

MINUTES OF MEETING NO.127-20

NAME Executive Board PAGE Page 1 of 5
 LOCATION Ashern Legion, Ashern DATE January 16, 2020

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
B. Fleury	Director	Lake Francis Sub District
C. Halaburda	Director	Lake ST. Martin Sub District
L. Finney	Vice Director	Dog Lake Sub District
R. Dyck	Watershed planner	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Dunlop	Provincial Appointee	MSD
B. Sigfusson	Director	Shoal Lake Sub District

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	<p>CALL TO ORDER</p> <p>N. Brandstrom called the meeting to order at 4:34 p.m.</p>	
2.0	<p>APPROVAL OF AGENDA</p> <p><u>951-20: K. Fjeldsted - B. Fleury</u> BE IT RESOLVED THAT the Board approved the agenda as presented</p>	CARRIED
3.0	<p>APPROVAL OF MINUTES</p> <p><u>952-20: B. Fleury – C. Halaburda</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 126-19 November 21, 2019 as presented</p>	CARRIED
4.0	<p>FINANCIAL REPORT</p>	
4.1	<p>Bank Activity</p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Credit Card Details from November 22, 2019 to December 21, 2019; CIBC Business Operating Account Statement from November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Bank Account Reconciliation Statement from November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Noventis Credit Union Statement from November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Noventis Credit Union Account Reconciliation Statement November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Bank (Noventis) Account Transactions Report from November 21, 2019 to January 15, 2020; Comparative Income Statement – YTD from April 1, 2019 to January 16, 2020; Statement of Expenditures from April 1, 2019 to December 31, 2019</p> <p><u>953-20: C Halaburda - B. Fleury</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 26,195.61 (cheques # 33-55); CIBC Corporate Classic Visa Credit Card Details from November 22, 2019 to December 21, 2019; CIBC Business Operating Account Statement from November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Bank Account Reconciliation Statement from November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Noventis Credit Union Statement from November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Noventis Credit</p>	CARRIED

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	Union Account Reconciliation Statement November 1 to November 30, 2019 and December 1, 2019 to December 31, 2019; Bank (Noventis) Account Transactions Report from November 21, 2019 to January 15, 2020; Comparative Income Statement – YTD from April 1, 2019 to January 16, 2020; Statement of Expenditures from April 1, 2019 to December 31, 2019	
5.0	SUB DISTRICT RECOMMENDATIONS Annual General Meeting will take place on January 16, 2020 at Ashern Legion in Ashern at 5:30 p.m. Supper will be served at 6:00 p.m.	
6.0	OLD BUSINESS	
6.1	Integrated Watershed Management plan (IWMP) No update presented at this time. Next PMT meeting tentatively scheduled on January 29, 2020 at 9:00 a.m.	
6.2	Winter Watering System Applications Two previously approved applicants withdrew their applications. Two projects are in the progress, scheduled to be completed before March 31, 2020.	
6.3	Hatchery Drain Installation of Spawning Shoals will begin after the Final Approval from the Province.	
6.4	Policy The Board reviewed the final version of the WIWCD Manual Policy, Sections 4.1, 4.2 and 4.3. <u>954-20: C. Halaburda – K. Fieldsted</u> BE IT RESOLVED THAT the Board adopted the WIWCD Manual Policy, Sections 4.1 – 4.3.	CARRIED
6.5	Bank CIBC Bank account not closed. Transition to the Noventis Credit Union branch in Lundar is almost completed.	
6.6	Conservation Trust Fund / Trees The WIWCD received 562 applications for the Tree Order. Approximate number of ordered trees is 10531 and 240 packages of wild flowers.	
6.7	Cover Crops / Conservation Trust Letter of Intent (LOI) for the Soil Health category accepted by the Conservation Trust, \$ 100,000.00 requested. The proposal must be submitted by January 24, 2020. The intake for LOI for the Watershed Category was announced on January 10, 2020.	

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6.8	<p>Advertisement / Truck</p> <p>The Board presented with an estimate to update mapping website. Request for a quote to update regular WIWCD website due to name change submitted. Subject is tabled to next Executive Meeting.</p>	
6.9	<p>Northwest Interlake Integrated Watershed Management Plan (IWMP)</p> <p>Tabled</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Name change</p> <p>1-20: C. Halaburda – B. Fleury BE IT RESOLVED THAT under proclamation of the Watershed Districts Act, all conservation districts in Manitoba will transition to become watershed districts, and that the West Interlake Watershed Conservation District will now be called the West Interlake Watershed District, effective on this January 16, 2020</p> <p>2-20: B. Fleury - C. Halaburda BE IT RESOLVED THAT the board of the West Interlake Watershed District authorize the financial administrator to change the business number from the West Interlake Watershed Conservation District to the West Interlake Watershed District.</p> <p>3-20: B. Fleury – K. Fjeldsted BE IT RESOLVED THAT the board of the West Interlake Watershed District authorize the financial administrator to change the charitable number from the West Interlake Watershed Conservation District to the West Interlake Watershed District.</p> <p>4-20: B. Fleury - C. Halaburda BE IT RESOLVED THAT the board of the West Interlake Watershed District authorize the following staff Linda Miller and the board members Kris Fjeldsted and Brian Sigfusson as signing authorities for the West Interlake Watershed District.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
7.2	<p>Siglunes Project</p> <p>The WIWD received an email from landowners affected around the Siglunes Creeks with a request to take over the administration of the current Ducks Unlimited (Du) Dike on Siglunes Creeks. The board reviewed the request and decided that the meeting with landowners and DU representative should be arranged first, in order for the Board of WIWD to make a decision on this matter.</p> <p>The WIWD also was approached by T. Teetaert, Natural Area Manager, Nature Conservancy of Canada (NCC), regarding potential land donation to NCC in the Steep Rock area and an inquiry, if the WIWD would have any interest in helping to fund the project. NCC will need to raise approximately \$ 40,000.00 to secure donated property. The Board would like to arrange a meeting with T. Teetaert to discuss this matter.</p> <p>Staff to set up these meetings.</p>	
7.3	<p>Budget 2020-2021</p> <p>The Board presented with 2020-2021 Interim Budget.</p>	

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	<p>5-20: B. Fleury - C. Halaburda BE IT RESOLVED THAT the board approved 2020-2021 Interim Budget as presented.</p>	CARRIED
7.4	<p>Logo</p> <p>The Board presented with a new Logo for the Manitoba Association of Watersheds (formerly MCDA) and with an inquiry to adopt this logo to achieve consistent look for all watershed districts or to indicate that the WIWD is a member of Manitoba Association of Watersheds.</p> <p>6-20: B. Fleury – K. Fjeldsted BE IT RESOLVED THAT the board approved to adopt a text under the WIWD Logo: “A member of Manitoba Association of Watersheds” to display it on letterhead and applications.</p>	CARRIED
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>N/A</p>	
8.2	<p>MCDA Rep Report</p> <p>NA</p>	
8.3	<p>Manager Report</p> <p>N/A</p>	
8.4	<p>Watershed Planner Report</p> <p>N/A</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Email from S. Dillabough regarding upcoming webinar Watershed District Program Policy Manual, on Tuesday, January 28, 2020 from 10:30am – 12:00 pm. L. Finney and L. Miller to be registered for the webinar. ➤ Lake Manitoba Basin, an Integrated Lake Basin Management Plan prepared by the Strategic Community Consulting. 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">To be announced at the Annual General Meeting</p>	

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12.0	<p>ADJOURNMENT 7-20: C. Halaburda – L. Finney BE IT RESOLVED THAT we adjourn at 5:17 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	