

MINUTES OF MEETING NO.119-19

NAME Executive Board
 LOCATION WIWCD Office, Lundar

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 DATE April 18, 2019

Present:

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
B. Sigfusson	Director	Shoal Lake Sub District
B. Fleury	Director	Lake Francis Sub District
C. Halaburda	Director	Lake ST. Martin Sub District
P. Watson	Watershed planner	MSD
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

L. Finney	Vice Director	Dog Lake Sub District
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WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER N. Brandstrom called the meeting to order at 9:01 a.m.	
2.0	APPROVAL OF AGENDA <u>892-19: B. Fleury – P. Dunlop</u> BE IT RESOLVED THAT the Board approved the agenda with addition: 8.1 Bee houses	
3.0	APPROVAL OF MINUTES <u>893-19: C. Halaburda– K. Fieldsted</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 118-19 March 21, 2019 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from February 22, 2019 to March 21, 2019; CIBC Business Operating Account Statement from March 1 to March 31, 2019; Account Reconciliation with Outstanding Transaction Detail Report March 1, 2019 to March 31, 2019; Bank Account Transactions Report March 21, 2019 to March 31, 2019 and Bank Account Transactions Report April 1, 2019 to April 15, 2019; Comparative Income Statement – YTD from April 1, 2018 to March 31, 2019; Statement of Expenditures from April 1, 2018 to March 31, 2019 <u>894-19: B. Sigfusson - B. Fleury</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 19,712.25 (cheques # 235-248, 250-256); CIBC Corporate Classic Visa Statement from February 22, 2019 to March 21, 2019; CIBC Business Operating Account Statement from March 1 to March 31, 2019; Account Reconciliation with Outstanding Transaction Detail Report March 1, 2019 to March 31, 2019; Bank Account Transactions Report March 21, 2019 to March 31, 2019 and Bank Account Transactions Report April 1, 2019 to April 15, 2019; Comparative Income Statement – YTD from April 1, 2018 to March 31, 2019; Statement of Expenditures from April 1, 2018 to March 31, 2019	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>All Member Meeting will take place at Camper Community Hall on April 26, 2019 at 7:30 p.m. Notification was sent to all members.</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Quotes for printing production are obtained, printing company is identified. Next PMT meeting to be announced.</p>	
6.2	<p>Winter Watering System Applications</p> <p>New application has been submitted, site has not been inspected at this time. The Board tabled the approval of new application until site inspection is completed.</p>	
6.3	<p>Hatchery Drain</p> <p>Due to a large amount of snow received throughout December - January, the installation of spawning shoals at Swan Creek Drain was not feasible. The WIWCD requested to extend FES 16-009 Lake Francis Fishery and Fish Habitat Enhancement Project until June 30, 2019, to eliminate expenses related to snow removal. Reply has been received, permission to extend the project has been granted.</p>	
6.4	<p>Policy</p> <p>The Board presented with WIWCD Manual Policy Section 2.1, 2.2, 2.3, 2.4 and Section pertaining "Policy Adoption and Revision". The Board reviewed these Sections and made some suggestions. The Board will adopt these sections at the Next Executive Meeting.</p>	
6.5	<p>WIWCD Proposed Boundaries</p> <p>The Proposal for the West Interlake Watershed District and the request to pass a resolution indicating its approval sent to all municipalities. The due date to submit a resolution was March 31, 2019. All Partner Municipalities submitted their resolutions.</p> <p>To date 98 out of 104 municipalities approved Watershed Proposals across Manitoba.</p> <p>K. Fjeldsted, N. Brandstrom, L. Miller and P. Watson went to inspect a part of the east boundaries. Sustainable Development Department is looking into concerns raised regarding boundaries at sections: 21-3W, 22-3W and 22-4W.</p>	
6.6	<p>Green Kids</p> <p>Green Kids Inc presented Watershed Workshop at seven (7) schools. Three schools declined presentations.</p>	
6.7	<p>Bank</p> <p>Proposal from the Noventis Credit Union has been received and presented to the Board. The Board reviewed the Proposal and analyzed services offered and will make the most beneficial decision on the behalf of WIWCD.</p>	

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	<p>895-19: P. Dunlop - B. Fleury BE IT RESOLVED THAT the Board accepted the Noventis Credit Union Bank proposal and authorized the transition from CIBC Bank to Noventis Credit Union Bank.</p>	CARRIED
6.8	<p>Conservation Trust Fund</p> <p>Conservation Trust Fund The Application for the Building Resilience and Improving Lake Manitoba Watershed was successful. The WIWCD received funding from the Conservation Trust in the amount of \$ 20,000.00</p> <p>N. Brandstrom attended a special announcement for the Conservation Trust, in partnership with Manitoba Habitat Heritage Corporation and the Winnipeg Foundation on Monday, April 15 at 10:00 a.m. at The Qualico Family Centre, at Assiniboine Park.</p>	
6.9	<p>Watering System Presentation at Lundar Fair.</p> <p>Staff contacted the supplier to discuss possible demonstrations at Lundar Fair and throughout the summer of 2019.</p> <p>The supplier is offering two options: 1. - to use the system throughout the summer and to pay depreciation cost of \$ 2,000.00 at the end of season; 2. – unit can be rented to own at the cost of \$ 2,500.00 per year over 4 years term.</p> <p>The Board discussed these options. After the discussion majority of Board members have decided to display the unit at the Grounds only during Lundar Fair Days.</p>	
6.10	<p>Bull Sale Calendar</p> <p>On behalf of the WIWCD, Neil Brandstrom attended the Bull Sale Auction and purchased March page in the Bull Sale Calendar for the price of \$ 700.00</p>	
6.11	<p>Water Testing</p> <p>K. Kmet, environmental Officer, attended the Executive Meeting to answer the questions pertaining to Manure Management requirements and practices in Manitoba. The Board discussed the possibility and the necessity to collect Water Samples at Lake Francis Drain.</p> <p>896-19: C. Halaburda - P. Dunlop BE IT RESOLVED THAT the Board approved to initiate water sampling at Lake Francis Drain and to test the water 2 times per year for: Nitrate-N, Nitrite-N, Ammonia, and Total, Suspended and Dissolved Phosphorous.</p>	CARRIED
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Bee Houses</p> <p>The information pertaining to Bee Houses was presented to the Board. The Board discussed the possibility of purchasing Bee Houses to sell them to the residents at subsidised cost and /or to donate them to community groups during community events. After the discussion the Board Members agreed that N. Brandstrom and P. Dunlop will test the Bee House purchased at their own cost over the summer and will report on their efficiency next fall.</p>	

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8.0	REPORTS	
8.1	Chairperson Chairperson verbally updated the Board on his activities.	
8.2	MCDA Rep Report P. Dunlop, MCDA representative, updated the Board on the activities of the MCDA. Report is on file at the office and available on demand.	
8.3	Manager Report Manager verbally reported to the Board on current activities of the WIWCD. Report is on file at the office and available on demand.	
9.0	IN CAMERA DISCUSSION <u>897-19: C. Halaburda – B. Fleury</u> BE IT RESOLVED THAT the Board went in camera at 12:00 p.m. <u>898-19: K. Fjeldsted – C. Halaburda</u> BE IT RESOLVED THAT the Board moved out of camera at 12:07 p.m. <u>899-19: C. Halaburda – B. Fleury</u> BE IT RESOLVED THAT the Board approved to reappoint P. Dunlop as the provincial appointee until March 6, 2022.	CARRIED CARRIED CARRIED
10.0	CORRESPONDENCE <ul style="list-style-type: none"> ➤ Submission from R. Frey on Modernizing the Ag Crown Lands Program; ➤ Information pertaining Community Development Programs. ➤ Request to sponsor Courageous Companions Service Dog Program. Board requested more information. 	
11.0	NEXT MEETING: <p style="text-align: center;">May 16, 2019 9:00 A.M. WIWCD Office, Lundar</p>	
12.0	ADJOURNMENT <u>900-19: P. Dunlop - C. Halaburda</u> BE IT RESOLVED THAT we adjourn at 12:16 p.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Neil Brandstrom, Chairperson WIWCD	
	<hr/> Linda Miller, Financial Administrator WIWCD	

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