

MINUTES OF MEETING NO.122-19

NAME Executive Board
 LOCATION WIWCD Office, Lundar

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 DATE July 18, 2019

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
L. Finney	Vice Director	Dog Lake Sub District
B. Fleury	Director	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
C. Halaburda	Director	Lake ST. Martin Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

P. Watson	Watershed planner	MSD
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WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	<p>CALL TO ORDER</p> <p>N. Brandstrom called the meeting to order at 9:05 a.m.</p>	
2.0	<p>APPROVAL OF AGENDA</p> <p><u>919-19: P. Dunlop – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the agenda with additions:</p> <p>7.3 Hog Operation, RM of Grahamdale</p>	CARRIED
3.0	<p>APPROVAL OF MINUTES</p> <p><u>920-19: C. Halaburda – K. Fjeldsted</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 121-19 June 20, 2019 as presented.</p>	CARRIED
4.0	<p>FINANCIAL REPORT</p>	
4.1	<p>Bank Activity</p> <p>L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from May, 2019 to June 21, 2019; CIBC Business Operating Account Statement from June 1 to June 30, 2019; Account Reconciliation with Outstanding Transaction Detail Report June 1, 2019 to June 30, 2019; Bank Account Transactions Report June 20, 2019 to July 17, 2019 Comparative Income Statement – YTD from April 1, 2019 to July 17, 2019; Statement of Expenditures from April 1, 2019 to July 17, 2019</p> <p><u>921-19: C. Halaburda – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 21,486.32 (cheques # 324-353); CIBC Corporate Classic Visa Statement from May, 2019 to June 21, 2019; CIBC Business Operating Account Statement from June 1 to June 30, 2019; Account Reconciliation with Outstanding Transaction Detail Report June 1, 2019 to June 30, 2019; Bank Account Transactions Report June 20, 2019 to July 17, 2019 Comparative Income Statement – YTD from April 1, 2019 to July 17, 2019; Statement of Expenditures from April 1, 2019 to July 17, 2019</p>	CARRIED

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SUB DISTRICT RECOMMENDATIONS

Sub District Meetings will be scheduled in September. Sub District Chairs will call the Office, once the meeting dates are arranged.

Board Members discussed Recommendations from All Member Meeting # 14-19:

- To develop a new program or to organize a fundraising event to help landowners to clean up their land from derelict vehicles. Throughout the discussion members came to the conclusion that these activities will not be feasible for the WIWCD; **The Board supported the conclusion;**
- Cover Crops. There is more and more interest expressed to apply cover crop practices to improve soil quality among the landowners. Members discussed the idea to expand the Programming and to offer financial assistance to landowners who would like to implement those practices. Members suggested to establish a Program with conditions similar to Forage Seed Program. To raise the awareness related to Cover Crop benefits and to promote new program through local newspapers. **The Pilot Projects established to determine effectiveness of Cover Crop strategies and possibility to initiate a new Program.**
- Wild Rice. Suggestion was made to promote production and growth of wild rice in the area of West Interlake. Members suggested to conduct more research on this topic, before they can discuss it with confidence; **The Board discussed the suggestion and agreed that soil condition in the West Interlake area is not favorable to promote growth and production of wild rice;**
- Bee Houses. Members discussed the idea of purchasing Bee Houses to promote its distribution among residents to attract more bees. Members decided that in order to define Bee Houses benefits, they need to be tested "in practice" first. Perhaps few Bee Houses can be purchased and distributed among members, who will provide the report on their effectiveness next year; **Two Board members will test the Bee Houses over the summer and will report on their effectiveness next Fall;**
- Water Sample Transportation. Members discussed the necessity of transporting water samples throughout summer of 2019. Based on past experience, where only 10-20 samples were collected throughout District and transported to the laboratory in Winnipeg, members decided that this practice is not feasible. **The Board supported the decision;**
- Fuel Tank Rebate. Suggestion was made to increase the rebate from \$ 500.00 to \$ 1000.00, due to high cost of a double wall tank. Members discussed the idea and requested more information pertaining the price difference between single and double wall tanks; **The Board discussed the suggestion and decided to leave conditions as is at this time;**
- Wild Flowers Seeds Program. It was suggested to implement Wild Flowers Seeds distribution during public events, where packages with wild flowers seeds can be given away as a promotional items to the public. Members suggested to contact Interlake Tourism Group regarding the distribution and to conduct more research on types, sources and cost of wild flowers seeds. **Board Members discussed the suggestion. Staff to contact Sabados Greenhouse and to collect more information.**

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6.0	OLD BUSINESS	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>The Executive Board discussed the progress of the IWMP. "Thank you" Letters, to all participants in the IWMP development, are ready to be signed. Summary from P. Watson pertaining last Project Management Team (PMT) meeting presented to the Board. The Board made suggestion to place an Ad on the RM billboards.</p>	
6.2	<p>Winter Watering System Applications</p> <p>New applications has been submitted, sites has not been inspected at this time.</p> <p><u>922-19: B. Fleury - P. Dunlop</u> BE IT RESOLVED THAT the Board approved Off-Site Winter Watering application from J. Lobay, M. Bernier, T. Cook and C. Parkes pending on the inspection.</p>	CARRIED
6.3	<p>Hatchery Drain</p> <p>Date for the installation of spawning shoals at Swan Creek Drain to be determined.</p>	
6.4	<p>Policy</p> <p>The Board presented with the WIWCD Manual Policy, Sections 2.9, 2.10, 2.11, 2.12, 2.13 and 2.14</p> <p><u>923-19: P. Dunlop - B. Fleury</u> BE IT RESOLVED THAT the Board approved to adapt the WIWCD Manual Policy Section 2.9, 2.10, 2.11, 2.12, 2.13 and 2.14 as discussed.</p>	CARRIED
6.5	<p>WIWCD Proposed Boundaries</p> <p>Council meeting for the RM of Fisher took place on July 3, 2019 at 9:00 a.m. L. Miller and N. Brandstrom attended the meeting. RM of Fisher accepted the proposal to join the WIWCD.</p> <p><u>924-19: C. Halaburda – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to accept proposed boundaries for the West Interlake Watershed District, effective January 1, 2020.</p>	CARRIED
6.6	<p>Bank</p> <p>Noventis Credit Union branch in Lundar is not open yet. Transition is not finalized.</p>	
6.7	<p>Conservation Trust Fund</p> <p>WIWCD signed the Agreement with the Conservation Trust Fund. Letters of Support from all municipalities and the Sabados Greenhouse submitted. The WIWCD received 40% of approved funding. Inquiry about available and suitable fruit trees was made, the expected cost is too high. The Board suggested to include a package of wild flowers as a part of the offer. Staff to present a new application at next Executive Meeting for the Board's approval.</p>	

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6.8	<p>Audit</p> <p>Manager's Letter presented to the Board. The Board reviewed the Letter, discussed and addressed all recommendation. The Board decided to implement on practice (for couple of months) one of the recommendations: any invoice above \$ 500.00 must be signed before payment can be made.</p>	
6.9	<p>Water Festival / Tables</p> <p>Staff presented price list and specification pertaining to available plastic tables on the market. These tables will be used during public events, such as Annual Water Festival and outdoor workshops. Currently tables are available at Canadian Tire at reduced price.</p> <p>925-19: K. Fjeldsted - C. Halaburda BE IT RESOLVED THAT the Board approved to purchase 10 plastic tables.</p>	CARRIED
6.10	<p>Summer Students</p> <p>The second summer employee resigned from his position. Staff to place an Advertisement in Around Town for summer employment opportunity.</p>	
6.11	<p>Ducks Unlimited</p> <p>Updates are not available at this time. Tabled</p>	
6.12	<p>Cover Crops</p> <p>Local producer, Joel Combot, approached the Board of Directors with an offer to implement cover crop practices on 10 acres of his land and expressed an interest to participate in Pilot Project Initiative. He will provide the WIWCD with pictures of the cover crop land and with a written report at the end of the term. J. Combot also offered his land to organize Field Days.</p>	
6.13	<p>Northwest Interlake Integrated Watershed Management Plan (IWMP)</p> <p>The Board presented with Letters to the RM of West Interlake and the RM of Grahamdale, to appoint the representatives for the Northwest Interlake IWMP. The Board member suggested to send similar letter to all First Nations within watershed, inviting them to participate in the development of the Northwest Interlake IWMP.</p>	
6.14	<p>Composters and Composting Workshop</p> <p>Composter bins have been purchased and received. Composting workshop will be organized in affiliation with Lundar Ag Society and Green Action Centre in August of 2019, date for workshop to be determined.</p>	

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6.15	<p>Riparian Fencing Application</p> <p>The Board discussed details of the previously submitted application for the Riparian Management Program and decided to incorporate this Project into Conservation Trust Proposal.</p>	
6.16	<p>Well Sealing</p> <p>The Board reviewed previously submitted application. <u>926-19: P. Dunlop - B. Fleury</u> BE IT RESOLVED THAT the Board approved to seal a well in partnership with landowner J. Ewasiuk according to agreed conditions.</p>	CARRIED
7.0	NEW BUSINESS	
7.1	<p>Culvert Inventory</p> <p>The Board discussed possibility to initiate a Culvert Inventory within CD boundaries. After the discussion the Board members agreed that the WIWCD does not have financial nor human resources to support this initiative.</p>	
7.2	<p>2019-2020 Budget</p> <p>Final 2019-2020 Budget presented to the Board. <u>927-19: B. Sigfusson - B. Fleury</u> BE IT RESOLVED THAT the Board approved presented Final Budget for 2019-2020 fiscal year.</p>	CARRIED
7.3	<p>Hog Operation, RM of Grahamdale</p> <p>The Board Member informed the Board that the RM of Grahamdale is currently in the process of exploring possibilities to increase a revenue flow by establishing Hog Operation in the RM.</p>	
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>Chairperson verbally updated the Board on his activities.</p>	
8.2	<p>MCDA Rep Report</p> <p>P. Dunlop, MCDA representative, updated the Board on the activities of the MCDA.</p>	
8.3	<p>Manager Report</p> <p>Manager verbally reported to the Board on current activities of the WIWCD.</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	

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10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ MCDA Value for Money Report, June 17, 2019; ➤ MCDA Board Meeting Minutes, June 27, 2019; ➤ Summary of the 2019 MCDA – Whitemud Watershed Conservation District Tour, supported by pictures; ➤ Verbal feedback on Pollinator Tour on June 25, 2019; ➤ Information pertaining Investing in Canada Infrastructure Program; ➤ Job Opportunity posting by MCDA; ➤ Information pertaining two-day workshop in Brandon on September 1 and 12, 2019 in Brandon to assist CD managers and their partners in understanding and integrating prairie-based Ecological Goods and Services (EG&S) strategies, including the IWMPs. L. Miller will attend the Workshop; ➤ An inquiry in assisting with hardwood planting trial at Delta Marsh; ➤ Subdivision Application 4606-19-7850. Board have no comments; ➤ An inquiry to sponsorship Wounded Warriors Canada. The Board declined request for the support; ➤ The Letter from B. Gray, Deputy Minister, announcing allocated funds for 2019-2020; ➤ An invitation from Southern Chief's Organization to participate in One Basin, One Governance Conference in September 16-18, 2019 in Winnipeg; 	
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">August 15, 2019 9:00 A.M. WIWCD Office, Lundar</p>	
12.0	<p>ADJOURNMENT 928-19: C. Halaburda– K. Fjeldsted BE IT RESOLVED THAT we adjourn at 1:00 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	