

MINUTES OF MEETING NO.14-21

NAME Executive Board
LOCATION Via Conference Call

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DATE March 18, 2021

Present:

B. Fleury	Vice Chairperson	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
L. Finney	Vice Director	Dog Lake Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
P. Dunlop	Provincial Appointee	ARD
L. Miller	Manager / Financial Admin	WIWD
I. Zotter	Financial Adm. Assistant	WIWD

REGRETS:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Director	Swan Creek Sub District
P. Watson	Watershed planner	ARD

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	CALL TO ORDER B. Fleury called the meeting to order at 9:01 a.m.	
2.0	APPROVAL OF AGENDA 98-21: L. Finney - P. Dunlop BE IT RESOLVED THAT the Board approved the agenda with addition: 7.4 Signs Location	CARRIED
3.0	APPROVAL OF MINUTES 99-21: P. Dunlop – L. Finney BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 13-21, February 17, 2021 as presented	CARRIED
4.0	FINANCIAL REPORT	
	L. Miller presented the financial report: Noventis Credit Union Statement of Accounts from January 1 to January 31, 2021; Noventis Credit Union Statement of Accounts from February 1 to February 28, 2021; Visa Noventis Credit Card Details from November 28, 2020 to December 29, 2020; Visa Noventis Credit Card Details from December 30, 2020 to January 29, 2021; CIBC Corporate Classic Visa Credit Card Details from December 22, 2020 to January 21, 2021; Bank Account Transactions Report from January 9, 2021 to March 10, 2021; Comparative Income Statement – YTD from April 1, 2020 to March 10, 2021; Statement of Expenditures from April 1, 2020 to March 17, 2021 100-21: P. Dunlop – L. Finney BE IT RESOLVED THAT the Board approved the expenses of \$ 75,802.72 (cheques # 316-318, 320-323, 325-330, 332-334, 336, 337, 339-359); Noventis Credit Union Statement of Accounts from January 1 to January 31, 2021; Noventis Credit Union Statement of Accounts from February 1 to February 28, 2021; Visa Noventis Credit Card Details from November 28, 2020 to December 29, 2020; Visa Noventis Credit Card Details from December 30, 2020 to January 29, 2021; CIBC Corporate Classic Visa Credit Card Details from December 22, 2020 to January 21, 2021; Bank Account Transactions Report from January 9, 2021 to March 10, 2021; Comparative Income	CARRIED

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	Statement – YTD from April 1, 2020 to March 10, 2021; Statement of Expenditures from April 1, 2020 to March 17, 2021	
5.0	SUB DISTRICT RECOMMENDATIONS No recommendations were brought forward	
6.0	OLD BUSINESS	
6.1	Integrated Watershed Management plan (IWMP) Tabled	
6.2	Northwest Interlake IWMP Tabled	
6.3	Siglunes Project Tabled	
6.4	Policy Tabled	
6.5	Conservation Trust Fund / Cover Crops Report will be submitted by April 30, 2021	
6.6	GRowing Outcomes in Watershed (GROW) Staff is preparing Agreement and Schedules A, B and C to be signed with producers. The Board discussed proposed projects for the Upland Area Restoration. After the discussion the Board decided to make one-time contribution towards Upland Area Restoration Projects, which were reviewed and approved by the GROW Committee up to date. <u>101-21: P. Dunlop – L. Finney</u> BE IT RESOLVED THAT the Board approved to make a monetary contribution up to \$ 10.00 per acre to subsidize the cost of seeding for the GROW Upland Area Restoration Projects, previously approved by the GROW Committee during CROW Meeting # 7-21	CARRIED
6.7	Winter Watering System Applications Two (2) Winter Off Site Watering System projects are in progress.	

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6.8	<p>Tree Program 2020/2021</p> <p>Distribution will begin in May 2021</p>	
6.9	<p>Oak Hammock Marsh Wetland Ecovan</p> <p>Two more schools are scheduled for April and May 2021.</p>	
6.10	<p>Irrigation Plow</p> <p>The Board presented with updated application and consent form, which will be signed by the producer at the time of pick-up.</p> <p><u>102-21: J. Bittner – L. Finney</u> BE IT RESOLVED THAT the Board approved Water Pipeline Plow Rental Form</p> <p>The Board discussed the possibility to order and to store spare parts for the plow on hands to minimize wait time for maintenance and repairs.</p>	CARRIED
6.11	<p>Eco Canada / Casual Employee</p> <p>The WIWD submitted Reports for Environmental Specialist and GIS Specialist. Final payment will be received after the end of term.</p>	
6.12	<p>GROW Trust</p> <p>GROW proposal for 2021-2023 submitted on February 19, 2021. Requested amount will be over \$ 400,000.00</p>	
6.13	<p>Ag Action Program / Environmental Farm Plan (EFP)</p> <p>The Riparian Area Restoration and Enhancement Projects approved by the Ag Action Program for \$ 81,550.00 will begin after April 1, 2021.</p>	
6.14	<p>Promotional Items</p> <p>Order for four (4) jackets for the staff, and one hundred (100) hats with WIWD Logo has been received.</p>	
6.15	<p>Advertising</p> <p>An advertisement has been placed in Courage K-9 magazine for 2021. The Board discussed an option to place an advertisement for the GROW Activities and the WIWD Programming on CFRY Radio. Staff to collect quote for 30 seconds commercial advertisement on the radio for few consecutive days.</p> <p><u>103-21: B. Sigfusson - J. Bittner</u> BE IT RESOLVED THAT the Board approved to place a 30 seconds Ad on CFRY Radio for the amount of up to \$ 2000</p>	CARRIED

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6.16	<p>2021-2022 Budget</p> <p>Interim Budget 2021-2022 has been submitted, comments were received and announced to the Board. The Board reviewed the Well Chlorination Program Application.</p> <p><u>104-21: P. Dunlop – L. Finney</u> BE IT RESOLVED THAT the Board approved Well Chlorination Program Application</p>	CARRIED
6.17	<p>Green Team and Canada Summer Job</p> <p>The WIWD submitted applications for the wage subsidy programs to Green Team and Canada Summer Job funding. Confirmations have not been received at this time.</p>	
6.18	<p>Conservation Trust 2021</p> <p>The WIWD submitted proposal to the Conservation Trust for 2021-2023 on February 18, 2021, requesting funding of \$100,000.00 for soil health improvements projects. The Board discussed if there will be a cap on proposed acres, as this program is triggering more interest among the producers.</p> <p><u>105-21: B. Sigfusson – L. Finney</u> BE IT RESOLVED THAT the Board approved to limit the number of eligible acres for the Soil Health improvements projects to maximum 500 acres per producer per year.</p>	CARRIED
7.0	NEW BUSINESS	
7.1	<p>Job Description</p> <p>The Board discussed the necessity to create Human Resources Committee. WIWD Manual (up to date) and HR Policy to be send to all Board Members.</p>	
7.2.	<p>Office Lease</p> <p>Lease for office space is up to renewal term. More office space is available for rent in the existing building. The Board discussed the subject.</p> <p><u>106-21: B. Sigfusson – P. Dunlop</u> BE IT RESOLVED THAT the Board approved to rent 3 offices for one year.</p>	CARRIED
7.3	<p>Virtual Meetings</p> <p>Conference Call meeting platform will be offering only audio option for meetings. Small monthly payments will be required to continue receiving video format.</p> <p><u>107-21: J. Bittner – L. Finney</u> BE IT RESOLVED THAT the Board approved to secure an online platform for meetings for up to one year.</p>	CARRIED
7.4	<p>Sign Locations</p> <p>New GPS coordinates are collected for sign installations. Locations to be sent to all Board Members for the review and the approval.</p>	

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8.0	REPORTS	
8.1	Chairperson N/A	
8.2	MAW Rep Report N/A	
8.3	Manager Report Brief verbal update	
8.4	Watershed Planner Report N/A	
9.0	IN CAMERA DISCUSSION N/A	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Brief information pertaining to drone. Staff to collect more information and price lists; ➤ Information regarding ArcGIS Pro Foundation Training (March 1-2); ➤ Outlet Channels Newsletter – February 2021; ➤ Request from the RM of West Interlake to provide a Letter of Support to the Fish and wildlife Enhancement Fund for the proposed project in the area of Nina Lake; ➤ Inquiry from B. Myskiw pertaining to shelterbelts program. Proposed property is outside the WIWD Boundaries; ➤ Submission on the proposed Nutrient Concentration and Loading Targets for Lake Winnipeg and its Tributaries Regulation under Water Protection Act; ➤ GROW Flyer and Programs Flyer. Flyers were sent to all municipalities; ➤ Request from Alf Cuthbert School for a donation towards the project which will support flowers and bee population; ➤ Information pertaining to upcoming “Communication about Habitat Stewardship on Agricultural Lands” workshop (March 8-9, 2021); ➤ Announcement and flyer about the Cheerios-Xerces Pollinator Habitat Program 2021; ➤ Email from A. Belanger pertaining potential Wetland Enhancement Project. Project located in the RM of Rockwood, which is not a contributor to the WIWD; ➤ Email from L. Nicol pertaining to GROW Communications Proposal, MAW Committee and Conference Committee; ➤ Inquiry from J. Oake regarding potential habitat enhancements on SW & NW 1-22-5W. Property will be inspected and observed once the ground is cleared from the snow; ➤ Subscription to Country Guide; 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">April 15, 2021 9:00 A.M. To be determined</p>	
12.0	<p>ADJOURNMENT 108-21: B. Sigfusson – L. Finney BE IT RESOLVED THAT we adjourn at 11:07 a.m.</p>	CARRIED

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	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<p>Bill Fleury, Vice Chairperson WIWD</p> <hr/> <p>Linda Miller, Financial Administrator WIWD</p>	