>	<b>CARRIED</b>
<b>5.0</b>	<p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p>No recommendations were brought forward</p>	
	<p>L. Nicol, MAW Executive Director, introduced P. Karacsony, who accepted position as a MAW communications coordinator and briefly updated the Board on current MAW activities.  P. Karacsony expressed interest to work with Watershed Districts.</p>	
<b>6.0</b>	<p><b>OLD BUSINESS</b></p>	
<b>6.1</b>	<p><b>Integrated Watershed Management plan (IWMP)</b></p> <p>No updates at this time</p>	
<b>6.2</b>	<p><b>Northwest Interlake IWMP</b></p> <p>No updates at this time</p>	
<b>6.3</b>	<p><b>Siglunes Project / Burnt Lake</b></p> <p>No updates at this time.</p>	
<b>6.4</b>	<p><b>Policy</b></p> <p>Tabled</p>	
<b>6.5</b>	<p><b>Conservation Trust Fund / Cover Crops</b></p> <p>Final payment of \$ 54000 has been received and deposited</p>	

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<b>6.6</b>	<p><b>GRowing Outcomes in Watershed (GROW)</b></p> <p>Local GROW Committee (LGC) reviewed applications, GROW 2020-2022 funds have been fully distribute. LGC approved: 1278.5 acres to seed perennial forages, 9 alternative watering systems, 1.4 km of riparian fencing and 0.8 km of cross fencing.</p>	
<b>6.7</b>	<p><b>Winter Watering System Applications</b></p> <p>One applicant completed the project, the system is missing some components. Registered Letter was sent to the applicant informing that all components must be in place before WIWD can issue the payment. Response has not been received. Staff to send another Registered Letter with a request to respond no later than August 15, 2021</p>	
<b>6.8</b>	<p><b>Tree Program 2020/2021</b></p> <p>The distribution of approximately 2900 trees is completed. Five (5) orders have not been claimed. Orders will be donated.</p>	
<b>6.9</b>	<p><b>Irrigation Plow</b></p> <p>Two Projects have been completed.</p>	
<b>6.10</b>	<p><b>Eco Canada / Casual Employee</b></p> <p>Request for funding to Eco Canada has been declined, as the funding cannot be used for same employee. WIWD staff is exploring additional sources of funding.</p>	
<b>6.11</b>	<p><b>GROW Trust 2021</b></p> <p>The Agreement with MHC is signed.          Local GRow Committee (LGC) reviewed applications. Up to date approved: 22 Alternative watering systems, approximately 4.2 km of riparian fencing and 2.8 km of cross fencing, 270 acres to seed perennial forages and 3289 acres to seed Cover Crops / Polycrops.</p> <p><b>136-21: B. Sigfusson – B.Fleury</b>  <b>BE IT RESOLVED THAT the Board approved</b> to issue payment for Cover Crop / Polycrop seeds in two (2) installment: 50% of the funds will be issued after the seeding, provided all invoices are submitted; remaining 50% will be issued after final inspection.</p>	<b>CARRIED</b>
<b>6.12</b>	<p><b>Ag Action Program / Environmental Farm Plan (EFP)</b></p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 is in progress. The goal is to erect approximately 7 km of riparian fencing and to install 3 alternative watering systems. Project at Burnt Lake location has been completed, project at Hatchery Drain is in the progress.</p>	
<b>6.13</b>	<p><b>2021-2022 Budget</b></p> <p>Final Budget 2021-2022 has been sent to the Province.          Final numbers will not require any adjustments, as the external funds from Eco Canada have been denied.</p>	

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6.14	<p><b>Green Team and Canada Summer Job</b></p> <p>The WIWD filled the position under Green Team funding.</p> <p>Final report and claim for Canada Summer Job funding were submitted. Funds received in full.</p>	
6.15	<p><b>Conservation Trust 2021</b></p> <p>The Agreement with MHHC is signed. The Board approved 12 proposals to seed Cover Crops / Polycrops on approximately 2090 acres.</p> <p>The Board discussed the conditions for the Agreement with landowners and decided that the conditions in the Schedule A of the Agreement must match the conditions established by the LGC, as these applicants will be able to apply only under GROW program in future years.</p>	
7.0	<b>NEW BUSINESS</b>	
7.1	<p><b>Employee Hours</b></p> <p>The Board discussed manager's hours.</p> <p>Previously the manager was granted permission to work ten (10) hour day, four (4) days a week, and take Fridays off for personal matter, unless manager's presents at the office on Friday is necessary.</p> <p>Concern was expressed that manager needed to be available and present at the office five (5) days a week.</p> <p>Staff to present resolution granting permission to work four (4) days a week at 40 hours weekly to the Board.</p> <p>The Board will address this matter at next Executive Meeting.</p>	
7.2	<p><b>Reporter</b></p> <p>Suggestion was made to approach local reporters and to assist them and set up interviews with local producers and participants of the WIWD Programs.</p>	
8.0	<b>REPORTS</b>	
8.1	<p><b>Chairperson</b> Brief verbal update</p>	
8.2	<p><b>MAW Rep Report</b> Brief verbal update</p>	
8.3	<p><b>Manager Report</b> Brief verbal update</p>	
8.4	<p><b>Watershed Planner Report</b> Brief verbal update</p>	

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<b>9.0</b>	<b>IN CAMERA DISCUSSION</b> N/A	
<b>10.0</b>	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>➤ Email from A. McLean pertaining to changes to Watershed Districts and Programs team.</li> <li>➤ Email from L. Nicol pertaining to new position of Communications Coordinator as of July 12, 2021;</li> <li>➤ News Media Service: Province launches public engagement on Manitoba Water Strategy. The deadline for feedback is August 13, 2021;</li> <li>➤ Email from L. Nicol introducing Patricia Karascony as a new Communications Coordinator;</li> <li>➤ Water Availability and Drought Conditions Report for June 2021;</li> <li>➤ Lake Manitoba Lake St. Martin Outlet Channels Project. Newsletter – June 2021, issue 7.</li> </ul>	
<b>11.0</b>	<p><b>NEXT MEETING:</b></p> <p style="text-align: center;"><b>August 19, 2021</b>  <b>9:00 A.M.</b>  <b>To be determined</b></p>	
<b>12.0</b>	<p><b>ADJOURNMENT</b>  <b>137-21: B. Sigfusson – B. Fleury</b>  <b>BE IT RESOLVED THAT we adjourn at 10:42 a.m.</b></p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</b></p>	
	<hr/> <p><b>Neil Brandstrom, Chairperson</b>  <b>WIWD</b></p> <hr/> <p><b>Linda Miller, Financial Administrator</b>  <b>WIWD</b></p>	