

MINUTES OF MEETING NO.121-19

NAME Executive Board
LOCATION WIWCD Office, Lundar

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DATE June 20, 2019

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
L. Finney	Vice Director	Dog Lake Sub District
B. Fleury	Director	Lake Francis Sub District
B. Sigfusson	Director	Shoal Lake Sub District
P. Watson	Watershed planner	MSD
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD
J. Cruise	Member	Southwest Interlake IWMPT
H. Rosing	Member	Southwest Interlake IWMPT
H. Frederick	Member	Southwest Interlake IWMPT

REGRETS:

C. Halaburda	Director	Lake ST. Martin Sub District
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WRITTEN BY: I. Zotter

ITEM		ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 9:48 a.m.	
2.0	APPROVAL OF AGENDA 910-19: P. Dunlop – K. Fieldsted BE IT RESOLVED THAT the Board approved the agenda with additions: 7.4 Sod Seeding 7.5 Well Sealing	CARRIED
3.0	APPROVAL OF MINUTES 911-19: B. Fleury - P. Dunlop BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 120-19 May 15, 2019 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from April 22, 2019 to May 21, 2019; CIBC Business Operating Account Statement from April 1 to April 30, 2019; CIBC Business Operating Account Statement from May 1 to May 31, 2019; Account Reconciliation with Outstanding Transaction Detail Report April 1, 2019 to April 30, 2019; Account Reconciliation with Outstanding Transaction Detail Report May 1, 2019 to May 31, 2019; Bank Account Transactions Report April 16, 2019 to June 19, 2019 Comparative Income Statement – YTD from April 1, 2019 to June 19, 2019; Statement of Expenditures from April 1, 2019 to June 19, 2019 912-19: B. Sigfusson – K. Fieldsted BE IT RESOLVED THAT the Board approved the expenses of \$ 60,801.49 (cheques # 249 void, 257-323); CIBC Corporate Classic Visa Statement from April 22, 2019 to May 21, 2019; CIBC Business Operating Account Statement from April 1 to April 30,	CARRIED

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	2019; CIBC Business Operating Account Statement from May 1 to May 31, 2019; Account Reconciliation with Outstanding Transaction Detail Report April 1, 2019 to April 30, 2019; Account Reconciliation with Outstanding Transaction Detail Report May 1, 2019 to May 31, 2019; Bank Account Transactions Report April 16, 2019 to June 19, 2019 Comparative Income Statement – YTD from April 1, 2019 to June 19, 2019; Statement of Expenditures from April 1, 2019 to June 19, 2019	
5.0	SUB DISTRICT RECOMMENDATIONS No recommendations were brought forward at this time	
6.0	OLD BUSINESS	
6.1	Integrated Watershed Management plan (IWMP) The Executive Board discussed IWMP with members of the Project Management Team (PMT). It was mutually agreed that in best interest of the District members of the PMT will remain as appointed, and will continue working on the distribution and implementation of the IWMP. Next PMT Meeting will take place on June 27, 2019 at 9:00 a.m. at the WIWCD office.	
6.2	Winter Watering System Applications All approved Off-site winter watering system projects are completed, inspected, cheques are issued to the applicants. New application has been submitted, site has been inspected and found to be suitable. <u>913-19: P. Dunlop – B. Fleury</u> BE IT RESOLVED THAT the Board approved Off-Site Winter Watering application from C. Ives.	CARRIED
6.3	Hatchery Drain The installation of spawning shoals at Swan Creek Drain will begin after June 30, 2019.	
6.4	Policy The Board presented with WIWCD Manual Policy Section 2.5, 2.6, 2.7, 2.8 <u>914-19: B. Fleury – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to adapt the WIWCD Manual Policy Section 2.5, 2.6, 2.7, 2.8	CARRIED
6.5	WIWCD Proposed Boundaries Regular council meeting for the RM of Fisher will take place on July 3, 2019 at 9:00 a.m. L. Miller and N. Brandstrom will attend the meeting. Small portion of the land within RM of Fisher will be within new boundaries of the WIWCD.	
6.6	Bank Noventis Credit Union branch scheduled to open in Lundar in the beginning of next month. L. Miller to make an appointment with representative to make a transition.	

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6.7	<p>Conservation Trust Fund</p> <p>Agreement between the Conservation Trust Fund and the WIWCD is ready to be signed. Letters of Support from all municipalities and the Sabados Greenhouse are obtained. To expand the list of offered trees, staff to make an inquiry about available and suitable fruit trees.</p>	
6.8	<p>Watering System Presentation at Lundar Fair.</p> <p>Watering system was displayed during the Fair Days, along with a booth at the Industrial Pavilion. It was noticeable that there was more interest from the public regarding WIWCD services compared to previous years. Presentations were well received.</p>	
6.9	<p>Audit</p> <p>Draft of the Audited Financial Statements, year end March 31, 2019 presented to the Board. The Board reviewed the Draft.</p> <p><u>915-19: P. Dunlop – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to accept proposed draft of audited financial statements as presented.</p>	CARRIED
6.10	<p>Water Festival / Tables</p> <p>Water Festival took place at Rubber Ducky Resort on June 11, 2019. More than 250 students were attended the event. Thank you Letters sent to all volunteers.</p> <p>Staff approached the Board with an inquiry to purchase plastic tables, which can be used during public events, such as Annual Water Festival or outdoor workshops. Staff to collect information and present to the board next month.</p>	
6.11	<p>Summer Students</p> <p>The WIWCD hired two summer students, one employee submitted Termination of employment letter informing that the last possible workday will be June 18, 2019. Resignation Letter from E. Weatherburn, dated June 5, 2019, presented to the Board.</p>	
6.12	<p>Ducks Unlimited</p> <p>Updates are not available at this time. Tabled</p>	
6.13	<p>Poly Crops</p> <p>Five producers are chosen to implement cover crop practices on 10 acres of land. Producers will be reimbursed up to \$ 500.00 each. In return, the WIWCD is asking to provide pictures of the cover crop land throughout duration of the pilot project, as well as a written report at the end of its term to share their opinion and experience with the WIWCD.</p>	

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7.0	NEW BUSINESS	
7.1	Northwest Interlake Integrated Watershed Management Plan (IWMP) L. Miller to send Letters to the RM of West Interlake and the RM of Grahamdale, to appoint the representatives for the Northwest Interlake IWMP.	
7.2	Composters and Composting Workshop The WIWCD is out of stock of standing Composters. <u>916-19: P. Dunlop – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to purchase fifty (50) composters. The WIWCD received an inquiry to organize a composting workshop in collaboration with the Ag Society in Lundar. Staff to schedule Composting Workshop in August, preferably in the evening, and to promote the workshop through Around Town, WIWCD website and Facebook Page.	CARRIED
7.3	Riparian Fencing Application The WIWCD received an application for the Riparian Management Program. Proposed site has been inspected. The Board discussed details of the proposed project and decided to review this application in the future.	
7.4.	Sod Seeding The WIWCD received a Sod Seeding Application, however, described by applicant applied practices do not fit the Program’s requirements. The Board declined to provide financial assistance as the criteria under this Program has not been met.	
7.5.	Well Sealing The WIWCD received an application to seal flowing well. Quotes have been obtained and were above \$ 1000.00, the maximum amount paid by the WIWCD. Discussion is tabled till next meeting.	
8.0	REPORTS	
8.1	Chairperson Chairperson verbally updated the Board on his activities.	
8.2	MCDA Rep Report P. Dunlop, MCDA representative, verbally updated the Board on the activities of the MCDA.	
8.3	Manager Report Manager verbally reported to the Board on current activities of the WIWCD.	

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9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Remotely Piloted Aircraft (RPAS) Training opportunity for Conservation Organizations flyer; ➤ Grazing Club Workshop with Dr. Christine Jones flyer; ➤ Subdivision Application # 4185-19-7846. The Board has no comments; ➤ Practitioner Guide. Wetland Best Management Practices for Forest Management Planning & Operation; ➤ Information pertaining to Global Forum on Soil Stewardship; ➤ Email from E. Dunbar regarding Staffing update in Watershed Planning and Program Section; ➤ Water Availability and Drought Conditions Report, May 2019; ➤ MCDA Chair Report, June 4, 2019; ➤ Manitoba News Release: Province Announces \$ 52-millions "GROW" Fund to Support Wetland Protection and Watershed Management; ➤ Email from L. Meier seeking support for local newspaper by Placing an Advertisement. The Board decided to place the Ad in six upcoming campaigns (Graduation, Canada Day, Fire Prevention, Breast Cancer Awareness, Remembrance Day and New Year's – Drive Safe) for \$ 300.00; <p><u>917-19: P. Dunlop – L. Finney</u> BE IT RESOLVED THAT the Board approved to place an advertisement in Weekly Express for \$ 300.00</p>	CARRIED
11.0	<p>NEXT MEETING:</p> <p style="text-align: center;">July 18, 2019 9:00 A.M. WIWCD Office, Lundar</p>	
12.0	<p>ADJOURNMENT <u>918-19: P. Dunlop – K. Fjeldsted</u> BE IT RESOLVED THAT we adjourn at 12:21 p.m.</p>	CARRIED
	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<hr/> <p>Neil Brandstrom, Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	