

MINUTES OF MEETING NO.17-21

NAME	Executive Board	PAGE	Page 1 of 4
LOCATION	Via Conference Call	DATE	June 17, 2021

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
B. Fleury	Vice Chairperson	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
K. Fjeldsted	Director	Swan Creek Sub District
P. Watson	Watershed planner	ARD
L. Miller	Manager / Financial Admin	WIWD
I. Zotter	Financial Adm. Assistant	WIWD

REGRETS:

L. Finney	Vice Director	Dog Lake Sub District
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WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 9:05 a.m.	
2.0	APPROVAL OF AGENDA <u>126-21: B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the agenda with additions: 7.1 2020-2021 Audited Statements 7.2 Meeting recordings	CARRIED
3.0	APPROVAL OF MINUTES <u>127-21: B. Fleury – B. Sigfusson</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 16-21, May 20, 2021 as presented	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity Bank activities will be presented at next Executive Meeting	
5.0	SUB DISTRICT RECOMMENDATIONS No recommendations were brought forward	
6.0	OLD BUSINESS	
6.1	Integrated Watershed Management plan (IWMP) No updates at this time	

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6.2	<p>Northwest Interlake IWMP</p> <p>Tabled</p>	
6.3	<p>Siglunes Project / Burnt Lake</p> <p>No updates at this time.</p>	
6.4	<p>Policy</p> <p>Tabled</p>	
6.5	<p>Conservation Trust Fund / Cover Crops</p> <p>Final payment has been received</p>	
6.6	<p>GRowing Outcomes in Watershed (GROW)</p> <p>Local GROW Committee reviewed applications on hand, projects for GROW 2020-2022 have been allocated. Remaining funds will be distributed this fiscal year.</p>	
6.7	<p>Winter Watering System Applications</p> <p>One applicant completed the project, the system is missing some components. Letter was sent to the applicant informing that all components must be in place before WIWD can issue the payment. Response has not been received.</p>	
6.8	<p>Tree Program 2020/2021</p> <p>The distribution of approximately 2900 trees is almost completed. Up to date 10 orders have not been claimed yet.</p>	
6.9	<p>Irrigation Plow</p> <p>The WIWD's Liability Policy does not need to be updated due to new rental services of irrigation plow. The WIWD received two requests for rentals. The Board highly recommended to ensure with applicant that all needed materials are purchased prior to plow's rental.</p>	
6.10	<p>Eco Canada / Casual Employee</p> <p>Request for funding to Eco Canada has been submitted. The decision is pending at this time.</p>	
6.11	<p>GROW Trust</p> <p>GROW proposal for 2021-2023 submitted on February 19, 2021. Requested amount of \$ 403,662.00 has been confirmed.</p>	

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6.12	<p>Ag Action Program / Environmental Farm Plan (EFP)</p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 is in progress. Project at Burnt Lake location has been completed, project at Hatchery Drain is in the progress.</p>	
6.13	<p>2021-2022 Budget</p> <p>Final Budget 2021-2022 has been presented to the Board. The Board discussed overtime. Due to increased amount of funding and delivered projects staff is accumulating overtime in order to deliver programming. Weekly number of hours is fluctuating depending on ongoing activities. The Board decided that timesheets will be reviewed by the Board monthly and overtime will be paid at 1.5 rate.</p> <p>The Board reviewed 2021-2022 Budget. Final numbers may be adjusted pending to confirmation of external funds from Eco Canada.</p> <p><u>128-21: B. Sigfusson - B. Fleury</u> BE IT RESOLVED THAT the Board approved to pay overtime for L. Miller and I. Zotter at 1.5 rate during the term of their employment.</p> <p><u>129-21: B. Fleury – J. Bittner</u> BE IT RESOLVED THAT the Board approved 2021-2022 Budget pending tentative adjustments</p>	<p style="text-align: center;">CARRIED</p> <p style="text-align: center;">CARRIED</p>
6.14	<p>Green Team and Canada Summer Job</p> <p>The WIWD submitted applications for the wage subsidy programs to Green Team and Canada Summer Job funding. Confirmations have been received. Position has been assigned.</p>	
6.15	<p>Conservation Trust 2021</p> <p>The Agreement with MHC is pending. WIWD is waiting for Insurance Certificate from new insurer. Once Certificate received, the Agreement will be ready to sign.</p>	
7.0	<p>NEW BUSINESSES</p>	
7.1	<p>2020-2021 Audited Statements</p> <p>The Board reviewed 2020-2021 Audited Financial Statements and recommendations. The Board decided that cash will be deposited immediately once it accumulated between \$ 250 and \$300.</p> <p><u>130-21: B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT the Board accepted 2020-2021 Audited Financial Statements</p>	<p style="text-align: center;">CARRIED</p>
7.2	<p>Meeting Recordings</p> <p>Suggestion was made to purchase voice recording or to utilize online recording function and to record all meetings. The Board discussed the suggestion. Throughout the discussion the Board decided that every resolution will be read out loud prior to voting, as such the full audio recording of the meeting will not be necessary.</p>	

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8.0	REPORTS	
8.1	Chairperson Brief verbal update	
8.2	MAW Rep Report N/A	
8.3	Manager Report Brief verbal update	
8.4	Watershed Planner Report Provincial Update is on file at the office.	
9.0	IN CAMERA DISCUSSION N/A	
10.0	CORRESPONDENCE <ul style="list-style-type: none"> ➤ Manitoba Habitat Heritage Corporation Annual Report; ➤ Water Availability and Drought Conditions Report for May 2021; ➤ Email from Curtis McClintock, Deputy Reeve RM of Rockwood, inquiring about WIWD programming; ➤ Email from L. Nicol pertaining to virtual seminar “Hosting Engaging Virtual Meetings”; ➤ Lake Manitoba Lake St. Martin Outlet Channels Project. Newsletter – May 2021, issue 6. 	
11.0	NEXT MEETING: <p style="text-align: center;">July 15, 2021 9:00 A.M. To be determined</p>	
12.0	ADJOURNMENT <u>131-21: B. Sigfusson - K. Fjeldsted</u> BE IT RESOLVED THAT we adjourn at 12:04 a.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Neil Brandstrom, Chairperson WIWD	
	<hr/> Linda Miller, Financial Administrator WIWD	