

**MINUTES OF MEETING NO.117-19**

NAME Executive Board  
LOCATION WIWCD Office, Lundar

PAGE Page 1 of 5  
DATE February 21, 2019

**Present:**

N. Brandstrom	Chairperson	Dog Lake Sub District
K. Fjeldsted	Vice Chairperson	Swan Creek Sub District
L. Finney	Vice Director	Dog Lake Sub District
B. Fleury	Director	Lake Francis Sub District
C. Halaburda	Director	Lake ST. Martin Sub District
J. Bittner	Vice Director	Lake ST. Martin Sub District
P. Watson	Watershed planner	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

**REGRETS:**

P. Dunlop	Provincial Appointee	MSD
B. Sigfusson	Director	Shoal Lake Sub District

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	<b>CALL TO ORDER</b> N. Brandstrom called the meeting to order at 8:58 a.m.	
2.0	<b>APPROVAL OF AGENDA</b> <b>881-19: L. Finney – C. Halaburda</b> <b>BE IT RESOLVED THAT</b> the Board approved the agenda with additions: 7.2 Water Testing Lake Francis 7.3 Overtime	<b>CARRIED</b>
3.0	<b>APPROVAL OF MINUTES</b> <b>882-19: B. Fleury – K. Fieldsted</b> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting 116-19 January 17, 2019 as presented.	<b>CARRIED</b>
4.0	<b>FINANCIAL REPORT</b>	
4.1	<b>Bank Activity</b> L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from December 22, 2018 to January 21, 2019; CIBC Business Operating Account Statement from January 1 to January 31, 2019; Account Reconciliation with Outstanding Transaction Detail Report January 1, 2019 to January 31, 2019; Bank Account Transactions Report January 17, 2019 to February 20, 2019; Comparative Income Statement – YTD from April 1, 2018 to February 20, 2019; Statement of Expenditures from April 1, 2018 to February 20, 2019 <b>883-19: L. Finney – C. Halaburda</b> <b>BE IT RESOLVED THAT</b> the Board approved the expenses of \$ 17,957.08 (cheques # 190 - 220); CIBC Corporate Classic Visa Statement from December 22, 2018 to January 21, 2019; CIBC Business Operating Account Statement from January 1 to January 31, 2019; Account Reconciliation with Outstanding Transaction Detail Report January 1, 2019 to January 31, 2019; Bank Account Transactions Report January 17, 2019 to February 20, 2019; Comparative Income Statement – YTD from April 1, 2018 to February 20, 2019; Statement of Expenditures from April 1, 2018 to February 20, 2019	<b>CARRIED</b>

**MINUTES OF MEETING NO.117-19**

---

NAME Executive Board PAGE Page 2 of 5  
 LOCATION WIWCD Office, Lundar DATE February 21, 2019

5.0	<p><b>SUB DISTRICT RECOMMENDATIONS</b></p> <p><b>Swan Creek Sub District</b> Meeting was held on February 4, 2019 in Lundar, <b>Dog Lake Sub District and Lake St. Martin Sub District</b> members held meeting on February 6 in Ashern, <b>Lake Francis Sub District Meeting</b> and <b>Shoal Lakes Sub District Meetings</b> were held on February 13, 2019 in St. Laurent</p> <p><b>Lake St. Martin Sub District</b> Meetings was <b>cancelled</b> due to “no quorum”.</p> <p style="padding-left: 40px;">Below are suggestions and recommendations made throughout the discussion:</p> <ul style="list-style-type: none"> <li>➤ To develop a new program or to organize a fundraising event to help landowners to clean up their land from derelict vehicles. The Board discussed the suggestion. They advised to contact other Watershed Conservation Districts to gain knowledge related to these activities.</li> <li>➤ To explore the possibilities to obtain external funding to design the drain outlet out of Shoal Lakes through Gressmere Drain or to complete the study with recommendations to improve the water flow out of Shoal Lakes. The Board discussed the recommendation. P. Watson will explore availability of the possible external funding to address this request.</li> </ul>	
6.0	<b>OLD BUSINESS</b>	
6.1	<p><b>Integrated Watershed Management plan (IWMP)</b></p> <p>Project Management Team will remain the same as appointed and will continue working on the Southwest Interlake IWMP. The IWMP is completed and ready to be printed. Quotes will be obtained and reviewed by the Project Management Team (PMT). P. Watson proposed to develop 8-12 pages brochure and Hand Outs Flyers reflecting main objectives and recommendations of the IWMP. Next PMT meeting to be announced.</p>	
6.2	<p><b>Winter Watering System Applications</b></p> <p>C. Ives approached the Board with delegation. He disputed the Board’s decision to decline the funding for his previously submitted application. In his justification, his previously installed Off Site Winter Watering system has not been removed from the site, but disassembled temporarily for maintenance, as such he did not violate any of his obligations. The Board discussed presented explanations and decided that C. Ives must submit new application and reapply for funding in 2019-2020 fiscal year.</p> <p>M. Emilson is in the process of modifying and winterising his off-site watering system.</p> <p>Staff presented the Off Site Watering System Application with additions reflecting more stipulations pertaining applicant’s progress report, communication, and time of completion. The Board reviewed and approved proposed additions.</p>	
6.3	<p><b>Hatchery Drain</b></p> <p>Due to a large amount of snow received throughout December - January, the installation of spawning shoals at Swan Creek Drain in February of 2019 will be not feasible. The WIWCD requested to extend FES 16-009 Lake Francis Fishery and Fish Habitat</p>	

**MINUTES OF MEETING NO.117-19**

---

NAME Executive Board PAGE Page 3 of 5  
 LOCATION WIWCD Office, Lundar DATE February 21, 2019

	Enhancement Project until June 30, 2019, to eliminate expenses related to snow removal. Reply has not been received at this time.	
<b>6.4</b>	<p><b>Policy</b></p> <p>The Board presented with WIWCD Manual Policy Section 1.1 and Section 1.2 The Board reviewed these Sections and made suggestions. Staff to make suggested corrections and to present it to the Board at the next Executive Board Meeting.</p>	
<b>6.5</b>	<p><b>WIWCD Proposed Boundaries</b></p> <p>The Proposal for the West Interlake Watershed District and the request to pass a resolution indicating its approval sent to all municipalities. The due date to submit a resolution is March 31, 2019. Up to date, two municipalities (the RM of West Interlake and the RM of Armstrong) have submitted their resolutions.</p>	
<b>6.6</b>	<p><b>Green Kids</b></p> <p>Green Kids Inc presented Watershed Workshop at Gypsumville School on February 13, 2019. The finalized schedule for other schools will be received next week.</p>	
<b>6.7</b>	<p><b>Common Logo</b></p> <p>The WIWCD Board and members decided to keep the WIWCD Logo.</p>	
<b>6.8</b>	<p><b>Bank</b></p> <p>To make a confident choice between two financial institutions: CIBC or Noventis, the Board would like to see a Proposal from the Noventis Credit Union, to be able to analyze offered services and to make the most beneficial decision on the behalf of WIWCD. Request for the Proposal to the Noventis Credit Union has been sent. Proposal has not been received at this time.          K. Fjeldsted will be visiting CIBC shortly to sign required forms as a Signing Authority Officer.</p>	
<b>6.9</b>	<p><b>Conservation Trust Fund</b></p> <p>Two Letters of Intent were submitted to Conservation Trust Fund: Siglunes Creek wetland restoration and enhancement and Building Resilience and Improving Lake Manitoba Watershed. Letters of Intent have been accepted. The WIWCD received an invitation to submit full application for both proposed projects.          The Application for the Building Resilience and Improving Lake Manitoba Watershed has been completed and ready to be submitted.</p> <p>As previously discussed, the Board did not want to accept the transfer of the Crown Land Lease to the WIWCD and choose to abstain from the management and maintenance of the Control Structure at Siglunes Creek Drain in future years. There was no agreement between all parties pertaining the Rights and the cost related to Siglunes Creek wetland restoration and enhancement Project. The WIWCD withdrew the Letter of Intent for this Project.</p>	
<b>6.10</b>	<b>2019-2020 Interim Budget</b>	<b>CARRIED</b>

**MINUTES OF MEETING NO.117-19**

---

NAME Executive Board PAGE Page 4 of 5  
 LOCATION WIWCD Office, Lundar DATE February 21, 2019

	<p>The Board was presented with a copy of the 2019-2020 Interim Budget with adjusted amount to \$ 200,000.00</p> <p><b>884-19: K. Fieldsted – C. Halaburda</b>  <b>BE IT RESOLVED THAT</b> the Board approved 2019-2020 Interim Budget with a requested amount from the Province of \$ 200,000.00</p>	
<b>7.0</b>	<b>NEW BUSINESS</b>	
	<b>Bull Sale Calendar</b>	
<b>7.1</b>	The Board discussed the placement of the Advertisement in Bull Calendar for 2020. More information is requested by the Board pertaining to the number of copies printed, to the places of distribution and to the cost of production.	
	<b>Water Testing</b>	
<b>7.2</b>	L. Miller communicated with Provincial representatives, there are no stipulations from the Province, District can initiate water sampling at desirable locations, provided there will be no request to the Province for additional funding. The Board would like to invite environmental Officer to next Executive Board Meeting to provide the Board with presentation related to environmental standards.	
	<b>Overtime</b>	
<b>7.3</b>	The Board discussed ways of calculation and accumulation of staff's overtime.	
<b>8.0</b>	<b>REPORTS</b>	
	<b>Chairperson</b>	
<b>8.1</b>	Chairperson verbally updated the Board on his activities.	
	<b>MCDA Rep Report</b>	
<b>8.2</b>	N/A	
	<b>Manager Report</b>	
<b>8.3</b>	Manager verbally reported to the Board on current activities of the WIWCD	
<b>9.0</b>	<b>IN CAMERA DISCUSSION</b> N/A	
	<b>CORRESPONDENCE</b>	
<b>10.0</b>	<ul style="list-style-type: none"> <li>➤ Draft of the MCDA submission on the New Water Rights Regulation;</li> <li>➤ MCDA Chair Report dated January 27, 2019;</li> <li>➤ MCDA Board Meeting Minutes dated February 4, 2019;</li> <li>➤ MCDA Board Meeting Minutes dated November 13, 2018;</li> <li>➤ Email from S. Goertzen pertaining to MCDA Board Meeting held on February 4, 2019;</li> <li>➤ Summary of the decisions made during MCDA Board Meeting, February 4, 2019;</li> </ul>	

**MINUTES OF MEETING NO.117-19**

---

NAME Executive Board PAGE Page 5 of 5  
 LOCATION WIWCD Office, Lundar DATE February 21, 2019

	<ul style="list-style-type: none"> <li>➤ Invitation to celebrate the official launch of Lake Winnipeg DataStream on March 20, 2019.</li> <li>➤ Subdivision Application # 4115-19-7807. The Board has no comments;</li> <li>➤ Subdivision Application # 4206-19-7806. The Board has no comments;</li> <li>➤ Information from M. Riekman pertaining pollinator project at University of Manitoba;</li> <li>➤ Information from M. Thiele regarding Holistic Management Conference in Russell;</li> <li>➤ Requested information pertaining Grant Advance Services presented to the Board. The Board reviewed presented information and decided not to buy Grant Advance membership;</li> <li>➤</li> </ul>	
11.0	<p><b>NEXT MEETING:</b></p> <p style="text-align: center;"><b>March 21, 2019</b>  <b>9:00 A.M.</b>  <b>WIWCD Office, Lundar</b></p>	
12.0	<p><b>ADJOURNMENT</b>  <b><u>885-19: C. Halaburda – K. Fjeldsted</u></b></p> <p><b>BE IT RESOLVED THAT we adjourn at 12:40 p.m.</b></p>	<b>CARRIED</b>
	<p><b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</b></p>	
	<hr/> <p><b>Neil Brandstrom, Chairperson</b>  <b>WIWCD</b></p> <hr/> <p><b>Linda Miller, Financial Administrator</b>  <b>WIWCD</b></p>	