

MINUTES OF MEETING NO.112-18

NAME Executive Board
 LOCATION WIWCD Office, Lundar

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 DATE August 16, 2018

Present:

J. Cruise	Chairperson	Swan Creek Sub District
K. Fjeldsted	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

H. Rosing	Vice Chairperson	Lake Francis Sub District
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WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 9:00 a.m.	
2.0	APPROVAL OF AGENDA 846-18: P. Dunlop – K. Fjeldsted BE IT RESOLVED THAT the Board approved the agenda with additions: 7.4 Riparian Lake Shore 7.5 Advertising	CARRIED
3.0	APPROVAL OF MINUTES 847-18: P. Dunlop – N. Brandstrom BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 111-18 July 18, 2018 as presented.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from June 22, 2018 to July 21, 2018; CIBC Business Operating Account Statement from July 1 to July 31, 2018; Account Reconciliation with Outstanding Transaction Detail Report July 1, 2018 to July 31, 2018; Bank Account Transactions Report from July 18, 2018 to August 15, 2018; Comparative Income Statement – YTD from April 1, 2018 to August 15, 2018; 848-18: K. Fjeldsted – N. Brandstrom BE IT RESOLVED THAT the Board approved the expenses of \$ 19,955.13 (cheques # 76-83, 85-95). CIBC Corporate Classic Visa Statement from June 22, 2018 to July 21, 2018; CIBC Business Operating Account Statement from July 1 to July 31, 2018; Account Reconciliation with Outstanding Transaction Detail Report July 1, 2018 to July 31, 2018; Bank Account Transactions Report from July 18, 2018 to August 15, 2018; Comparative Income Statement – YTD from April 1, 2018 to August 15, 2018;	CARRIED

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5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>Meetings are scheduled as following:</p> <p>September 10, 2018 at 8:30 a.m. – Swan Creek Sub District at the WIWCD Office;</p> <p>September 12, 2018 at 7:00 p.m. – Shoal Lake and Lake Francis Sub Districts at the RM Office of St. Laurent;</p> <p>September 13, 2018 at 7:00 p.m. – Lake ST. Martin and Dog lake Sub Districts at the RM Office of West Interlake in Ashern</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>The information pertaining to Pit privies along Lake Manitoba shoreline presented to the Board.</p> <p>Project Management Team (PMT) meeting will be scheduled and announced shortly.</p>	
6.2	<p>Winter Watering System Applications</p> <p>Respond from M. Emilson has not been received.</p> <p>K. Kallstrom is waiting for electrician and plumber to complete his Winter Off Site Watering System Project.</p> <p>B. Johnson and I. Johnson projects are in progress.</p> <p>WIWCD received two new applications for the Winter Off Site Watering System.</p> <p>Board members suggested to purchase a Surveyor's Wheel to measure the distance.</p> <p><u>849-18: N. Brandstrom – P. Dunlop</u> BE IT RESOLVED THAT the Board approved K. Hanslip and C. Wimmer applications pending on the inspection.</p>	CARRIED
6.3	<p>Hatchery Drain</p> <p>Tabled</p>	
6.4	<p>Winter Off Site Watering System Check List</p> <p>The Board reviewed updated application. Requirement for the Off-Site Watering System to be incorporated into Riparian Management Application.</p> <p><u>849-18: N. Brandstrom – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved updated Application form as presented.</p>	CARRIED

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6.5	<p>Policy</p> <p>Executive Directors reviewed Sample Policy for Providing Accessible Goods, Services or Facilities for the Accessibility for Manitobans Act.</p> <p>850-18: J. Halchuk – P. Dunlop BE IT RESOLVED THAT the Board approved first reading of Policy for Providing Accessible Goods, Services or Facilities for the Accessibility for Manitobans Act.</p> <p>Information pertaining to Severance Pay in Manitoba will be discussed In Camera.</p> <p>Sample of WIWCD Policy and Procedures Manual (Section 1 – Section 2.13) presented to the Board. Executive Directors will review the Policy and will discuss it at next executive meeting.</p>	CARRIED
7.0	NEW BUSINESS	
7.1	<p>RM’s Levies Letters</p> <p>Letters to the RM’s were presented to the Board. Where the WIWCD is informing municipalities that the CD did not receive Provincial Funding for 2018-2019 as requested. To match confirmed provincial contribution RM’s are presented with two options. Once signed, letters will be distributed to municipalities.</p>	
7.2	<p>WIWCD Proposed Boundaries</p> <p>The Board presented with briefing note from Manitoba Conservation Districts Association (MCDA) to Minister Squires and senior management of Manitoba Sustainable Development. Meeting minutes between MCDA and Minister Squires that took place on August 2, 2018 reviewed by the Board.</p> <p>The meeting with Minister Squires will take place on Wednesday, September 5, at 1:00 PM in the Golden Boy Dining Room at the Legislature. L. Miller, J. Cruise, H. Rosing and B. Sigfusson will attend the Meeting. The Board discussed proposed boundaries of the WIWCD. Concerns expressed by the Executive Board of Directors to be prepared by the manager and will be addressed at this meeting.</p>	
7.3	<p>Managers Contract</p> <p>850-18: J. Halchuk – N. Brandstrom BE IT RESOLVED THAT the Board approved manager’s request</p>	CARRIED
7.4	<p>Riparian Lake Shore</p> <p>New application received for the Riparian Management Program. Applicant is intending to fence off the shoreline of Lake Manitoba.</p> <p>851-18: J. Halchuk - N. Brandstrom BE IT RESOLVED THAT that the Board approved G. Bednarek application for the Riparian Management Program pending on the inspection</p>	CARRIED
7.5	<p>Advertising</p> <p>The WIWCD received a proposal to place an advertisement in Volume 10, Military Service Recognition Book published by Royal Canadian Legion, Manitoba and Northwest Ontario Command.</p> <p>851-18: J. Halchuk – P. Dunlop BE IT RESOLVED THAT the Board approved to place advertisement in Military Service Recognition Book, Volume 10 at cost of \$ 235.00</p>	CARRIED

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8.0	REPORTS	
8.1	Chairperson N/A	
8.2	MCD A Rep Report N/A	
8.3	Manager Report Manager verbally reported to the Board on current activities of the WIWCD	
9.0	<p>IN CAMERA DISCUSSION</p> <p><u>852-18: B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT the Board approved to move the meeting In-Camera at 10:25 a.m.</p> <p><u>853-18: P. Dunlop - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved to move the meeting out of Camera at 10:45 a.m.</p>	CARRIED CARRIED
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ Letter from Minister of Sustainable Development R. Squires inviting representatives from the WIWCD to a two-hour session in the Golden Boy Dining Room at Legislative Building on September 5, 2018 at 1:00 p.m.; ➤ Subdivision Application 4115-17-7686, Municipality of West Interlake. The Board have no comments; ➤ Information pertaining “Investing in Canada Infrastructure Program”; ➤ The Letter from E. Dunbar, Acting Manager, Watershed Planning and Programs, informing that the WIWCD Budget 2018-2019 has been approved by Watershed Planning and Programs; ➤ Emails from S. Goertzen regarding upcoming meetings with Minister Squires; ➤ Program Decline Letter from Canadian Agricultural Partnership, informing that Project # 1000214236 for the Ag Action Manitoba Programs has been declined; ➤ The donation request for the Phil Cunningham Memorial Gold Day; ➤ Letter from Manitoba Sustainable Development pertaining to the general process for requesting engineering support from Surface Water Management Section of Sustainable Development; ➤ Email from Manitoba Environmental Industries Association regarding upcoming MEIA Events; ➤ Communication emails with E. Ouellet, representative of LakePulse organisation, inquiring about the access to three small lakes in the Municipality of West Interlake for purposes of the research and collecting samples. 	

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11.0	NEXT MEETING: <p style="text-align: center;">September 20, 2018 9:00 A.M. WIWCD Office, Lundar</p>	
12.0	ADJOURNMENT <u>854-18 P. Dunlop – N. Brandstrom</u> BE IT RESOLVED THAT we adjourn at 10:50 a.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Jack Cruise, Chairperson WIWCD	
	<hr/> Linda Miller, Financial Administrator WIWCD	