

MINUTES OF MEETING NO.110-18

NAME Executive Board
LOCATION WIWCD Office, Lundar

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DATE June 25, 2018

H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

J. Cruise	Chairperson	Swan Creek Sub District
P. Dunlop	Provincial Appointee	MSD

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER H. Rosing called the meeting to order at 9:03 a.m.	
2.0	APPROVAL OF AGENDA 831-18: J. Halchuk – K. Fjeldsted BE IT RESOLVED THAT the Board approved the agenda with addition: 8.2 Advertisement 8.3 Storage Shed Vent 8.4 Audit	CARRIED
3.0	Presentation by S. Beaton S. Beaton, Habitat Conservation Specialist from Manitoba Habitat Heritage Corporation, made a presentation pertaining to Wetland Restoration Projects and approaches.	
4.0	APPROVAL OF MINUTES 832-18: N. Brandstrom – J. Halchuk BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 109-18 May 17, 2018 as presented.	CARRIED
5.0	FINANCIAL REPORT	
5.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from April 22, 2018 to May 21, 2018; CIBC Business Operating Account Statement from May 1 to May 31, 2018; Bank Account Transactions Report from May 16, 2018 to June 22, 2018; Comparative Income Statement – YTD from April 1, 2017 to June 18, 2018; 833-18: J. Halchuk – N. Brandstrom BE IT RESOLVED THAT the Board approved the expenses of \$ 23,940.41 (cheques # 000008, 000015-000044. CIBC Corporate Classic Visa Statement from April 22, 2018 to May 21, 2018; CIBC Business Operating Account Statement from May 1 to May 31,	CARRIED

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	2018; Bank Account Transactions Report from May 16, 2018 to June 22, 2018; Comparative Income Statement – YTD from April 1, 2017 to June 18, 2018;	
6.0	SUB DISTRICT RECOMMENDATIONS The date of the Sub District Meetings will be discussed at next Executive Meeting	
7.0	OLD BUSINESS	
7.1	Integrated Watershed Management plan (IWMP) The meeting of the Project Management Team (PMT) members took place on June 11, 2018. Members reviewed the Proof, and made adjustments. Draft sent to printing company. Next meeting will be scheduled at later date.	
7.2	Winter Watering System Applications Winter Off Site Watering System, installed by M Emilson cannot be considered as a Winter Watering System at current stage. Some modifications must be completed first in order to provide financial assistance. Letter sent to the applicant with a request to contact WIWCD Manager to discuss required modifications. Respond has not been received at this time. K. Kallstrom at the end of completion of his Winter Off Site Watering System Project. WIWCD received two new applications for the Winter Off Site Watering System. One site was inspected and found suitable. 834-18: B. Sigfusson - N. Brandstrom BE IT RESOLVED THAT the Board approved B. Johnson application for the Winter Off Site Watering System. 835-18: B. Sigfusson – K. Fjeldsted BE IT RESOLVED THAT the Board approved P. Allen application for the Winter Off Site Watering System, pending on the inspection.	CARRIED CARRIED
7.3	Hatchery Drain Staff to contact M. Lowdown and to invite him to next Executive Meeting to present the updates on Hatchery Drain Project and Fish Ladder at Burnt Lake. To contact representatives from Ducks Unlimited Canada (DU) to inquire about modification, installed by DU to the Fish Ladder.	
7.4	Well Sealing Work order was issued to seal two flowing wells in question and to extend well casing in Dog Lake Sub District. Two new applications for Well Water Protection Program have been submitted and approved.	
7.5	Winter Off Site Watering System Check List The Board presented with a list of suggestions provided by R. Bernard. The Board Members will review the suggestions and will discuss them at next Executive Meeting.	

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7.6	<p>Lundar Fair</p> <p>The WIWCD promoted services offered through the programming during Lundar Fair Days.</p>	
7.7	<p>Water Festival</p> <p>2018 Annual Water Festival took place on June 14, 2018 in Moosehorn. Students from Gypsumville school, Alf Cuthbert School and Ashern Central School attended the event. Thirty two (32) students served in the morning and seventy eight (78) students participated in the afternoon. Positive feedback received from Ashern Central School teachers.</p>	
7.8	<p>WIWCD Truck Repairs</p> <p>Truck repairs were completed by the Lundar Garage, invoice for \$ 1,469.81 has been submitted and paid. Staff to find out information pertaining to possible options to fund the purchase of a new truck.</p>	
8.0	<p>NEW BUSINESS</p>	
8.1	<p>Policy</p> <p>Staff completed Accessible Customer Service Standard Training presented by Community Futures (West Interlake) and obtained Certificates of completion. Staff to explore possibilities to collaborate with other non for profit organizations in the area to set up a training for members. Sample Policy for Providing Accessible Goods, Services or Facilities for the Accessibility for Manitobans Act to be presented to the Board at next executive meeting. Staff to provide the Board with more information pertaining Severance Pay in Manitoba.</p>	
8.2	<p>Advertisement</p> <p>WIWCD placed an advertisement in the Express News and Interlake Spectator for the Community Event</p>	
8.3	<p>Storage Shed Vent</p> <p>WIWCD received a quote for the installation of vents on the Storage Shed.</p> <p><u>836-18: J. Halchuk - B. Sigfusson</u> BE IT RESOLVED THAT the Board approved a quote for \$ 650.00 to install 2 vents and air intake on the Storage Shed.</p>	CARRIED
8.4	<p>Audit</p> <p><u>837-18: B. Sigfusson - N. Brandstrom</u> BE IT RESOLVED THAT that the Board accepted presented audited financial statements</p>	CARRIED

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9.0	REPORTS	
9.1	Chairperson N/A	
9.2	MCDA Rep Report MCDA Rep presented verbal report	
9.3	Manager Report Manager verbally reported to the Board on current activities of the WIWCD	
10.0	IN CAMERA DISCUSSION N/A	
11.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ The official letter from Minister Rochelle Squires informing that \$ 200,00 has been allocated to the WIWCD for the 2018-19 fiscal year; ➤ The email from D. Nicklin, Senior water Resource Officer, inquiring about attendance and delegation at future Meeting; ➤ Request from Crown Lands and Property Agency to provide comments pertaining Crown Land General Permit # 72442. The Board has no comments or objections; ➤ Email from P. Watson regarding upcoming open house meetings held by Manitoba Infrastructure on June 19, 21 and July 3; ➤ Email pertaining introduction of Hudson Grade Controls company and their products; ➤ Information from Association of Manitoba Municipalities regarding insurance program related to Firework Displays; ➤ Request from Community and Regional Branch to provide comments pertaining Subdivision Application # 4206-18-7737. The Board has no comments or objections; ➤ Email from D. Leitold informing that Green Kids Inc. is currently working on the development of Watershed Workshop for the WIWCD; ➤ Email from E. Dunbar pertaining external funding opportunities for municipalities, where CDs may be able to partner on projects through their member municipalities; ➤ Information regarding Open House Events for Lake Manitoba and Lake St. Martin Outlet Channels Projects. 	
12.0	<p>NEXT MEETING:</p> <p style="text-align: center;">July 19, 2018 9:00 A.M. WIWCD Office, Lundar</p>	
13.0	<p>ADJOURNMENT 838-18 B. Sigfusson – J. Halchuk BE IT RESOLVED THAT we adjourn at 12:58 p.m.</p>	CARRIED

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	<p>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</p>	
	<p>Henry Rosing, Vice Chairperson WIWCD</p> <hr/> <p>Linda Miller, Financial Administrator WIWCD</p>	