

MINUTES OF MEETING NO.109-18

NAME Executive Board PAGE Page 1 of 5
 LOCATION WIWCD Office, Lundar DATE May 17, 2018

Present:

J. Cruise	Chairperson	Swan Creek Sub District
H. Rosing	Vice Chairperson	Lake Francis Sub District
K. Fjeldsted	Director	Swan Creek Sub District
J. Halchuk	Director	Lake St. Martin Sub District
B. Sigfusson	Director	Shoal Lake Sub District
N. Brandstrom	Director	Dog Lake Sub District
P. Dunlop	Provincial Appointee	MSD
L. Miller	Manager / Financial Admin	WIWCD
I. Zotter	Financial Adm. Assistant	WIWCD

REGRETS:

WRITTEN BY: I. Zotter

ITEM	DESCRIPTION	ACTION BY
1.0	CALL TO ORDER J. Cruise called the meeting to order at 1:05 p.m.	
2.0	APPROVAL OF AGENDA <u>822-18: P. Dunlop – B. Sigfusson</u> BE IT RESOLVED THAT the Board approved the agenda with addition: 7.4 WIWCD Truck repairs	CARRIED
3.0	APPROVAL OF MINUTES <u>823-18: N. Brandstrom – B. Sigfusson</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting 108-18 April 19, 2018 as amended.	CARRIED
4.0	FINANCIAL REPORT	
4.1	Bank Activity L. Miller presented the financial report: CIBC Corporate Classic Visa Statement from March 22, 2018 to April 21, 2018; CIBC Business Operating Account Statement from April 1 to April 30, 2018; Bank Account Transactions Report from April 1, 2018 to May 15, 2018; Comparative Income Statement – YTD from April 1, 2017 to May 15, 2018; <u>824-18: P. Dunlop – J. Halchuk</u> BE IT RESOLVED THAT the Board approved the expenses of \$ 54,481.41 (cheques # 3245-3246, 3248-3249, 3257-3258, 3260, 3267-3279, 000001-000013), cheques # 3200, 3062-3063, 3247. CIBC Corporate Classic Visa Statement from March 22, 2018 to April 21, 2018; CIBC Business Operating Account Statement from April 1 to April 30, 2018; Bank Account Transactions Report from April 1, 2018 to May 15, 2018; Comparative Income Statement – YTD from April 1, 2017 to May 15, 2018;	CARRIED

MINUTES OF MEETING NO.109-18

NAME Executive Board PAGE Page 2 of 5
 LOCATION WIWCD Office, Lundar DATE May 17, 2018

5.0	<p>SUB DISTRICT RECOMMENDATIONS</p> <p>No recommendations were brought forward</p>	
6.0	<p>OLD BUSINESS</p>	
6.1	<p>Integrated Watershed Management plan (IWMP)</p> <p>Hard copy of IWMP (Proof) presented to the Project Management Team (PMT) members. Members will review the Proof, meeting will be scheduled at the end of May or beginning of June. West Interlake Planning Board submitted resolution with no objections.</p>	
6.2	<p>Winter Watering System Applications</p> <p>Winter Off Site Watering System, installed by M Emilson cannot be considered as a Winter Watering System at current stage. Some modifications must be completed first in order to provide financial assistance. Letter sent to the applicant with a request to contact WIWCD Manager to discuss required modifications. Respond has not been received at this time.</p> <p>K. Kallstrom at the end of completion of his Winter Off Site Watering System Project.</p> <p>WIWCD received two new applications for the Winter Off Site Watering System.</p> <p><u>825-18: N. Brandstrom – J. Halchuk</u> BE IT RESOLVED THAT the Board approved I. Johnson application pending on the inspection.</p> <p>Second application will be reviewed by the Board at the Executive Meeting in July. The applicant has received financial assistance in the past.</p>	CARRIED
6.3	<p>Hatchery Drain</p> <p>Received \$ 25,000.00 Financial Grant from the Fisheries Enhancement Fund for the Project # FES 16-009 will be expended for the installation of spawning shoals at Hatchery Drain.</p>	
6.4	<p>Well Sealing</p> <p>There is no new information pertaining to the flowing well in question in Dog Lake Sub District. Provincial representative is continuing communication with Landowner.</p>	
6.5	<p>Spawning Shoals at Shoal Lake</p> <p>RM of Woodlands sent an email confirming that the removal of Spawning Shoals at Shoal Lake completed to their satisfaction.</p>	
6.6	<p>Beaver Workshops</p> <p>WIWCD organized Beaver Workshops: In Inwood on May 6, 2018, attended by 8 participants; In Lundar on May 12, 2018; attended by 8 participants;</p>	

MINUTES OF MEETING NO.109-18

NAME Executive Board PAGE Page 3 of 5
 LOCATION WIWCD Office, Lundar DATE May 17, 2018

	<p>Scheduled workshops in Ashern and Woodlands will be cancelled due to low interest of the residents and dry spring conditions.</p> <p>826-18: H. Rosing - P. Dunlop BE IT RESOLVED THAT that the Board approved to cover remuneration and mileage expenses for one (1) instructor providing Beaver Workshops in Inwood and Lundar.</p>	CARRIED
6.7	<p>Wetland Workshop</p> <p>The WIWCD received few inquiries from residents to provide information on the establishment of wetlands. The Board is inviting Scott Beaton to the next Executive Meeting to provide more information pertaining to wetlands.</p>	
6.8	<p>Advertisement</p> <p>WIWCD purchased a page in the Bull Sale Calendar for \$ 800.00. New pens ordered as promotional items from Perfect Pen, order has been received, samples of pens presented to the Board.</p>	
6.9	<p>Budget 2018-2019</p> <p>2018-2019 Budget presented to the Board where the Budgeted amount of the Provincial Grant adjusted to \$ 200,000.00</p>	
6.10	<p>Applications for the Programming</p> <p>The Board discussed Applications for the Programming. Staff to update applications for 2018-2019 Programming according to Board recommendations.</p>	
6.11	<p>Audit</p> <p>Auditors performed Audit on May 2, 2018. The Board Members to complete questionnaire requested by the auditors and to submit completed Questionnaire to the Office.</p>	
7.0	<p>NEW BUSINESS</p>	
7.1	<p>Lundar Fair Ad</p> <p>The information regarding Advertisement of Lundar Fair Event presented to the Board.</p> <p>827-18: K. Fjeldsted – B. Sigfusson BE IT RESOLVED THAT that the Board approved advertisement on CFRY, in Interlake Express News and in Interlake Spectator for the 2018 Lundar Fair.</p>	CARRIED
7.2	<p>Summer Student</p> <p>WIWCD received funding from Canada Summer Job and Urban Green Team.</p> <p>828-18: J. Halchuk - K. Fjeldsted BE IT RESOLVED THAT that the Board approved hourly wage for the summer position at \$ 14.00 per hour.</p>	CARRIED

MINUTES OF MEETING NO.109-18

NAME Executive Board PAGE Page 4 of 5
 LOCATION WIWCD Office, Lundar DATE May 17, 2018

7.3	<p>Water Festival</p> <p>2018 Annual Water Festival will take place on June 14, 2018 in Moosehorn. Students from Gypsumville school, Alf Cuthbert School, Ashern Early School and Ashern Central School are invited to attend the event.</p>	
7.4	<p>WIWCD Truck repairs</p> <p>WIWCD truck is requiring some repairs.</p> <p>829-18: N. Brandstrom - J. Halchuk BE IT RESOLVED THAT that the Board approved expenses associated with truck repairs.</p>	CARRIED
8.0	REPORTS	
8.1	<p>Chairperson</p> <p>N/A</p>	
8.2	<p>MCDA Rep Report</p> <p>MCDA Rep presented verbal report, MCDA Meeting Minutes are on file at the office.</p>	
8.3	<p>Manager Report</p> <p>Manager verbally reported to the Board on current activities of the WIWCD</p>	
9.0	<p>IN CAMERA DISCUSSION</p> <p>N/A</p>	
10.0	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ➤ The email from E. Dunbar with a Follow-Up on Modernizing the Conservation District Program; ➤ Flyers from Red River College on Construction Management and Civil Engineering Technology Programs; ➤ The email from S. Dillabough pertaining to Board and Financial Packages; ➤ Hard copy of Power Point Presentation “Extreme Moisture Initiative”; ➤ The information pertaining to “Changing Climate Building Resilience” workshop; ➤ ARBI Board Update, Feb 19 to March 29, 2018 and April 1 to 20, 2018; ➤ The email from S. Robins pertaining Boundaries Summary 2018 with attached maps; ➤ Donation request from Coldwell / Lundar Community Foundation; ➤ The email from S. Robins regarding boundary discussion with E. Dunbar and staff; ➤ The email from Riding Mountain Park with a reminder of upcoming Volunteer AIS Inspectors Training Session on June 1st and June 2nd; ➤ The information pertaining ECO Canada wage funding program; ➤ The email from C. Greenfield pertaining Bee City Canada organization; ➤ Sponsorship Opportunities Flyer for the Eriksdale Creamery Days Fair and Rodeo; ➤ Donation request from Nature Conservancy Canada; ➤ The information for a review from Crown Lands and Property Agency (CLPA) regarding Crown Land Miscellaneous Lease # 72225; ➤ “What We Heard” summary on Modernizing Manitoba’s Conservation District Program, Watershed-based drainage and water resources management, Growing outcomes in watersheds (GROW). 	

MINUTES OF MEETING NO.109-18

NAME Executive Board
 LOCATION WIWCD Office, Lundar

PAGE Page 5 of 5
 DATE May 17, 2018

11.0	NEXT MEETING: <p style="text-align: center;">June 21, 2018 10:00 A.M. WIWCD Office, Lundar</p>	
12.0	ADJOURNMENT <u>830-18 B. Sigfusson – K. Fjeldsted</u> BE IT RESOLVED THAT we adjourn at 4:25 p.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	<hr/> Jack Cruise, Chairperson WIWCD	
	<hr/> Linda Miller, Financial Administrator WIWCD	