

MINUTES OF MEETING NO.125-19

NAME Executive Board
 LOCATION WIWCD Office, Lundar

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 DATE October 17, 2019

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
B. Fleury	Director	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
C. Halaburda	Director	Lake ST. Martin Sub District
L. Finney	Vice Director	Dog Lake Sub District
P. Dunlop	Provincial Appointee	MSD
R. Dyck	Watershed planner	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	<p>CALL TO ORDER</p> <p>N. Brandstrom called the meeting to order at 9:00 a.m.</p>	
2.0	<p>APPROVAL OF AGENDA</p> <p>939-19: P. Dunlop - B. Sigfusson BE IT RESOLVED THAT the Board approved the agenda with addition:</p> <p style="padding-left: 40px;">7.1 AGM</p>	CARRIED
3.0	<p>APPROVAL OF MINUTES</p> <p>940-19: B. Fleury - K. Fjeldsted BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 124-19 September 19, 2019 as presented</p>	CARRIED
4.0	<p>FINANCIAL REPORT</p>	
4.1	<p>Bank Activity</p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from August 22, 2019 to September 21, 2019; CIBC Business Operating Account Statement from September 1 to September 30, 2019; Bank (CIBC and Noventis) Account Transactions Report from September 19, 2019 to October 16, 2019 Comparative Income Statement – YTD from April 1, 2019 to October 16, 2019; Statement of Expenditures from April 1, 2019 to October 17, 2019</p> <p>941-19: L. Finney – C. Halaburda BE IT RESOLVED THAT the Board approved the expenses of \$ 4,522.56 (cheques # 395-400) and the expenses of \$ 10,507.48 (cheques # 1-9, 12); CIBC Corporate Classic Visa Statement from August 22, 2019 to September 21, 2019; CIBC Business Operating Account Statement from September 1 to September 30, 2019; Bank (CIBC and Noventis) Account Transactions Report from September 19, 2019 to October 16, 2019 Comparative Income Statement – YTD from April 1, 2019 to October 16, 2019; Statement of Expenditures from April 1, 2019 to October 17, 2019</p>	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>Sub District Meetings:</p> <p>Swan Creek Sub District – held on September 25, 2019 at 9:00 a.m. at the WIWCD Office in Lundar; appointed representative from the RM of Fisher attended the meeting.</p> <p>Dog Lake And Lake St. Martin Sub District – due to weather conditions rescheduled to October 29, 2019 at 7:00 p.m. at the RM of West Interlake Office in Ashern;</p> <p>Lake Francis and Shoal Lake Sub District – October 17, 2019 at 7:00 p.m. at the RM of St. Laurent Office in St. Laurent.</p>	
6.0	OLD BUSINESS	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Advertisement was placed in the Lundar Bull Sale Calendar. Two hundred (200) extra copies requested.</p>	
6.2	<p>Winter Watering System Applications</p> <p>The Board discussed the requirements for the approval of Winter Off Site Watering System Projects and the Application Form. After the discussion, the Board agreed to seek help from the supplier to develop Specification Standards. The Board suggested to include the following on the application:</p> <p>1). The System must meet the Standards provided by the WIWCD; 2). It is the Applicant responsibility to meet the well capacity in order to support water requirements.</p>	
6.3	<p>Hatchery Drain</p> <p>Tabled</p>	
6.4	<p>Policy</p> <p>The Board presented with the WIWCD Manual Policy, Sections 3.4, 3.5 and 3.6 The Board discussed sections above and made suggestions. Policy to be presented for approval at the next Executive Meeting.</p> <p>942-19: P. Dunlop – B. Fleury BE IT RESOLVED THAT the Board adopted the WIWCD Manual Policy, Sections 3.1 – 3.3.</p>	CARRIED
6.5	<p>Bank</p> <p>Transition to the Noventis Credit Union branch in Lundar is almost completed. Information pertaining to Noventis Credit Union Credit and a comparison chart with existing CIBC Credit Card will be presented to the Board at the next executive meeting.</p>	

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6.6	<p>Conservation Trust Fund</p> <p>Conservation Trust announced a new intake of Letters of Intent (LOI), due date is November 15, 2019. The intake for LOI for the Watershed Category will be announced later and will take place in 2020.</p>	
6.7	<p>Ducks Unlimited</p> <p>Updates are not available at this time. Tabled</p>	
6.8	<p>Cover Crops</p> <p>The Board inspected some of the approved sites on September 19, 2019. Due to the extreme drought, conditions for growing any type of crops were not favourable this year.</p>	
6.9	<p>Advertisement / Truck</p> <p>The WIWCD Logo on each side of the truck is in poor condition. Board provided with a quotes from G. Morden to replace the existing logo. The Board decided to proceed with Vinyl Logo on each door provided by G. Morden at the cost of \$ 200.00</p>	
6.10	<p>Northwest Interlake Integrated Watershed Management Plan (IWMP)</p> <p>Tabled</p>	
6.11	<p>Riparian Fencing Application</p> <p>Tabled</p>	
6.12	<p>School Programs</p> <p>Oak Hammock Marsh Interpretive Centre will be contacting schools in the district to schedule an educational program "The Wetland Ecovan" for April of 2020.</p>	
6.13	<p>HOP Foundation</p> <p>The WIWCD submitted a request for a donation to Harmonizing Our Planet (HOP) Foundation. Request was granted and the WIWCD received a donation of \$ 3,000.00 to purchase a Hydrogeology Stream Table with cart from Boreal Science. Order has been placed, shipment partially received.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>AGM</p> <p>Annual General Meeting will take place on January 16, 2020. Tentatively meeting scheduled in Lake Francis. Past Board Members, J. Cruise and H. Rosing to be invited to the AGM.</p>	
8.0	<p>REPORTS</p>	

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8.1	<p>Chairperson Chairperson verbally updated the Board on his activities. Went on the Tour to inspect Cover Crops Pilot sites</p>	
8.2	<p>MCDA Rep Report P. Dunlop, MCDA representative, updated the Board on the activities of the MCDA. Report from MCDA is on file at the office.</p>	
8.3	<p>Manager Report Manager verbally reported to the Board on her duties.</p> <ul style="list-style-type: none"> • Financial Statements and bills; • Meeting with landowners who are interested in improving soil health of their land by applying beneficial management practices and participating in future Soil Health improvement Project. 	
8.4	<p>Watershed Planner Report R. Dyck presented the Board with hard copy of "A Proposed Regulation under The Watershed District Act". The discussion is open for public input, the deadline for feedback is November 25, 2019. Public meetings will take place on October 29-31, 2019.</p>	
9.0	<p>IN CAMERA DISCUSSION N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ "Getting The Most out Of Every Acre through Cover Cropping" workshop will take place in Brandon, MB on November 13, 2019. B. Fleury will attend the workshop; ➤ Subdivision Application 4185-19-7871; The Board has no comments; ➤ Manitoba News Release: "Farmers will be given first right of renewal on leases for crown lands"; ➤ Chainsaw safety training workshop. October 26, 2019 in Roseisle, MB; ➤ Email from L. Johnson pertaining to currently available solar panels; ➤ Email from S. Dillabough pertaining to Federal Gas Tax Rebate Program; ➤ Email from Lana Meier to place an advertisement in "The Express Weekly News" during the annual Goose Shoot event for \$ 325. Offer expired; 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">November 21, 2019 9:00 A.M. WIWCD Office, Lundar</p>	
12.0	<p>ADJOURNMENT 943-19: P. Dunlop – B. Sigfusson BE IT RESOLVED THAT we adjourn at 11:45 a.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	