

MINUTES OF MEETING NO.15-21

NAME Executive Board
LOCATION Via Conference Call

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DATE April 15, 2021

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
B. Fleury	Vice Chairperson	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
L. Finney	Vice Director	Dog Lake Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
K. Fjeldsted	Director	Swan Creek Sub District
P. Watson	Watershed planner	ARD
P. Dunlop	Provincial Appointee	ARD
L. Miller	Manager / Financial Admin	WIWD
I. Zotter	Financial Adm. Assistant	WIWD

REGRETS:

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 9:07 a.m.	
2.0	APPROVAL OF AGENDA 109-21: B. Sigfusson - L. Finney BE IT RESOLVED THAT the Board approved the agenda as presented	CARRIED
3.0	APPROVAL OF MINUTES 110-21: P. Dunlop – L. Finney BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 14-21, March 18, 2021 as presented	CARRIED
4.0	FINANCIAL REPORT	
	L. Miller presented the financial report: Noventis Credit Union Statement of Accounts from March 1 to March 31, 2021; Account Reconciliation Summary Report from March 1 to March 31, 2021; Visa Noventis Credit Card Details from January 27, 2021 to March 29, 2021; Bank Account Transactions Report from March 11, 2021 to April 8, 2021; Comparative Income Statement – YTD from April 1, 2020 to March 31, 2021; Statement of Expenditures from April 1, 2020 to March 31, 2021 111-21: B. Sigfusson – L. Finney BE IT RESOLVED THAT the Board approved the expenses of \$ 29,068.52 (cheques # 360-370, 372-382); Noventis Credit Union Statement of Accounts from March 1 to March 31, 2021; Account Reconciliation Summary Report from March 1 to March 31, 2021; Visa Noventis Credit Card Details from January 27, 2021 to March 29, 2021; Bank Account Transactions Report from March 11, 2021 to April 8, 2021; Comparative Income Statement – YTD from April 1, 2020 to March 31, 2021; Statement of Expenditures from April 1, 2020 to March 31, 2021	CARRIED
	112-21: P. Dunlop - B. Sigfusson BE IT RESOLVED THAT the Board approved cheques # 319, 324, 331, 338	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>No recommendations were brought forward</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Tabled</p>	
6.2	<p>Northwest Interlake IWMP</p> <p>Tabled</p>	
6.3	<p>Siglunes Project</p> <p>Tabled</p>	
6.4	<p>Policy</p> <p>Tabled</p>	
6.5	<p>Conservation Trust Fund / Cover Crops</p> <p>Report will be submitted by April 30, 2021</p>	
6.6	<p>GRowing Outcomes in Watershed (GROW)</p> <p>Staff is preparing Agreement and Schedules A, B and C to be signed with producers. Board presented with information pertaining to Drone's operation requirements, and description of different Drone Models. After the discussion the Board decided to purchase Mini 2 Drone.</p> <p><u>113-21: J. Bittner – B. Fleury</u> BE IT RESOLVED THAT the Board approved to purchase DJ Mini 2 with accessories.</p>	CARRIED
6.7	<p>Winter Watering System Applications</p> <p>Two (2) Winter Off Site Watering System projects are in progress. One applicant is waiting when drillers can proceed with work. One applicant completed the project, the system is missing some components. Letter to be send to the applicant informing that all components must be in place before WIWD can issue the payment.</p>	
6.8	<p>Tree Program 2020/2021</p> <p>Approximately 2900 trees will be distributed in May 2021</p>	

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6.9	<p>Oak Hammock Marsh Wetland Ecovan</p> <p>Two more schools are scheduled for presentations in 2021. Remaining amount (from previously paid sponsorship) of \$ 140 will be sent by cheque to the WIWD</p>	
6.10	<p>Irrigation Plow</p> <p>One request received up to date. Project is outside the WIWD boundaries.</p>	
6.11	<p>Eco Canada / Casual Employee</p> <p>The WIWD submitted Reports for Environmental Specialist and GIS Specialist. Final payment has been received.</p>	
6.12	<p>GROW Trust</p> <p>GROW proposal for 2021-2023 submitted on February 19, 2021. Requested amount is over \$ 400,000.00 Confirmation has not been received yet.</p>	
6.13	<p>Ag Action Program / Environmental Farm Plan (EFP)</p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 will begin after April 1, 2021. Staff collected quotes, order is ready to be placed.</p>	
6.14	<p>Promotional Items</p> <p>One out of four (4) jackets for the staff is backordered.</p>	
6.15	<p>Advertising</p> <p>The cost for advertisement of the GROW Activities and the WIWD Programming on CFRY Radio exceeded \$ 2000</p> <p><u>114-21: L. Finney – P. Dunlop</u> BE IT RESOLVED THAT the Board approved additional \$ 1600 for the Radio Ad on CFRY</p>	CARRIED
6.16	<p>2021-2022 Budget</p> <p>The number of requests for Water Samples exceeded previously approved \$ 5000. New Program is very popular among district's residents.</p> <p><u>115-21: P. Dunlop – J. Bittner</u> BE IT RESOLVED THAT the Board approved to increase Budget for Water Testing Days Program up to \$ 15000</p>	CARRIED
6.17	<p>Green Team and Canada Summer Job</p> <p>The WIWD submitted applications for the wage subsidy programs to Green Team and Canada Summer Job funding. Confirmations have not been received at this time.</p>	

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6.18	<p>Conservation Trust 2021</p> <p>The WIWD received twelve (12) applications for Cover Crops/Polycrops Program. Staff presented the Board with project descriptions, calculations of projected cost, and evaluation sheet. Evaluation sheet representing the point system, reflecting environmental benefits of proposed project. The awarded amount for each project is calculated based on the number of points. The Board discussed the proposed project evaluation sheet.</p> <p>116-21: B. Sigfusson – K. Fieldsted BE IT RESOLVED THAT the Board approved to accept Evaluation Sheet and use it as a base for cost-share calculation.</p> <p>117-21: P. Dunlop – J. Bittner BE IT RESOLVED THAT the Board approved to establish a financial assistance in the amount of \$20 per acre for the use of natural fertilizers.</p>	CARRIED CARRIED
6.19	<p>Job Description</p> <p>Tabled</p>	
6.20	<p>Office Lease</p> <p>Lease for three (3) offices signed for one (1) year.</p>	
6.21	<p>Virtual Meetings</p> <p>Conference Call meeting platform begin offering a Canadian phone number. Staff to collect more information on available plans.</p>	
6.22	<p>Sign Locations</p> <p>Board Members reviewed proposed GPS coordinates for signs identifying the WIWD boundaries. No objections were made.</p>	
7.0	<p>NEW BUSINESSES</p>	
7.1	<p>Tile Drainage</p> <p>The WIWD received a request from supplier to present Board with information pertaining to Tile Drainage and its benefits. The Board expressed no interest to promote Tile Drainage through District’s Programming.</p>	
7.2	<p>Grow Communication</p> <p>Lynda Nicol, Executive Director of the “Manitoba Association of Watersheds (MAW) joined the meeting and presented the Board with information on necessity to establish united message about GROW Program across the province. District was asked to contribute 1% of requested Grow Funds towards communication. The Board supported the request.</p>	

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8.0	REPORTS	
8.1	Chairperson Brief verbal update	
8.2	MAW Rep Report Brief verbal update. MAW Board Meeting Report is on file at the office.	
8.3	Manager Report Brief verbal update	
8.4	Watershed Planner Report Provincial Update is on file at the office.	
9.0	IN CAMERA DISCUSSION N/A	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Email from P. Dunlop advising that she will be resigning as a Provincial Appointee effective May 31, 2021. L. Finney will be representing WIWD at MAW; ➤ Letter from Minister of Agriculture and Resource Development, Blaine Pedersen, providing 2021 Budget highlights; ➤ Subdivision Application # 4178-20-7924. Board has no comments; 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">May 20, 2021 9:00 A.M. To be determined</p>	
12.0	<p>ADJOURNMENT 118-21: B. Fleury – P. Dunlop BE IT RESOLVED THAT we adjourn at 1:30 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<p>_____ Neil Brandstrom, Chairperson WIWD</p> <p>_____ Linda Miller, Financial Administrator WIWD</p>	